



TOWN OF COLLINGWOOD
COUNCIL MINUTES
Monday, June 5, 2023

"Collingwood is a responsible, sustainable, and accessible community that leverages its core strengths: a vibrant downtown, a setting within the natural environment, and an extensive waterfront. This offers a healthy, affordable, and four-season lifestyle to all residents, businesses, and visitors."

A regular meeting of Council was held Monday, June 5, 2023, in the Council Chambers, 97 Hurontario St. and by Videoconference commencing at 2:00 PM for the specific reasons provided below.

Council Present:

- Mayor Hamlin
- Deputy Mayor Fryer
- Councillor Jeffery
- Councillor Doherty
- Councillor Houston
- Councillor Potts
- Councillor Ring
- Councillor Baines
- Councillor Perry

**Mayor Hamlin (arrived late) and Councillor Perry participated remotely*

Staff Present:

- Sonya Skinner, CAO
- Sara Almas, Director, Legislative Services/Clerk
- Amanda Pegg, Executive Director, Customer & Corporate Services
- Monica Quinlan, Treasurer
- Summer Valentine, Director of Planning, Building and Economic Development Planning
- Peggy Slama, Director, Public Works, Engineering & Environmental Services
- Dean Collver, Director, Parks, Recreation and Culture
- Dan Thurman, Fire Chief

1. CALL OF COUNCIL TO ORDER

1.1. Deputy Mayor Fryer called the Council meeting to order at 2:00 p.m. and provided recognition and acknowledgement of the traditional territory of the Indigenous peoples.

2. ADOPTION OF AGENDA

2.1. Motion to adopt agenda

RES-190-2023

Moved by Councillor Ring
Seconded by Councillor Doherty

That the content of the Council Agenda for June 5, 2023 be adopted as presented.

CARRIED.

3. DECLARATIONS OF PECUNIARY INTEREST

Note: In accordance with the Council Code of Conflict, Procedural By-law and the Municipal Conflict of Interest Act Council members must file with the Clerk a written statement of the conflict, for inclusion on the Conflict of Interest Registry.

None.

4. ADOPTION OF MINUTES

RES-191-2023

Moved by Councillor Baines
Seconded by Councillor Jeffery

That the following Council minutes be approved as presented.

- Regular Council meeting held May 15, 2023
- Special Council meeting held May 29, 2023

CARRIED.

4.2. Business arising from the previous minutes

Rise and Report from In-camera Session held May 29, 2023

On behalf of Mayor Hamlin, CAO Skinner provided a brief rise and report from the in-camera meeting held May 29th, 2023.

5. COMMUNITY ANNOUNCEMENTS

5.1. Collingwood Blues Community Thank-you, T Geddes & D Steele

Terry Geddes and Dan Steele announced the success of the Collingwood Blues at the 2023 Centennial Cup in Portage la Prairie, Manitoba where they represented Ontario at the Canadian National Hockey League championship tournament and thanked Council and the community for their ongoing support.

Council reported on various community announcements and events.

6. DEPUTATIONS

None.

7. REPORTS/MINUTES OF OTHER COMMITTEES/BOARDS

RES-192-2023

Moved by Councillor Doherty

Seconded by Councillor Houston

THAT the minutes of the following Boards be hereby received, and recommendations contained therein be approved:

7.1 Collingwood Public Library Board minutes, April 27, 2023

7.2 Collingwood Downtown BIA Board of Management minutes, April 13, 2023

7.3 Trails and Active Transportation Advisory Committee minutes, April 13, 2023

CARRIED.

8. COMMITTEE OF THE WHOLE REPORT

8.1. COMMITTEE REPORT - May 15, 2023

8.1.1. Committee of the Whole Report - May 15, 2023

Clerk Almas addressed questions regarding C2023-15 Short-Term Accommodation Licensing Framework Draft #1, and next steps.

Deputy Mayor Fryer passed the Chair to Councillor Jeffery during the discussion to amend the Committee of the Whole Report specific to the election process for Chair and Vice Chair, resuming the Chair after the vote on the amendment was concluded.

Moved by Councillor Potts

Seconded by Councillor Jeffery

THAT Council receive the Committee of the Whole Report from its meeting held May 15, 2023, and hereby approve the recommendations contained within the report as presented.

C2023-15 Short-Term Accommodation Licensing Framework Draft #1

- Recommendation to receive the report, direct staff to proceed with public consultation and report back to Council no later than October 2023.

P2023-14 Approval and Authorization By-laws to Execute Subdivision and Site Plan Control Agreements – 400 Maple Street (The Annex)

- Recommendation to approve authorize By-laws to Execute Subdivision and Site Plan Control Agreements – 400 Maple Street (The Annex)

PW2023-12 Local Improvement Charges

- Recommendation to receive the report for information.

CAO2023-06 2023 Operational Plan – Q1 Progress Report

- Recommendation: Received for information, as amended (actionable matters have been combined with other existing tasks in the Operational Plan with the exception that the Committee of Adjustment being a committee of Council be cancelled).

T2023-11 2023 Quarter One (Q1) Financial Report

- Recommendation to receive report for information.

Collingwood Downtown BIA Board of Management minutes, April 13, 2023

- Recommendation of the BIA Board of Management regarding food trucks be referred to Staff and deferred to a meeting in June to ensure public input is provided on the matter.

RES-193-2023

Moved by Deputy Mayor Fryer
Seconded by Councillor Ring

Amendment: THAT Item 3, Election of Chair and Vice-Chair within the Committee of the Whole report of May 15, 2023 be changed as follows: "With no further nominations, Clerk Almas closed the nomination period. Mayor Hamlin did not accept the nomination. The remaining three candidates were provided two minutes to address the committee in order of nomination."

CARRIED.

RES-194-2023

Moved by Councillor Potts
Seconded by Councillor Jeffery

THAT the motion to receive the Committee of the Whole Report from its meeting held May 15, 2023, and approve the recommendations contained within the report, be approved as amended.

CARRIED.

8.2. STAFF REPORTS

Only need to list separately if the vote at standing committee was not unanimous.

8.2.1. **P2023-15 Draft Approval of a Plan of Subdivision and Zoning By-law Amendment - 295 Mountain Road (Panorama North)**

Moved by Councillor Potts
Seconded by Councillor Jeffery

THAT Staff Report P2023-15 “Draft Approval of a Plan of Subdivision and Zoning By-law Amendment - 295 Mountain Road (Panorama North)”, dated May 15th, 2023 be received;

AND THAT the draft Plan of Subdivision, File Number D1201318 (Panorama North), dated February 3, 2023 and attached as Appendix A be approved;

AND THAT By-law No. 2023-053, being a by-law (attached as Appendix C to Report P2023-15) to facilitate a Zoning By-law Amendment for the implementation of the Panorama North Plan of Subdivision, be enacted and passed this 5th day of June, 2023.

RES-195-2023

Moved by Councillor Jeffery
Seconded by Councillor Doherty

Amendment: THAT the second paragraph be replaced with the following:
"AND THAT the draft Plan of Subdivision, File Number D1201318 (Panorama North), dated February 3, 2023 and attached as Appendix A be approved subject to the recommended conditions contained in Appendix B to Report P2023-15 as amended on June 5, 2023 to address a future safe pedestrian crossing of Mountain Road;"

CARRIED.

RES-196-2023

Moved by Councillor Potts
Seconded by Councillor Jeffery

THAT Staff Report P2023-15 “Draft Approval of a Plan of Subdivision and Zoning By-law Amendment - 295 Mountain Road (Panorama North)”, dated May 15th, 2023 be received;

AND THAT the draft Plan of Subdivision, File Number D1201318 (Panorama North), dated February 3, 2023 and attached as Appendix A be approved subject to the recommended conditions contained in Appendix B to Report P2023-15 as amended on June 5, 2023 to address a future safe pedestrian crossing of Mountain Road;

AND THAT By-law No. 2023-053, being a by-law (attached as Appendix C to Report P2023-15) to facilitate a Zoning By-law Amendment for the implementation of the Panorama North Plan of Subdivision, be enacted and passed this 5th day of June, 2023.

CARRIED.

9. STAFF REPORTS

- 9.1. P2023-16 Second Intake - ICBL Exemptions - Minor Development

RES-197-2023

Moved by Councillor Baines
Seconded by Councillor Houston

THAT Staff Report P2023-16, “Interim Control By-law No. 2021-024 Exemption Requests – 2023 Short-term Exemption Program Intake 2, be received;

AND THAT Council pass an amending By-law to exempt the lands identified below, representing seven (7) properties, from the provisions of Interim Control By-law No. 2021-024 and added to the By-law Schedule A for the purposes and uses outlined in this report:

- 113 Stanley Street
- 49 Broadview Avenue
- 22 Lane C
- 795847 Osler Bluff Road
- 115 Sandford Fleming Drive
- 20 Ronell Crescent
- 40 Huron Street, Unit 202

THAT By-law No. 2023-054, being a by-law to amend Interim Control By-law No. 2021-024, be enacted and passed this 5th day of June, 2023.

CARRIED.

9.2. P2023-17 Proposed Provincial Planning Statement - Ontario's Housing Supply Action Plan 2023

Moved by Councillor Doherty
Seconded by Councillor Baines

THAT Staff Report P2023-17, “Proposed Provincial Planning Statement”, dated June 5, 2023, be received;

AND THAT Council direct staff to submit Report P2023-17 as the Town of Collingwood’s formal comment to the Government of Ontario in response to Environmental Registry of Ontario (ERO) posting 019-6813, which proposes an integrated, province-wide land use planning policy document, in support of Ontario’s Housing Supply Action Plan April 2023;

AND FURTHER THAT Council request confirmation from the Government of Ontario that the Rural and Agriculture policies of the Provincial Planning Statement 2023 will not apply to lands within Settlement Areas previously identified in the Growth Plan, 2020;

AND FURTHER THAT Council endorse and support the submission of the County of Simcoe on the proposed Provincial Planning Statement (Report CO-2023-146).

RES-198-2023

Moved by Councillor Doherty
Seconded by Councillor Ring

Amendment: THAT a copy of motion and Staff Report P2023-17 be sent to the Association of Municipalities of Ontario (AMO).

CARRIED.

RES-199-2023

Moved by Councillor Doherty
Seconded by Councillor Baines

THAT the motion regarding Staff Report P2023-17, "Proposed Provincial Planning Statement" be approved as amended.

CARRIED.

10. MOTIONS

- 10.1. Councillor Doherty: Host the 2025 OSUM Conference (May 15 Council Meeting)

Moved by Councillor Doherty
Seconded by Councillor Ring

WHEREAS Ontario Small Urban Municipalities (OSUM) represents the official voice on small urban issues for Ontario and is an integral part of the Association of Municipalities of Ontario (AMO);

AND WHEREAS the OSUM Annual General Meeting and Conference draws over 150 municipal leaders from across Ontario to examine and address issues of the day facing small urban municipalities, and is an opportunity for Council, Staff, Committees of Council and local businesses to showcase our community;

THEREFORE BE IT RESOLVED THAT the Town of Collingwood submit an expression of interest to host the 2025 OSUM Annual General Meeting and Conference from April 23-25, 2025;

AND THAT, if chosen to host the conference, Council allocate up to \$5000.00 in the 2024 budget to cover expenses incurred by the OSUM Executive and conference organizing committee to undertake a site visit in advance of the event.

RES-200-2023

Moved by Councillor Doherty
Seconded by Councillor Jeffery

Amendment: AND THAT should it occur that the 2025 date is already taken, that the Council of the Town of Collingwood would be also willing to host the OSUM conference in the next year being 2026.

CARRIED.

RES-201-2023

Moved by Councillor Doherty

Seconded by Councillor Ring

THAT the motion to host the 2025 OSUM Conference be approved as amended.

CARRIED.

Technical issues with the visual stream of the meeting occurred, with the meeting proceeding with the audio component of the meeting only for the remainder of the meeting affecting the livestream feed only.

- 10.2. Councillor Jeffery: Commemoration of the 75th Anniversary of Universal Declaration of Human Rights (May 1 Council Meeting)

RES-202-2023

Moved by Councillor Jeffery

Seconded by Councillor Potts

WHEREAS the Town of Collingwood strives to be an inclusive, diverse and equitable community;

AND WHEREAS Human Rights 75 is an initiative whose three main goals focus on universality, progress and engagement under the leadership of UN Human Rights, together with its partners to commemorate the 75th Anniversary of the signing of the Universal Declaration of Human Rights;

AND WHEREAS the Universal Declaration of Human Rights (UDHR) is a milestone document in the history of human rights and inspires us to continue working to ensure that all people can gain freedom, equality and dignity;

BE IT RESOLVED THAT Council support staff to continue to work with community partners to recognize the 75th Anniversary of the Universal Declaration of Human Rights in 2023 and the foundation it builds for dignity, freedom and justice for all.

CARRIED.

- 10.3. Councillor Jeffery: Consider an amendment to the terms of reference for the Strategic Development Goal (SDG) Task Force contributions toward the UN Habitat Small Towns and Urban Economic Forum (May 15 Council Meeting)

RES-203-2023

Moved by Councillor Jeffery

Seconded by Councillor Baines

WHEREAS the Town of Collingwood is striving to become a sustainable community;

AND WHEREAS the Town of Collingwood has invested significantly in developing pilots and information specific to Sustainable Development Goal (SDG) 11;

AND WHEREAS SDGs balance the economic, social and ecological dimensions of sustainable development, and place the fight against poverty and sustainable development on the same agenda for the first time;

AND WHEREAS linking SDGs with goals within the Community Based Strategic Plan (CBSP) can enhance potential for funding within Federal agencies;

THEREFORE BE IT RESOLVED THAT Council direct staff to prepare for its consideration a report with suggested amendments to the terms of reference for the SDG Task Force to perform research support for SDGs and other indicators to be linked to the CBSP.

CARRIED.

- 10.4. Councillor Jeffery: Review delegated authority to staff with the purpose of educating, reviewing and reconfirming delegations. (May 15 Council Meeting)

RES-204-2023

Moved by Councillor Jeffery

Seconded by Councillor Potts

WHEREAS the Town of Collingwood strives to continually improve on the delivery of open, transparent and accountable government;

AND WHEREAS it is a benefit to train new members and update returning members of Council regarding authorities delegated to staff and providing Council with the opportunity to review such authorities and consider potential changes;

THEREFORE BE IT RESOLVED THAT Council direct staff to prepare a report outlining delegated authorities in place, the reasons for them and highlight, if any, those put in place regarding the global pandemic and still in effect with a view to considering potential changes if deemed appropriate.

CARRIED.

11. BY-LAWS

RES-205-2023

Moved by Councillor Baines

Seconded by Councillor Doherty

THAT By-law No. 2023-055, being a by-law to authorize the execution of a Subdivision Agreement for the residential development at 400 Maple Street, be enacted and passed this 5th day of June, 2023.

THAT By-law No. 2023-056, being a by-law to authorize the execution of a Site Plan Control Agreement for the residential condominium block (Block 10) at 400 Maple Street, be enacted and passed this 5th day of June, 2023.

CARRIED.

12. NOTICE OF MOTION

None.

13. COUNTY REPORT

County Council agendas and minutes can be found on the [Simcoe County Council Portal](#).

Deputy Mayor Fryer provided a County Council update that included concerns about the potential dissolution of Simcoe County and the implications on the Town of Collingwood, review of audited financial statements, and waste diversion.

Councillor Jeffery noted her participation in the County tour as an alternate member.

14. CONSENT AGENDA

General Consent Items

A general correspondence list can be viewed on the Agenda and Meeting Portal at <https://collingwood.civicweb.net/filepro/documents/116037/> This Correspondence List includes items considered as bulk communications not specific to the Town of Collingwood and is of a general nature, and are not included in the Consent Agenda below.

RES-206-2023

Moved by Councillor Baines
Seconded by Councillor Potts

THAT Council herein receive the General Consent Agenda;

AND FURTHER that the information and opinions provided in the General Consent Agenda Items are that of the author(s) and are not verified or approved as being correct.

14.1 Proclamation - Longest Day of Smiles - June 18th, 2023

14.2 Position on the Proposed Ontario Provincial Planning Statement, *Affordable Housing Task Force*

14.3 Collingwood Yacht Club 50th Anniversary - Flag Raising June 9, 2023 @ 4:00PM
Clock Tower Illuminated Blue June 9 - 17th, 2023

CARRIED.

15. Council Business

15.1. OLD OR DEFERRED BUSINESS

None

Mayor Hamlin joined remotely at approximately 3:50 pm.

15.2. OTHER BUSINESS

15.2.1. AMO Delegation Review and Confirmation, *Sara Almas, Director, Legislative Services/Clerk*

Clerk Almas reviewed the suggested list of options for delegations at the AMO conference to be included on the application, as provided below:

- Joint Regional Delegation re: Transportation
- Water Treatment Plant Expansion Funding
- Grain Terminal Funding
- Gas Tax Reform: OMPF and OCIF
- Shoreline Protection Funding
- Arts and Culture Centre Funding
- MURF Funding
- Affordable Housing / Homelessness - Provincial Policy
- Support the Relocation of CGMH

RES-207-2023

Moved by Councillor Jeffery

Seconded by Councillor Doherty

THAT the Joint Regional Delegation re: Transportation item be listed as an option for delegations at the 2023 AMO conference.

CARRIED.

RES-208-2023

Moved by Councillor Ring

Seconded by Councillor Houston

THAT the Water Treatment Plant Expansion Funding item be listed as an option for delegations at the 2023 AMO conference.

CARRIED.

RES-209-2023

Moved by Councillor Jeffery

Seconded by Councillor Potts

THAT the Grain Terminal Funding item be listed as an option for delegations at the 2023 AMO conference.

CARRIED.

RES-210-2023

Moved by Councillor Jeffery
Seconded by Councillor Potts

THAT the Gas Tax Reform: OMPF and OCIF item be listed as an option for delegations at the 2023 AMO conference.

CARRIED.

- 15.2.2. Council Training - Delegated Authority to Staff, *Sara Almas, Director, Legislative Services/Clerk*

RES-211-2023

Moved by Councillor Jeffery
Seconded by Councillor Doherty

THAT Item 15.2.2. Council Training - Delegated Authority to Staff be deferred to a future meeting.

CARRIED.

- 15.2.3. Deputy Mayor Fryer noted an intent for notice of motion to sit as an appointed member of the MPAC Board.
- 15.2.4. Councillor Jeffrey announced her re-election to the FCM National Board and election as Vice-Chair of the FCM Ontario Caucus.

16. CONFIRMATORY BY-LAW

RES-212-2023

Moved by Councillor Potts
Seconded by Councillor Houston

THAT By-law No. 2023-057, being a by-law to confirm the proceedings of the special meeting held May 29, 2023 and the regular meeting of Council held June 5, 2023, be enacted and passed this 5th day of June, 2023.

CARRIED.

17. ADJOURNMENT

Moved by Councillor Jeffrey

THAT the Council meeting be hereby adjourned at 4:34 p.m. **CARRIED**

Mayor

Clerk