



TOWN OF COLLINGWOOD

Special Council Minutes

Monday, July 29, 2024

“Collingwood is a responsible, sustainable, and accessible community that leverages its core strengths: a vibrant downtown, a setting within the natural environment, and an extensive waterfront. This offers a healthy, affordable, and four-season lifestyle to all residents, businesses, and visitors.”

A special meeting of Council was held Monday, July 29, 2024, in the Council Chambers, 97 Hurontario St. and by Videoconference commencing at 2:00 PM for the specific reasons provided below.

Council Present: Mayor Hamlin
Deputy Mayor Fryer
Councillor Jeffery
Councillor Doherty
Councillor Houston
Councillor Potts
Councillor Ring
Councillor Perry

Council Absent: Councillor Baines

Staff Present: Sonya Skinner, CAO
Sara Almas, Director, Legislative Services/Clerk
Summer Valentine, Director of Planning, Building and Economic Development
Peggy Slama, Director, Public Works, Engineering & Environmental Services
Karen Cubitt, A. Director, Parks, Recreation and Culture
Jenny Haines, Administrative Coordinator, Clerk Services

1. Call of Council to Order

Mayor Hamlin called the Special Meeting of Council to order at 2:01 p.m. and provided the recognition and acknowledgement of the traditional territory of the Indigenous peoples.

2. Adoption of the Agenda

2.1. Motion to adopt agenda

RES-385-2024

Moved by Deputy Mayor Fryer

Seconded by Councillor Potts

THAT the content of the Special Council Agenda for July 29, 2024 be adopted as presented.

CARRIED.

3. Declarations of Pecuniary Interest

Councillor Jeffery declared a non-pecuniary code of conduct conflict to Agenda Item 11.1 Collingwood Blues Contract Negotiation Update as she is a non-voting member of the Collingwood Blues Board.

- 3.2. Councillor Potts noted that as an active member of the Collingwood Sports Hall of Fame Committee he will not participate in discussions pertaining to Agenda Item 11.1 Collingwood Blues Contract Negotiation Update. Councillor Potts also noted that he has not participated in any voting during Sports Hall of Fame meetings that have provided direction or decision on any Collingwood Blues items and therefore will not be participating in further negotiation discussions.

4. Community Announcements

4.1. Donation of Youth Chain of Office, *Kiwanis Club of South Georgian Bay*

Bill Nicholson, President of the Kiwanis Club of South Georgian Bay, addressed Council to announce that the Club is proudly sponsoring the Youth Chain of Office being provided to the Town of Collingwood for their new Mayor for a Month initiative, and provided a brief introduction of the new Club and it's mandate. Mayor Hamlin, thanked Mr. Nicholson and the Kiwanis Club for their kind donation and noted that the Mayor's Chain of Office was a donation from the former Collingwood Kiwanis Club many years ago. Grace Johnson, Youth Mayor, was present to accept the Chain of Office as Youth Mayor.

- 4.2. Council reported on various community announcements and events.

5. Adoption of Minutes

5.1. Council Minutes

5.1.1.

RES-386-2024

Moved by Councillor Ring

Seconded by Councillor Houston

THAT the minutes of Council-Committee of the Whole meeting held July 22, 2024 (excluding Committee of the Whole recommendations), be approved as presented.

CARRIED.

5.1.2. Business arising from the previous minutes

None.

5.2. Approval of Committee of the Whole Recommendations

5.2.1. Committee of the Whole - July 22, 2024

RES-387-2024

Moved by Councillor Jeffery

Seconded by Councillor Houston

THAT the specific Committee of the Whole recommendations from its meeting held July 22, 2024 contained within the July 22, 2024 Council minutes be hereby approved as presented.

- ~~Community-Based Strategic Plan~~
- CAO2024-05 Status Report Operational Plan 2024 - Q2 Status Update
- P2024-21 Adopted 2023 Town of Collingwood Official Plan – Proposed Modifications
- P2024-20 Heritage Designation of 362 Peel Street
- P2024-19 Proposed Zoning By-law Amendment – 58 Saint Paul Street (Proposed Three-Unit Residential Building) Town File No. D140123
- ~~T2024-17 Non-Core Asset Management Plan~~

CARRIED.

Moved by Councillor Jeffery

Seconded by Councillor Houston

THAT the specific Committee of the Whole recommendations from its meeting held July 22, 2024 contained within the July 22, 2024 Council minutes be hereby approved as presented:

- Community Based Strategic Plan

RES-388-2024

Moved by Councillor Jeffery

Seconded by Councillor Potts

AMENDMENT: THAT the following updates be incorporated into the Community Based Strategic Plan:

- Vision - add "**and nonprofit networks**" to read: "anchored by a responsible government, strong business **and nonprofit networks**, and historic animated downtown..."

- Page 13, Revised Strategic Framework - add "**intergovernmental, and multi-sectoral**" to read: "Champion local, regional, **intergovernmental, and multi-sectoral** collaboration and advocacy."
- Page 14, Section 1.3 - add "**and other organizations**" to read: Explore feasibility for programs and investments in partnership with Simcoe County, other municipalities and governments, **and other organizations** to expand housing options in Collingwood.

CARRIED.

RES-389-2024

Moved by Councillor Jeffery

Seconded by Councillor Houston

THAT the specific Committee of the Whole recommendations from its meeting held July 22, 2024 contained within the July 22, 2024 Council minutes be hereby approved as amended:

- Community Based Strategic Plan

CARRIED.

Deputy Mayor Fryer asked Staff for an update on the Stormwater Management Fee Process. Treasurer Quinlan noted that the Town is working with Greenland Consulting and are waiting for a report to be provided in Q1 of 2025.

RES-390-2024

Moved by Councillor Jeffery

Seconded by Councillor Houston

THAT the specific Committee of the Whole recommendations from its meeting held July 22, 2024 contained within the July 22, 2024 Council minutes be hereby approved as presented.

- T2024-17 Non-Core Asset Management Plan

CARRIED.

5.2.2. Committee of the Whole - June 17, 2024

RES-391-2024

Moved by Councillor Potts

Seconded by Councillor Doherty

THAT the Committee of the Whole recommendation from its meeting held June 17, 2024 be hereby approved pertaining to the specific staff report:

- T2024-14 Investment Policy Review

CARRIED.

6. Staff Reports

None.

7. By-Laws

- 7.1. 362 Peel Street Heritage Designation (Staff Report P2024-20)

RES-392-2024

Moved by Councillor Perry
Seconded by Councillor Jeffery

THAT By-law No. 2024-059, being a By-law to designate the property municipally known as 362 Peel Street as a property of “cultural heritage value or interest” under Section 29 of the Ontario Heritage Act, be enacted and passed this 29th day of July, 2024.

CARRIED.

- 7.2. **ADDITION:** 58 Saint Paul Street - Proposed Three-Unit Residential Building (Staff Report P2024-19 Proposed Zoning By-law Amendment)

RES-393-2024

Moved by Councillor Jeffery
Seconded by Councillor Perry

THAT By-law No. 2024-061, being a By-law under the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended to amend the Zoning By-law specific to 58 Saint Paul Street, Collingwood, be enacted and passed this 29th day of July 2024.

CARRIED.

8. Consent Agenda

General Consent Items

A general correspondence list can be viewed on the Agenda and Meeting Portal at <https://collingwood.civicweb.net/filepro/documents/116037/>. This Correspondence List includes items considered as bulk communications not specific to the Town of Collingwood and is of a general nature, and are not included in the Consent Agenda below.

RES-394-2024

Moved by Councillor Potts
Seconded by Deputy Mayor Fryer

THAT Council herein receive the General Consent Agenda;

AND FURTHER that the information and opinions provided in the General Consent Agenda Items are that of the author(s) and are not verified or approved as being

correct.

8.1 Town of Wasaga Letter to Minister Calandra re: Councils position on Infrastructure and Governance

CARRIED.

9. Motions

- 9.1. Deputy Mayor Fryer re: Province's Regional Review of Simcoe County (Notice provided July 22, 2024)

RES-395-2024

Moved by Deputy Mayor Fryer
Seconded by Councillor Jeffery

THAT Council support providing a supplementary submission in writing to the Provincial Standing Committee undertaking the Regional Review of Simcoe County.

CARRIED.

RES-396-2024

Moved by Deputy Mayor Fryer
Seconded by Councillor Potts

THAT Council herein waive notice in accordance with the Procedural By-law to consider a proposed motion pertaining to the content of a supplementary submission to the Provincial Standing Committee undertaking the Regional Review of Simcoe County pertaining to the provision of water and wastewater.

DEFEATED (2/3 votes required)

- 9.2. Notice of Motion - Deputy Mayor Fryer

Deputy Mayor Fryer provided notice of motion that the content of the supplementary submission to the Provincial Standing Committee reinforces that Council of the Town of Collingwood Council supports water and wastewater services remain at the lower tier.

- 9.3. Councillor Doherty re: Liaison Committee with EPCOR (Notice provided on July 22, 2024)

RES-397-2024

Moved by Councillor Doherty
Seconded by Councillor Jeffery

THAT Council herein request a Staff Report regarding options to reconstitute a liaison committee or other similar type forum for ongoing dialogue with EPCOR including identifying options for important collaborative efforts under it's mandate or terms of reference;

AND THAT consideration be given to the potential benefit and interest of including the other municipalities **in this area** that are serviced by EPCOR

CARRIED.

- 9.4. Councillor Potts re: Follow-up from the Keep Collingwood Clean Deputation (Notice provided on July 22, 2024)

RES-398-2024

Moved by Councillor Potts

Seconded by Councillor Perry

WHEREAS the Keep Collingwood Clean Citizens Group provided a deputation to Council on June 17th, 2024 and requested consideration of a number of community initiatives;

BE IT RESOLVED THAT Council direct Staff work with representatives of the Keep Collingwood Clean Citizen Group, and BIA as appropriate, to propose initiatives in the 2025 budget for Council's consideration including installing cigarette receptacles, where permitted, and increase signage and education for no smoking in designated public places in accordance with the Smoke Free Ontario Act and in particular around the Enviro Park at Sunset Point Park, Central Park, and outside of the Eddie Bush Arena (subject to Staff's review on the matter);

AND THAT Council support staff in strengthening construction management plans to ensure that developers are accountable for maintaining a construction site where litter is contained and disposed of appropriately, subject to the satisfaction of the municipal solicitor, and that within normal communications with the business community that they are encouraged to keep Collingwood clean and to minimize litter;

AND THAT Council petition the appropriate Orders of Government to advocate for stronger rules and/or tools to encourage businesses to eliminate single use take aways, as well as explore options to encourage the return and recycling of disposable vapes and vape cartridges.

CARRIED.

- 9.5. Councillor Potts re: Terms of Reference for a Steering Committee on MURF (Notice provided on July 22, 2024)

RES-399-2024

Moved by Councillor Potts

Seconded by Councillor Ring

THAT Council request Staff develop a Terms of Reference for a Steering Committee for the next steps of a potential Multi-Use Recreation Facility (MURF) to come back concurrently with the Staff Report on the results of MURF Joint Feasibility Study.

CARRIED.

10. Notice of Motion

Councillor Jeffery provided the following notice of motion:

WHEREAS the Town of Collingwood promotes amongst other characteristics a healthy lifestyle and accountable decision-making to provide excellent services;

AND WHEREAS the Collingwood Council is committed to openness and transparency and have restructured the Town of Collingwood's Committee Structure with a view to communicating with and hearing from residents with respect to matters of concern to them and perhaps not specifically covered under day-to-day operational planning lists;

AND WHEREAS the occupants of 31 Ste Marie Street have brought to the Town of Collingwood Council and staff's attention on numerous occasions the unsafe conditions for egress from their medical services location on Ste Marie Street;

AND WHEREAS staff's recommendation to Council re lining of Ste Marie Street to narrow lanes in an attempt to slow traffic are not making a difference for the occupants of 31 Ste. Marie Street;

THEREFORE BE IT RESOLVED that Council herein direct staff to remove the parking meter previously bagged and necessary to clear the egress sightlines for the laneway;

AND FURTHER THAT Council herein direct staff to have the space signed as no parking and marked with yellow diagonal lines clearly messaging no parking.

11. Other Business

11.1. Collingwood Blues Contract Negotiation Update, CAO Skinner

Councillor Jeffery and Councillor Potts left the meeting due to their previously declared conflicts.

CAO Skinner provided an update on the Collingwood Blues Contract Negotiations confirming that details are being reviewed by lawyers who are working with the Town and the Collingwood Blues organization.

CAO Skinner answered questions and took comments from Council regarding the date when the current agreement expires; the rationale for the 60 day extension request; concerns with approving the extension when Council and the public were under the impression that everything was moving along; and that it would be ideal to have something in place by now. CAO Skinner confirmed that any considerations made pertaining to the Hall of Fame room, including the upcoming induction ceremony is not connected to the Collingwood Blues contract negotiations.

Moved by Councillor Houston

Seconded by Councillor Doherty

THAT Council authorize the execution of an amending agreement to the existing Tenancy Agreement with the Collingwood Blues for a 60 day extension or until the renewed amended Tenancy Agreement is executed, whichever is earlier;

AND THAT once the renewed amended Tenancy Agreement with the Collingwood Blues is deemed satisfactory, that the Mayor and CAO be authorized to execute the Agreement.

RES-400-2024

Moved by Councillor Doherty
Seconded by Councillor Perry

AMENDMENT: THAT the extension be changed to an extension until September 30, 2024 or until the renewed amended Tenancy Agreement is executed, whichever is earlier.

CARRIED.

Councillor Jeffery and Councillor Potts returned to the meeting at this time.

RES-401-2024

Moved by Councillor Houston
Seconded by Councillor Doherty

THAT Council authorize the execution of an amending agreement to the existing Tenancy Agreement with the Collingwood Blues for **an extension until September 30, 2024** or until the renewed amended Tenancy Agreement is executed, whichever is earlier;

AND THAT once the renewed amended Tenancy Agreement with the Collingwood Blues is deemed satisfactory, that the Mayor and CAO be authorized to execute the Agreement.

CARRIED.

11.2. Election of Chair and Vice Chair - Committee of the Whole, *Clerk Almas*

Clerk Almas reviewed the election process for Chair and Vice Chair to the Committee of the Whole portions of Council meetings. Nominations for the position of Chair were called. A nomination was received for Councillor Ring. Councillor Ring accepted the nomination. With no other nominations, Councillor Ring was acclaimed Chair.

Nominations for the position of Vice-Chair were called. Nominations were received for the following members respectively: Councillor Potts and Councillor Perry. Councillor Potts accepted the nomination. Councillor Perry withdrew his nomination. With no other nominations, Councillor Potts was acclaimed Vice-Chair.

11.3. In-camera session held June 20, 2024

Deputy Mayor Fryer provided clarification on why he did not participate in the in-camera session on June 20, 2024.

11.4. Arts Feasibility Study

Councillor Doherty noted the supplemental report that Council approved regarding the Arts Feasibility Study and requested clarification that as Council awaits the results of the Downtown Visioning Study that no additional funds are being spent or work being done until the consultant provides the report. CAO Skinner confirmed that work being done currently on the Arts Feasibility Study Next Steps as approved by Council will be complemented by the Downtown Visiting Master Plan when it's received.

12. **Confirmatory By-Law**

RES-402-2024

Moved by Councillor Potts

Seconded by Councillor Perry

THAT By-law No. 2024-060, being a by-law to confirm the proceedings of the special meeting of Council held July 29, 2024, be enacted and passed this 29th day of July, 2024.

CARRIED.

13. **Adjournment**

Moved by Councillor Potts

THAT the Council meeting be hereby adjourned at 3:38 p.m. **CARRIED.**

Mayor

Clerk