



TOWN OF COLLINGWOOD
HERITAGE COMMITTEE MINUTES

November 7, 2024, 10:00 a.m.
FreeSchools World Literacy Community Room and by Videoconference
Collingwood Public Library, First Floor, 55 Ste. Marie Street, Collingwood

Members Present: Cathy de Ruiter, Co-Chair
Jennifer Knight, Co-Chair
David Jefferies, Vice-Chair

Members Absent: Sally Potts

Others Present: Lynda Conway, BIA Rep - Non-Voting
Lindsay Cook, Museum Coordinator
Justin Teakle, Senior Planner
Jenny Haines, Administrative Coordinator

Special Guests: Richard Lex, ACO Representative

1. Call to Order

Co-Chair de Ruiter called the meeting of the Collingwood Heritage Committee to order at 10:00 a.m.

2. Adoption of the Agenda

HER-037-2024

Moved by: Cathy de Ruiter
Seconded by: David Jefferies

THAT the content of the Collingwood Heritage Committee agenda for Thursday, November 7, 2024, be adopted as amended.

- Addition of agenda item 8.2 - Discussion Re: Performing Arts Centre presentation and documents

CARRIED

3. Declarations of Pecuniary Interest

None.

4. Adoption of Minutes

For information purposes: The minutes of the regular meeting of the Collingwood Heritage Committee held on October 3, 2024, were approved electronically by the Committee and forwarded to Council for receipt at its next regular meeting.

Co-Chair de Ruiten requested an update on Committee recommendations HER-034-2024 and HER-035-2024 which were brought forward at the October 3, 2024 Committee meeting and forwarded to Council on November 4, 2024.

Administrative Coordinator Haines confirmed that both resolutions were endorsed by Committee of the Whole unanimously.

5. Business Arising from the Previous Meeting

5.1 Real Deal 2.0 Workshop Survey Results

Co-Chair Knight briefed Committee on the Real Deal 2.0 Workshop confirming that feedback received from past workshops was taken into consideration to prepare for the workshop held in September. Co-Chair Knight thanked members of the Committee and Staff who were involved in the Real Deal 2.0 Workshop by way of encouragement, promotion and assistance with the event. Senior Planner Teakle noted overall the turnout was good and feedback was positive, noting that the workshop appears to have been useful for all those who attended.

Committee noted that connections within the community were made and Co-Chair Knight confirmed that she is looking forward to moving ahead with the next initiative that will educate and celebrate the community at large.

5.2 Central Park Gates

Co-Chair de Ruiten noted that the entrance gate pillars and lamp posts at Central Park were brought to Committee's attention at the last meeting. Co-Chair de Ruiten noted that there are four pillars in total (two at the original entrance and two on each side of the pathway to the building), confirming that one of the two remaining along the pathway has 1930 inscribed on it. Museum Coordinator Cook provided Committee with a brief history on the research she has conducted regarding the Central Park Gates confirming that none of the pillars are noted on the fire insurance plan of 1917.

Co-Chair de Ruiten provided Committee with a photo of the original sconce lights that were once affixed to the pillars and Museum Coordinator Cook noted that she would confirm if there is the same decorative sconce light fixture is in storage.

Senior Planner Teakle noted that although Central Park is a designated Heritage Property via the designation by-law, the gates and the lamp posts are not identified as 'heritage attributes' as the by-law is solely related to the original exterior facades of the curling club building. Senior Planner Teakle further noted that there could be merit, depending on the

scope of work and budget, to support some form of restoration. Committee then discussed options for lighting should the pillars be restored.

Member Jefferies suggested erecting a Historical Plaque with a photo of what the entrance to Central Park looked like to illustrate the history and highlight the importance of restoring the pillars.

Co-Chair de Ruiten looked to Staff for an update on budget, and questioned if there is available funds to assist with a plaque or restoration. Senior Planner Teakle noted the possibility to use reserve funds, but that he would have to determine whether they can be allocated for this project specifically.

Senior Planner Teakle noted that his understanding is that there is a standing Parks, Recreation and Culture budget allocated for interpretation plaques and noted that he will reach out to the Parks, Recreation and Culture Department and discuss the significance of this historical feature at Central Park that is not properly commemorated and acknowledged.

Committee discussed the Discover Collingwood App and the walking tours. Senior Planner Teakle noted that this location is not on the tour, but consideration could be made to add the south side of Town to an existing or future tour. Museum Coordinator Cook noted that the Museum has a first world war walking tour on their website which includes the Curling Club and historic photographs.

Committee discussed the significance of the Curling Club building and Museum Coordinator Cook confirmed that there is an exhibit regarding the heritage of the property and the building on the second floor.

Senior Planner Teakle noted that although this project is not on the radar for 2025 Committee can start to raise it with Council. Senior Planner Teakle noted he would consider options for funds that could be allocated to this work specifically.

5.3 2024 Heritage Awards

Committee confirmed the photo of 116 Hurontario Street that will be used for their Heritage Award. Committee confirmed that only one framed photograph will be made for the recipient and the Town will not receive a copy.

Committee noted that the work was a commercial renovation and not a restoration and concurred to use the term 'commercial renovation' on the award.

Committee discussed the best way to ensure the printing company is in receipt of payment for their work and Senior Planner Teakle confirmed he will coordinate payment.

6. Deputations

None.

7. Reports

7.1 BIA Report

BIA representative Lynda Conway provided an update from the BIA noting that graffiti is being removed; that there lots of positive changes to the establishments downtown; and that Christmas decor will be put up after Remembrance Day.

Committee discussed the sign that was put up on the side of the Shipyards Medical Building and Senior Planner Teakle noted that a heritage permit was not obtained and that he would follow up to ensure that permits are in order.

7.2 ACO Report

ACO representative Richard Lex asked Staff if consideration is being made to make the program more efficient for property owners so they don't have to apply each year. Planner Teakle answered questions regarding the program such as how many residents apply each year; who does the inspections and if there is a requirement that the property owners are present during the inspections. Richard Lex noted the importance of having the inspector connect with the property owner and if Staff feel it would be feasible to undertake inspection every two years.

Planner Teakle confirmed that Staff will be presenting housekeeping amendments for both the Property Tax Relief program and the Heritage Property grant program at an upcoming Committee of the Whole meeting that will address some of the concerns brought forward. Planner Teakle confirmed that Staff review the inspection reports and flag items that need to be brought to the attention of the owners and that there would be administrative challenges associated with scheduling inspections only at times when owners were available.

ACO representative Richard Lex provided an update on various walking tour brochures as advised by Member Mooy. Planner Teakle confirmed that Staff are reviewing printing quotes and will move forward with printing and distribution.

ACO representative Richard Lex noted exterior construction that is taking place at a property on St. Paul Street across from the Museum and asked Staff if approval was given for the significant re-siding work being done. Planner Teakle confirmed the location and noted he would look into the matter.

8. Other Business

8.1 Heritage Permits – issued since last regular meeting:

HER-038-2024

Moved by: David Jefferies

Seconded by: Jennifer Knight

THAT the Collingwood Heritage Committee receive the Heritage Permits List as presented for information purposes:

- PLHP2024411: 97 Hurontario Street – Repainting wood windows of Town Hall in existing colour
- PLHP2024368: 29 Fourth Street E -Restaurant kitchen exhaust on roof at back of the building

CARRIED

8.2 Addition - Arts Centre Discussion

Member Jefferies noted the proposed location for the Art Centre downtown and expressed concern that the Heritage Committee has not been provided the opportunity to provide feedback or comments on the plan to date. Member Jefferies noted the reports and studies presented since 2021 and briefed Committee on various concerns from a Heritage design standpoint as well as gaps in the business plan to move this project forward.

Member Jefferies noted concern with the building layout and proposed entrance off Second Street; the flat roofed building design; that the concept designs by Diamond Schmidt has little or no sensitivity to the heritage characteristics of downtown Collingwood; and that in having to include an underground parking garage, there is a severe project cost and revenue challenge to the project's business plan in addition to at grade design issues.

Member Jefferies noted concern with the Business Plan as the various reports presented do not build upon each other and do not consider Collingwood's performing arts groups as stakeholders. Member Jefferies noted that consideration was not made regarding non-profit or elementary, secondary and private schools who might want to make use of a performing arts facility; adjacent communities and what those groups pay for the spaces they rent; and that in the business case it is not clear how revenues will be established.

Member Conway noted that the BIA shares many of the same concerns and has provided Council with their formal comments but they have not been addressed to date. Member Conway noted how important it is that the Heritage Committee provide comments and be heard, confirming that the BIA is not part of the projects steering committee.

Co-Chair Knight noted that there has not been a lot of public consultation regarding this project and that there is a benefit in knowing if this project is being driven by the wants of the community members.

Planner Teakle confirmed that Karen Cubitt, Director of Parks, Recreation and Culture is leading the project and that he would like to invite her to an upcoming meeting. Planner Teakle confirmed that details regarding the time-line and public engagement conducted to date on the project are posted on the Town's Engage Webpage.

Committee members concurred that they would like to prepare questions in advance of meeting with Director Cubitt and they would be willing to call a special meeting dedicated to this discussion.

8.3 2025 Heritage Committee Schedule - For Information

Committee noted a change in the schedule for the month of January 2025 and noted that the meetings will take place in the Braniff Room of Town Hall.

9. Volunteer Opportunities (only provide time sensitive/necessary updates not previously addressed on the agenda)

Resource List (Member Potts)

- Member Potts was absent from the meeting. No update was provided at this time.

Walking tour brochure update (Member Mooy)

- Member Mooy was absent from the meeting. No update was provided at this time.

Collingwood Terminals (Co-Chair Knight and Member Mooy)

- Co-Chair Knight briefed Committee on the tour that Project Manager Gallant hosted.
- Planner Teakle noted an upcoming public engagement session on the surrounding public spaces planned for November 27th.

Education and Community Outreach (Co-Chair Knight)

- Co-Chair Knight confirmed that consideration is being made for education and community outreach opportunities for 2025.

Doors Open (Member Jefferies)

- Committee concurred to remove this item from the list
- Planner Teakle noted that any correspondence received regarding this initiative will be brought forward to Committee for their information or update

Emergency Preparedness (Co-Chair De Ruiter and Co-Chair Knight)

- Planner Teakle noted that a consultant would be retained in the new year and subject to budget approval there is no action from the Committee at this time.

Future Designations (Member Mooy)

- Planner Teakle noted a plaque presentation made to the owner of 362 Peel Street

10. Correspondence

None.

11. Public Delegation(s) (Maximum 5 Minutes per Delegation)

None.

12. Election of Chair and Vice Chair

HER-039-2024

Moved by: Jennifer Knight

Seconded by: David Jefferies

THAT the Collingwood Heritage Committee defer the election of its Chair and Vice-Chair positions until 2025 when the Committee is at its full membership compliment;

AND THAT Co-Chair de Ruiter, Co-Chair Knight and Vice-Chair Davies continue in their respective roles until the election is held in 2025.

CARRIED

13. Other Business

- Heritage Week has been confirmed for the week of February 17-23, 2025. Planner Teakle confirmed he would work with the Clerks Department to ensure the Committee is on the agenda to present to Council during that week or as close as possible.
- Bill 200, *Homeowner Protection Act*, has received Royal Assent in June 2024 extending the deadline for listed heritage properties to be desgingated from the register from January 1, 2025 to January 1, 2027.

14. Next Meeting

The next meeting of the Collingwood Heritage Committee will take place on December 5, 2024, commencing at 10:00 a.m.

15. Adjournment

Moved by: Co-Chair Knight

THAT the meeting of the Collingwood Heritage Committee be hereby adjourned at 11:39 a.m. **CARRIED.**

Chair