



Leadership Team Report

Date: January 8, 2025

Submitted to: Library Board

Submitted by: CEO Kulchycki

Subject: For information

STAFFING

Interviews to fill the full-time community care worker position and the part-time public services clerk were completed in January. We hope to have both of these positions filled by early to mid-February.

COLLECTIONS

We have added a few new databases to our digital collection for 2025. Through the County, we have added two resources for children: LOTE4Kids, a multilingual ebook platform, and Just for Kids, which is a streaming platform with content for a younger audience. We have also added Grant Connect, which provides information on Canadian grant foundations and opportunities.

HEALTH & SAFETY

Our current social worker will be offering an optional workshop for staff on burnout and work-life balance. This felt like a timely topic for the new year.

BUILDING

A couple building projects are wrapping up. The dropbox room has a new door with a window, which allows staff to see where their colleagues are standing before opening the door. All of our LED lights have been installed, with the exception of the pendants above the public service desk; we are waiting for some missing pieces. Our staff entrance doorbell was repaired after an electrical surge damaged some wiring components.

PROGRAMMING

In January, Spanish classes are being added to our program offerings for adults and seniors. Beginner classes will be in-person, and advanced lessons will be online.

Our children's department will have Story Time Kits available beginning January 24, leading in to Family Literacy Day on January 27.

OTHER

All of our staff will be undertaking the annual performance review process beginning this month and expected to wrap up by the end of March.

The municipality is coordinating their annual job fair. This is often a good time to share information about our summer student positions. Library staff will be attending the event, which is expected to take place in early February.

Our interlibrary loan services have resumed, following the Canada Post strike. Staff and patrons are acclimating to the new interlibrary loan platform, which was launched in November.

Ashley Kulchycki
Chief Executive Officer