



TOWN OF COLLINGWOOD

TRAILS AND ACTIVE TRANSPORTATION ADVISORY COMMITTEE

January 16, 2025, 2:30 p.m.

FreeSchools World Literacy Community Room and by Videoconference
Collingwood Public Library, First Floor, 55 Ste. Marie Street, Collingwood

Members Present: Murray Knowles, Chair
Dallyce Macas, Vice Chair
Marianne Staempfli
Dave Stamper
Diane Belanger
Janet Gates
Linda Haldenby
John Millar
Jody Wilson

Staff Present: Wendy Martin, Manager Parks
Dylan Stoneman, Engineering Design Technologist
Jenny Haines, Administrative Coordinator

Others: Amber Leal, Manager of Growth and Development
Daniel Cole, Manager of Public Works

1. Call to Order

Chair Knowles called the meeting of the Trails and Active Transportation Committee to order at 2:30 p.m.

2. Adoption of the Agenda

TRA-001-2025

Moved by: Janet Gates

Seconded by: John Millar

THAT the content of the Trails and Active Transportation Committee Meeting Agenda for Thursday, January 16, 2025, be adopted as presented.

CARRIED

3. Declarations of Pecuniary Interest

None.

4. Adoption of Minutes

TRA-002-2025

Moved by: John Millar

Seconded by: Jody Wilson

THAT the minutes of the regular meeting of the Trails and Active Transportation Advisory Committee held on December 12, 2024 be adopted as presented and forwarded to Council for receipt at its next regular meeting.

CARRIED

5. New Business

5.1 New Infrastructure Department

Chair Knowles welcomed Amber Leal, Manager of Growth and Development and Daniel Cole, Manager of Public Works to the meeting. Committee members were introduced. Manager Leal provided the Committee with an overview of the Town's new Infrastructure Department and Manager Cole reviewed the structure of the Public Works Department.

Chair Knowles provided Staff with a brief history on the Trails and Active Transportation Committee and noted how the Committee historically has worked with Staff. Staff then answered questions from the Committee regarding the goal of the new Department and how the Committee can work with Staff moving forward.

Manager Cole left the meeting at this time.

6. Business Arising from the Previous Meeting

6.1 Trail Counters

Member Millar provided Committee with an update on the Trail Counters noting that the devices are with Lindsay Lyall and ready to be passed on. Member Millar noted that the devices are still functional. Manager Martin confirmed that a subscription for these trail counters was not renewed.

Committee discussed the collection of data and metrics that were required as part of the bicycle friendly community application. Committee discussed the importance of collecting meaningful data that has value in what is being measured. Member Millar confirmed that he would research suppliers that have devices that differentiate between cyclists and pedestrians and provide an update at the next meeting.

Manager Leal suggested that Committee attend the Public Information Centre regarding the Master Mobility and Transportation Study and provide feedback regarding connectivity and trails.

Committee members formally acknowledge and thanked Lindsay Lyall for his contributions to trail system and trail counters over the years.

6.2 GPS on-line map and on-line map donation link

Member Wilson noted that he will be meeting with GIS Technician Lindsay Gosnell in February to finalize mapping and that he will showcase the interactive map to Committee at the next meeting.

Committee members discussed the option of accepting donations by way of a 'tap' device that accepts debit and credit-card. Manager Martin noted that she will follow-up with Finance regarding this option.

6.3 Harbourview Trail street signs

Manager Martin confirmed that the street signs for the Harbourview Trail have been ordered.

6.4 2025 Budget

Chair Knowles provided Committee with an update on the 2025 Budget noting that the Budget is up for approval on January 27.

Staff answered questions from Committee regarding the Parks, Recreation and Culture Master Plan refresh; and whether the Sidewalk By-law will be updated next year.

Manager Leal noted that she will confirm if the Sidewalk By-law is under her portfolio. Committee members provided Manager Leal with suggested additions that would bring the By-law up-to-date. Manager Leal reminded Committee of the public engagement process and opportunity for the Committee to provide input. Chair Knowles confirmed that the Committee would assist with this.

6.5 Bike Tour on April 29

Chair Knowles confirmed that the Committee has agreed to assist in planning a bike tour for delegates attending the OSUM Conference on April 29. Committee discussed concerns with the conditions of the trails in April and the importance of showcasing the Town and trail system as part of this tour. Chair Knowles noted that he would reach out to Manager Parker to confirm the length of the tour and report back to the sub-committee regarding the requirements before presenting routes for Committees consideration.

6.6 Multi-use Pathway education

Manager Martin noted that Staff are working with the Town's communication team on an education piece for Cross Rides and Multi-Use Pathways. Committee discussed the importance of having clear signage on multi-use pathways, in addition to the education piece. Committee members noted the importance of providing education to trail users in various ways, concurring that although the videos are great, not all trail users use social media. Manager Martin noted that Staff are considering signage, radio and news releases to ensure the message reaches everyone.

7. Election of Chair and Vice Chair

Coordinator Haines reviewed the election process. Coordinator Haines called for nominations for the position of Chair. Nominations were brought forward for Dallyce Macas as Co-Chair and John Millar as Co-Chair. Coordinator Haines called a second time for nominations for the position of Chair. There being no other nominations for the position of Chair, Coordinator Haines closed the election confirming that Dallyce Macas and John Millar are Co-Chairs of the Trails and Active Transportation Advisory Committee.

Coordinator Haines called for nominations for the position of Vice Chair. Nominations were brought forward for Murray Knowles. Coordinator Haines called a second time for nominations for the position of Vice Chair. There being no other nominations for the position of Vice Chair, Coordinator Haines closed the election confirming that Murray Knowles will be Vice Chair of the Trails and Active Transportation Advisory Committee.

8. Deputations

None.

9. Reports

9.1 Construction

- Manager Martin confirmed that the Town will be applying for the Active Transportation Fund Federal Grant for multi-use pathway crossride painting and signage
- Manager Martin confirmed that the Town will be applying for the Community Sport Provincial Grant for the construction of the Wilson Sheffield Park.
- Chair Knowles noted concerns with the signage on the trail at the Water Treatment Plant noting that the signage indicates the trail is closed, but does not provide proper signage for the detour.

- Manager Martin noted that Staff have requested a memo from Ainley regarding the history of the Mountain Road Rebuild, confirming that a tunnel was not considered at that time.
- Manager Martin provided Committee with an update on the Bicycle Skills Park, noting that the NVCA is not supportive of the park as it is situated on a wetland and will require an Environmental Impact Study, which is not within the Town's budget.

Staff answered questions from Committee regarding the Mountain Road Rebuild regarding when construction will begin; if a 3D rendering of the work has been provided; if Chair Knowles can meet with Engineering Design Technologist Stoneman and Project Manager Latimer; and how important proper signage is for safety in a construction zone. Engineering Design Technologist Stoneman confirmed that would provide an update at the next meeting to provide clarity on the plans moving forward.

9.2 Maintenance

No discussion.

9.3 Trail Captain

No discussion.

9.4 Map Delivery

Volunteer Jack Marley spoke confirming that there are no more maps left in circulation and provided Committee with an update on the new maps to be printed. Jack Marley requested confirmation from Staff regarding if a trail will run by the SkyDev Development; the location of the Wilson Sheffield Park; and if the map should note the Pump Track at the Legion.

Chair Knowles requested that Jack provide the Committee with a final version before sending it to print.

Honourary Member Christie noted the the Train Trail by the Terminals has been referred to as 'Millennium Trail' and asked Staff to confirm this name change. Manager Martin noted that the name of the trail has not changed and suggested that it be noted as the Train Trail on the map.

Committee formally recognized the work that Jack Marley has done for the trail maps and thanked him for his time and effort.

9.5 Communication

No discussion.

10. Other Business

10.1 Planning Application Review

None.

11. Correspondence

None.

12. Other Business

12.1 2024 Goals and 2025 Accomplishments

Manager Martin briefed Committee on the process requested by the Clerks Department regarding the presentation of the Committee's 2024 Goals and 2025 Accomplishment. Manager Martin noted that the goals are to reflect the Community Based Strategic Plan, the Town's Programs and Services and Staff's Operational Plan. Manager Martin noted that further discussion on the Committees Goals and Accomplishments will be brought forward at the next meeting.

12.2 Property at Campbell and High Street

Committee discussed the multi-use trail at the end of Campbell Street and asked Staff if discussions have been had with the landowner regarding a potential trail linking High Street to the Black Ash Trail. Manager Martin confirmed that discussions have occurred with the one property owner and comments were provided, but there is no update to provide at this time.

12.3 420 High Street Property

Honourary Member Christie asked Staff if consideration has been made to request permission from the property owners at 420 High Street to connect a future trail to the existing trail. Manager Martin noted that Staff will follow-up regarding this request.

13. Public Delegation(s) (Maximum 5 Minutes per Delegation)

14. Next Meeting

The next meeting of the Trails and Active Transportation Advisory Committee will take place on Thursday, February 13, 2025, commencing at 2:30 p.m.

15. Adjournment

Moved by: Member Millar

THAT the meeting of the Trails and Active Transportation Advisory Committee be hereby adjourned at 4:04 p.m., **CARRIED.**

Chair