

Appendix A: Q1-2025 Status Update

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
1	FY25 Q1	Complete	Tax (MAT)	<p>-Brought to Council April 2023. Council endorsed recommendation to pursue, report back by September 2023 with implementation recommendation, including governance structures.</p> <p>P2023-08 - Consideration of Municipal Accommodation Tax (MAT)</p> <ul style="list-style-type: none"><li>• Recommendation that staff report be received for information and that Council direct staff to investigate the implementation of a MAT, including community and industry stakeholder consultation, and staff report back no later than September 2023 on potential options, including associated governance structures and processes.</li></ul> <p>-Completed market study to estimate amount of potential Municipal Accommodation Tax.</p> <p>- Undertake consultation with tourism accommodators and the public on a MAT. Survey closed in Q4 2023. Framework to be presented in Q1 2024 for input.</p> <p>-Work with Finance on collection strategies + revenue impacts, Clerks and Bylaw on a bylaw to enforce and aid in any potential legal structures needed to accept the MAT.</p> <p>-Early estimates show a potential MAT of over \$2M per year to be allocated in alignment with the Tourism Master Plan.</p> <p>-a minimum of 50% to a not for profit for tourism purposes</p> <p>-a maximum of 50% to municipality</p> <p>Research and make recommendations regarding implementation of a Municipal Accommodation Tax (MAT)</p> <p>Council approved Implementation of MAT on Dec. 16, 2024</p>	Council - Resolution	Medium	EC DEV	Planning, Building and Ec. Dev	Economic Development
2	FY25 Q1	Complete	Code	<p>Update documents to 2024 Ontario Building Code</p> <p>Including handouts for decks, radon, accessory apartment etc.</p>	Legislative Requirement	Low	BUILDING	Planning, Building and Ec. Dev	Ontario Building Code
3	FY25 Q1	Complete	New Park - Wilson-Sheffield Park - DESIGN	<p>DESIGN PROCESS FOR: Development of park just south of Admiral School. Staff will consult community during development of park. Infrastructure cost covered with DC 2021 includes public engagement and design, including the proposal of the site as a community park.</p> <p>Update: April 05, 2023 - addition of triangle park development for Eden Oaks and Pretty River Estates - current activity to address neighborhood needs in both communities. This adjustment resulting from Public Consultation of Wilson-Sheffield 'Community Park' aspects.</p>	Budget - Capital	High	PRC PARKS	Parks Recreation & Culture	Parks & Harbour

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4	FY25 Q1	Complete	Prepare and submit application for STREF funding to support STA enforcement and compliance	<p>Key Details of the STREF:</p> <p>1. Purpose: The STREF is designed to limit short-term rentals that remove units from the long-term housing market, thereby helping to alleviate the housing shortage.</p> <p>2. Funding Amount: The program offers a total of \$50 million over three years.</p> <p>3. Eligibility: Municipalities and Indigenous communities with strict regulatory regimes for short-term rentals are eligible to apply. This includes having an enforcement and compliance program in place.</p> <p>4. Application Period: Applications will be accepted from December 16, 2024, at 9:00 a.m. ET through January 24, 2025, at 4:00 p.m. ET.</p> <p>For more detailed information, including the application process and eligibility criteria, please refer to the official STREF webpage. For questions about submitting an application, please contact the STREF team at the following address: stref-farlcd@infc.gc.ca.</p>	Department Initiated	Medium	BYLAW	Legislative Services	Community Standards
5	FY25 Q1	Complete	2025 Council Meeting Calendar	<p>Council - January 27, 2025 ACTION: Clerk Services to post revised 2025 calendar to website, send out meeting requests and populate eScribe and Agenda Management List with new/revised dates</p> <p>Council - December 16, 2024 THAT Council reconsider Resolution No. RES-075-2024 which approved the 2025 Meeting Calendar to avoid County Council meetings on the same week as Collingwood Council as much as practical: APPROVED - 2/3 vote was achieved THAT Council direct Staff to draft a revised 2025 Meeting Calendar that provides for Council - Committee of the Whole meetings to be scheduled on opposite weeks as County Council meetings, where practicable; AND THAT Staff prepare the necessary by-law to amend the Procedural By-law to implement the changes to regular meeting dates.</p>	Council - Resolution	Low	CLERKS	Legislative Services	Council;#Governan ce Support
6	FY25 Q1	Complete	Report back to Council - Theatre Collingwood funding request	<p>Council - January 13, 2025 Theatre Collingwood request for \$25,000: THAT Council direct Staff to meet with representatives from Theatre Collingwood and bring back a recommendation at the next Council meeting regarding their funding needs.</p>	Council - Resolution	Low	FINANCE	Finance	
7	FY25 Q1	Complete	Reduction to Transit Student Bus Passes	Reduce the cost for student passes by 50% in 2025 from \$30 to \$15.	Department Initiated	High	TRANSIT	Infrastructure	Transit
8	FY25 Q1	Complete	Website redevelopment	<p>2024 budget request Website redevelopment to ensure greater and streamlined access to the information the community wants. RFP to be completed in Q2 for launch in Q3. Looking at 'All-in-one' solution for website and Engagement Platform.</p>	Council - Resolution	High	COMMS	Customer and Corporate Services	Communications

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9	FY25 Q1	Complete	Mayor's Annual 2024-2025 New Year's Levee & Order of Collingwood	Annual honouring of exemplary volunteer efforts within the community which enriching the social, well-being, natural or cultural environment, or recreational character of the Town. The Town also recognizes former recipients of the Order of Collingwood who, through their continued volunteerism and ongoing efforts improve the fabric and character of our community.	Budget - Operational	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
10	FY25 Q1	Complete	Review and Procure or Build Renewed Public Engagement Portal	2024 Budget Request Review the Engage Collingwood platform and tools used within project pages to ensure a robust approach supported by best practices that is user friendly and practical to implement. RFP to be completed in Q2 for launch in Q3. Looking at 'All-in-One' solution for website with engagement platform.	Budget - Operational	High	COMMS	Customer and Corporate Services	Communications
11	FY25 Q1	Complete	Evaluate County Insurance Cooperative and determine recommended options	Investigate new or different options for how or who is insuring Collingwood. A report to drafted for CAO review.	Department Initiated	High	PROCUREMENT & RISK	Legislative Services	Risk Management
12	FY25 Q1	Complete	Host a full day co-op student from CCI	Host a full day co-op student from CCI who will help support the by-law department with various initiatives and projects	Department Initiated	Low	BYLAW	Legislative Services	Community Standards;#Municipal Law Enforcement;#Roads & Active Transportation

End		Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate	Lead Division	Department	Service(s)
Item #	Quarter					Priority			
13	FY25 Q1	Complete	Automated Speed Enforcement	<p>Council - December 2, 2024</p> <p>WHEREAS the Town of Collingwood’s Strategic Plan states that the Town strives “to offer residents and visitors a healthy lifestyle of activities in beautiful and safe settings; AND WHEREAS the Strategic Plan outlines the intent of the Town of Collingwood to deliver a Traffic Calming Study and create a Policy in a timeline of 1 to 3 years; AND WHEREAS the Town of Collingwood is undergoing the creation of a Master Mobility and Transportation Plan (MMTP) for completion during the next budget cycle; AND WHEREAS Council requested its OPP Detachment Board representatives to reiterate to that Board the increasing speeding complaints from residents; AND WHEREAS the Collingwood OPP Detachment Board (formerly the Collingwood Police Services Board) previously conducted a cursory review of the Automated Speed Enforcement tool Pre-Covid at which time ASE was financially prohibitive; AND WHEREAS updated information would be valuable for Council to have in hand to consider the implementation of ASE before or in hand with the MMTP completion, as the updated model for a roll out of ASE is reported to have become affordable, effective and an important tool for reducing speeds and improving road safety accompanied with a source of income to offset costs of traffic calming;</p> <p>THEREFORE BE IT RESOLVED THAT Council direct Staff to facilitate a presentation to Council on the Automated Speed Enforcement program for information purposes at its earliest opportunity but not later than January 31st, 2025.</p>	Council - Resolution	High	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation
14	FY25 Q1	Complete	Collingwood Girls Hockey Association - Request for Support for the Collingwood Thundersnow Classic Tournament	<p>Council - December 12, 2024</p> <p>THAT Council approve a 50% discount up to a max of \$4,500 for the Collingwood Girls Hockey Association's (CGHA) ice rental time that would be required January 17 to 19, 2025 in recognition of their inaugural event.</p>	Council - Resolution	Low	FINANCE	Finance	
15	FY25 Q1	Complete	Provide live transit maps on the website	Introduce live transit maps to provide real-time info to passengers	Department Initiated	High	TRANSIT	Infrastructure	Transit
16	FY25 Q1	Complete	Recruitment of Director of Infrastructure		Budget - Operational	High	CAO	Administration	Talent Management;#Strategic Planning & Leadership (Town)

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17	FY25 Q1	Complete	Transit Funding - Inclusive and Accessible Community	Council - November 4, 2024 WHEREAS the Town of Collingwood is aspiring to be both an Inclusive and Accessible Community for all residents and visitors; AND WHEREAS the Town of Collingwood is experiencing pressures related to the current operating hours for both conventional transit (Colltrans) and specialized transit (TransitPlus) ; THEREFORE BE IT RESOLVED that Council direct staff to include in the 2025 budget funding to increase the hours of service for both conventional and specialized transit to incorporate a one (1) hour earlier to current start time and two (2) hours past current end time, such that the services will operate from 6 am until 11 pm.	Council - Resolution	Low	PUBLIC WORKS	Infrastructure	Transit;#Strategic Planning & Leadership (Town)
18	FY25 Q1	Complete	Transit/Transit Plus extension of hours of operation	2025 budget: 3 extra hours for Transit Plus and Transit	Budget - Operational	High	TRANSIT	Infrastructure	Transit
19	FY25 Q1	Complete	Resolution Letter: Endorsement of 'Ending Chronic Homelessness' Report	Council - January 27, 2025 THEREFORE IT BE RESOLVED THAT the Town of Collingwood endorses the Ending Chronic Homelessness in Ontario Report, its findings and recommendations, and calls upon the provincial and federal governments to commit to increased funding for the full spectrum of homelessness reduction and prevention strategies as outlined in the report conclusions and recommendations.	Council - Resolution	Low	CLERKS	Legislative Services	
20	FY25 Q1	Complete	Collingwood Blue's Contract Release	Council - January 27, 2025 WHEREAS Council received Staff and Legal advice regarding the release of tenancy agreements and applicability of Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) matters as it relates to only specific provisions that should remain protected; BE IT RESOLVED THAT Council authorize the release of Blues Tenancy Agreement with the Town of Collingwood to the Hall of Fame Committee as requested, subject to appropriate application of MFIPPA.	Council - Resolution	Low	CLERKS	Legislative Services	

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21	FY25 Q1	Complete	Deliver Downtown Visioning Master Plan	June 2023 - Council AND THAT Council authorize proceeding with a Request for Proposal for the development of an effective high-level Community Based Strategic Plan in a phased approach with the Downtown Visioning and Plan development; AND THAT Council support establishing a Steering Committee that will include up to 4 members of Council, key staff members and stakeholders/community members as deemed appropriate to assist in leading the market research survey, and the development of the Strategic Plan and Downtown Plan;	Budget - Operational	High	CLERKS		Legislative Services	Strategic Planning & Leadership (Town);#Community Arts & Culture;#Community & Public Events;#Parks & Harbour;#Economic Development;#Growth Planning
				November 20, 2023 - Council THAT Council refer the request regarding the future of 84 Hurontario Street to the Downtown Visioning and Master Plan Exercise, and further encourage the public that have ideas regarding the future of the Town owned property to participate in the upcoming public consultations on the future of the Downtown.						
22	FY25 Q1	Complete	Ice Rescue Training	Conduct annual ice training to all suppression firefighters.	Legislative Requirement	Medium	FIRE TRAINING		N/A	Fire & Rescue
23	FY25 Q1	Complete	Information to Council: Parking on Metered Roadways	Council - January 27, 2025 Parking on Metered Roadways: Concern was made to the required parking fee to park a moving truck on the street where there is metered parking in place.	Council - Verbal	Low	CLERKS		Legislative Services	

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				<p>Now therefore be it resolved that the Town of Collingwood only purchase products made in Canada whenever practicable, in all of its purchasing decisions, including increasing current invitational and open market thresholds in the Procurement By-law to enable targeted purchases from Canadian Suppliers;</p> <p>And that Staff investigate and report back further purchasing practices that can create a structured framework that enables Collingwood to prioritize Canadian products and services;</p> <p>And that the Town take steps to encourage its residents and businesses to buy products made in Canada;</p> <p>And that Staff convene an Economic Development Roundtable meeting at the earliest opportunity with members of our manufacturing and business community;</p>					
24	FY25 Q1	Complete	Support Canadian Products and Services	And that a copy of this motion be forwarded to FCM, AMO, the Mayors of the municipalities in South Georgian Bay and the Wardens of Simcoe and Grey Counties.	Council - Resolution	Medium	CLERKS	Legislative Services	Governance Support
25	FY25 Q1	Complete	Replacement of Drone	Replacement of drone which is scheduled in the asset management plan.	Budget - Capital	Medium	FIRE	Fire	Fire & Rescue
26	FY25 Q1	Complete	Notification of 30 days notice of cancellation to ACE CABS	<p>Council - January 13, 2025</p> <p>ACTION: Council direct staff to provide 30 days notice of cancellation of the ACE Cabs accessible taxi service contract, with service to cease as of January 30, 2025 (Transit Coordinator) *other actions provided in report</p> <p>PW2024-15 Accessible Taxi Survey, Outcome and Recommendation (approved unanimously)</p>	Council - Resolution	Low	TRANSIT	Infrastructure	Transit
27	FY25 Q1	Complete	2025 Physician Recruitment Program	Physician Recruitment Program to attract a new physicians to Collingwood \$14,000 annually for 5 years for Physician Recruitment up to \$70,000.	Budget - Operational	Low	CCS ADMIN	Customer and Corporate Services	Strategic Planning & Leadership (Town)

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28	FY25 Q1	Complete	Resolution Letter: Redistribution of Provincial Land Transfer Tax and GST	Council - February 10, 2025 THAT the Town of Collingwood support the Town of Aurora in its resolution to formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities and to call on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities to provide predictable and sustainable funding to municipalities; AND THAT this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.	Council - Resolution	Low	CLERKS	Legislative Services	Governance Support
29	FY25 Q1	Complete	BIA Board of Management - re-appointment	Council - February 24, 2025 THAT Council confirm the re-appointment of Sarah Pennal as a member of the Collingwood Downtown BIA Board of Management immediately until the effective date as nominee on behalf of her new employer on March 3, 2025, and continue on as a Director for the remainder of the Term.	Council - Resolution	Low	CLERKS	Legislative Services	Governmental Services
30	FY25 Q1	Complete	Accessibility Pilot - Smart Door Access System at Town Hall	Provides an opportunity to participate in the pilot of an APP that may be used wirelessly from a cell phone to operate accessible doors. OpenWay app software installed at Town Hall and Collingwood Library in test mode prior to launching to the public.	Department Initiated	Medium	F&F	Customer and Corporate Services	Strategic Planning & Leadership (Town);#Customer Service;#Corp Facilities
31	FY25 Q1	Complete	Acting Captain Testing	As per the collective agreement, an acting captain process shall be conducted every two years. This is part of the fire departments succession planning model.	Department Initiated	High	FIRE	Fire	Fire & Rescue
32	FY25 Q1	Complete	Door replacement at Curling Club	Replace metal door at Curling Club. Paint and install hardware. 9716 - \$3,500	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
33	FY25 Q1	Complete	New Park - Shipyard Piazza Block 9 - DESIGN	First phase of the Shipyards Public Realm Plan includes the design and construction of the parcel of land between Harbour House and BMO.	Budget - Capital	High	PRC PARKS	Parks Recreation & Culture	Parks & Harbour



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34	FY25 Q1	Complete	Increase Museum Educational Programmer Position Part-time to Full-time	Expansion of the role of Museum Educational Programmer required to meet current museum staffing limitations which have placed challenges on programming, reducing capacity to deliver and meet growth needs. In addition, increasing staffing levels will create opportunities to increase visitation which will drive monetary donations and gift shop sales as well as increase programming revenue and awareness. By extension, additional programming hours will support walking tours, gallery tours and paid programs for school and community groups further increasing revenue. Consequences if this is not done include a reduction in service delivery, the inability to meet requests from the community and to support initiatives in a more inclusive and fulsome way.	Budget - Operational	Low		PRC CULTURE & EVENTS	Parks Recreation & Culture	Conservation & Promotion of Heritage & Culture
35	FY25 Q1	Complete	Recruitment - Project Manager, Infrastructure Projects	Backfill of existing position of Project Manager Infrastructure Projects. To advance priority Water and Wastewater, stormwater, active trasnprotation and roads projects for the Town as well as asset management support and assistance with long term planning of infrastructure projects including but not limited to, Stewart Rd Reservoir & Pumping Station (Tender, Construction), New Water Treatment Plant Intake (Studies/EA, Design, Construction),	Budget - Operational	High		INFRASTRUCTURE PROJECTS	Infrastructure	Growth Planning;#Wastewater;#Water Treatment & Distribution;#Storm water Management;#Roads & Active Transportation;#Talent Management
36	FY25 Q1	Complete	Recruitment - Water Distribution Operator	Water Distribution operator to backfill vacant position. Union position to support water distribution team in operating and maintenance of the linear water infrastructure.	Budget - Operational	Medium		WATER	Infrastructure	Water Treatment & Distribution;#Talent Management
37	FY25 Q1	Complete	New Tecumseth Interim Water Supply agreement	Establsh an water supply agreease with NT for interim water supply while WTP expansion is being constructed	Department Initiated	High		WATER	Infrastructure	Water Treatment & Distribution;#Corporate Finance
38	FY25 Q1	Complete	Review Street Patio Barriers	Council - January 27, 2025 Request from Mayor Hamlin requesting Staff take into consideration the correspondence received regarding Collingwood's Street Patio Barriers.	Council - Verbal	Low		PUBLIC WORKS	Infrastructure	

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39	FY25 Q1	Complete	Resolution Letter: FCM Green Canopy Funding	Council - January 27, 2025 THEREFORE IT BE RESOLVED THAT the Town of Collingwood Council acknowledges that Free Spirit Gardens is applying for a funding opportunity from the Federation of Canadian Municipalities' Growing Canada's Community Canopies initiative for Growing a Greener Collingwood, in partnership with the Town of Collingwood; AND THAT Collingwood Council also recognizes that the lifetime contribution from the Growing Canada's Community Canopies initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum contribution of \$1 million for infrastructure activity costs, and that if approved this project will be counted towards that limit.	Council - Resolution	Low	CLERKS	Legislative Services	Strategic Planning & Leadership (Town);#Governanc e Support
40	FY25 Q1	Complete	Written Response to Resident - Waive Development Charges for Property	Council - February 11, 2025 Waive Development Charges for Property, C. Sacco Councillor Jeffery requested Staff provide a written response with the resident to why the fees are not being waived.	Council - Verbal	Low	FINANCE	Finance	
41	FY25 Q1	Complete	International Women's Day Event		Department Initiated	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events;#Building Community Well- being & Inclusion
42	FY25 Q1	Complete	Water Meter Data Analytics Software	Existing water meter data software is outdated and requires a lot of manual data manipulation to obtain useful reports and metrics. With the recent Town-wide transmitter replacement program nearing completion, upgraded software would facilitate accessing water meter data in real-time and automating reports. A software upgrade could also help the Town transition to in-house water and wastewater billing at a future date.  If this request is not approved, staff would continue to manually download and prepare reports using water meter data, and there would be a continued reliance on an external service provider for water and wastewater billing.  Staff recognize that any software purchases are also subject to review and approval by the IT steering committee.  Note that subsequent annual license fees are estimated at 25,000 per year.	Budget - Capital	Medium	WATER	Infrastructure	Growth Planning;#Water Treatment & Distribution
43	FY25 Q1	Complete	Implementation: Municipal Insurance Pool	Council - February 10, 2025 THAT Staff Report C2025-02, Municipal Insurance Pool Implementation, be received. AND THAT Council support joining the Simcoe County Municipal Insurance Pool, as proposed and authorize the execution of the requisite Subscribers Agreement.	Council - Resolution	Medium	PROCUREMENT & RISK	Legislative Services	Risk Management



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46	FY25 Q1	Complete	Memorial recognition plaque of Dr. Don Paul	Recognition of Dr. Don Paul, Deputy Mayor Fryer (notice was waived to be considered at the January 13 Council – Committee of the Whole meeting) Whereas Dr. Don Paul sadly passed away on Dec. 6/24; And Whereas Dr. Paul, a recipient of both the Order of Collingwood and the Companion of the Order of Collingwood, was a long-time community minded contributor to the well-being of Collingwood residents and visitors; And Whereas Dr. Paul would attend hockey games and stand at a particular location along the railing at the Eddie Bush arena; Therefore be it resolved that a commemorative plaque, donated by Mr. William Redick on behalf of Dr. Paul’s family, can be appropriately installed along the railing in recognition of Dr. Paul’s community contributions over many years.	Council - Resolution	Low	PRC FACILITIES	Parks Recreation & Culture	
47	FY25 Q1	Complete	Development - Implement Dormant File Closure Procedure for One Year	Recommendation THAT Staff Report P2023-19 “Dormant File Closure – Staff Delegated Authority” originally presented on June 5, 2023 and amended on November 20, 2023, be received; AND THAT Council enact and pass an amending by-law to By-law 2020-059, being a by-law to delegate certain powers and duties to officers and employees of the Town of Collingwood, to provide staff the delegated authority to close dormant site plan control files; AND THAT the effective date of the amending by-law be March 4, 2024 to provide the development community approximately three months to take action on dormant files or to request voluntarily closure; AND THAT the closure of dormant site plan control files be implemented in accordance with the Dormant File Closure Procedure, attached to this Report as Appendix A; AND THAT all other planning files where decisions have not been rendered and two years or more have elapsed since he application(s) was deemed complete, be prioritized for review and expedited for consideration by Council or for voluntary closure, as staff resources permit; AND THAT staff notify the proponents with existing dormant site plan control files and the development community at large of the impending process changes; AND THAT staff provide updates at approximately six months and one year after the implementation of the recommendations in this report to assess the impact of the process changes, with the one-year review at minimum to consider expansion of the dormant file process to other application types and/or the imposition of file reactivation fees, in consideration of further input from the Development Community.	Council - Resolution	Low	PLANNING	Planning, Building and Ec. Dev	Development Management

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48	FY25 Q1	Complete	Hire Pool Operator	Hire a pool operator to be responsible for the day-to-day operation and maintenance of the Aquatic Facility, with a primary focus on evening shifts. This role ensures the facility is safe, clean, and welcoming for all patrons by performing a range of tasks including water quality testing, routine maintenance, and general cleaning.	Budget - Operational	Low	PRC FACILITIES	Parks Recreation & Culture	Community Culture, Arts & Recreation Spaces
49	FY25 Q1	Complete	Water Compliance Annual Report 2024	As required by the SDWA and our Drinking water license A water taking report is also required annually	Legislative Requirement	High	WATER	Infrastructure	Water Treatment & Distribution
50	FY25 Q1	Complete	WWTP Annual Performance Report 2024	As per the WWTP ECA, submitted to the Ministry by march 31 of the following year There are quarterly requirements for overflow/bypass, MUMP, ERRIS (Federal, quality and quantity)	Legislative Requirement	Medium	WASTEWATER	Infrastructure	Wastewater
51	FY25 Q1	Complete	Township of Clearview WWTP annual performance reports 2024	as per ECAs and our service contract with Clearview, to be submitted to the MECP by March 31 2025	Legislative Requirement	Medium	WASTEWATER	Infrastructure	Wastewater
52	FY25 Q1	Complete	Update Utility Billing Agreement and Approach with EPCOR	Price for billing has gone down - need to include in updated agreement.	Department Initiated	Low	FINANCE	Finance	
53	FY25 Q1	Complete	Committee/Board - Training on 2024-2028 CBSP	Council July 10, 2023 WHEREAS the Committee of Adjustment is an independent, quasi-judicial body appointed by Council under the Planning Act that hears and renders decisions on consents (i.e. new lot creation, lot additions, private easements, etc.) and minor variances in cases where a proposal cannot meet the provisions of the Zoning By-law; AND WHEREAS the process of making decisions on consents and minor variances is required to take into account the consistency and conformity of the development proposal to the applicable planning instruments, but does include some latitude for the Committee to have regard to more subjective matters such as the surrounding neighbourhood context, compatibility, and aesthetic impacts; AND WHEREAS the Committee of Adjustment and other advisory committees would benefit from education and familiarity with the Community Based Strategic Plan, as that Plan provides a baseline knowledge of the values of our community, and in this way may inform committee decisions, where possible; THEREFORE BE IT RESOLVED THAT the Council requests staff to provide training on the Community Based Strategic Plan to the Committee of Adjustment and other advisory committees.	Council - Resolution	Medium	CLERKS	Legislative Services	Governance Support
54	FY25 Q1	Complete	Implementation of the Administrative Monetary Penalty System (AMPs) / By-law and Related Policies	Prepare an Administrative Monetary Penalty System (AMPs) By-law and Related Policies and Documents in order to implement an AMPs in Collingwood.	Budget - Operational	Medium	BYLAW	Legislative Services	Community Standards;#Legal

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55	FY25 Q1	Complete	Purchase Power Washer for Aquatic Facility	Purchase a power washer capable of accepting hot water for use at the pool to clean changeroom walls, floors, and shower areas. 9705 - \$8000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
56	FY25 Q1	Complete	Purchase Floor Scrubber for Aquatic Centre	Purchase a walk behind scrubber to clean the floors and deck at the pool. 9705 - \$14,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
57	FY25 Q1	Complete	Replace Exhaust Fan in Concession Building at Central Park	Replace 20 twenty year old exhaust fan in the concession building at Central Park. 9714 - \$2,500	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
58	FY25 Q1	Complete	Replace accessible chairlift at Aquatic Centre	Replace the 12 year old accessible chairlift at the pool with a new unit. 9735 - \$20,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
59	FY25 Q1	Complete	Award 2025 Community Recreation and Culture Grants	Assists Collingwood-based, not-for-profit, charitable, or volunteer-based organizations in supporting the community by providing opportunities for all persons to participate in arts, culture, recreation, sport and health/well-being activities. The application period opens in December 1, 2024 and selections are made by March 31, 2025	Department Initiated	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community Arts & Culture
60	FY25 Q1	Complete	Recruitment - GIS Support (Seasonal)	For 2025 - GIS Support	Budget - Operational	Low	INFORMATION TECHNOLOGY	Customer and Corporate Services	Information Technology;#Talent Management
61	FY25 Q1	Complete	Accessible Transit Feasibility Options and Implementation	Phase 2 of the on demand accessible taxi survey and options. With the end of the ACE Cabs contract in 2025, and the public facing on demand taxi survey results, staff will be preparing a report for Council summarizing the results of the survey and recommending various options for consideration to address accessible transit needs and options moving forward. This Operational item is to provide the report to Council with recommended options and implement the approved delivery model.	Budget - Operational	Medium	TRANSIT	Infrastructure	Transit
62	FY25 Q1	Complete	Sanitary (collection) CLI-ECA Annual report 2024	as per Sanitary CLI-ECA, including collection system and SPS Due annually by March 31 of the following year  Source water protection significant drinking water treat report is included in the appendix of this report	Legislative Requirement	Medium	WASTEWATER	Infrastructure	Wastewater

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63	FY25 Q1	Complete	Policy Update: Order of Collingwood Policy	Council: January 27, 2025 THEREFORE IT BE RESOLVED THAT Council direct staff to review the Order of Collingwood/Companion to the Order policy to recommend, if feasible, an amendment that would allow in exceptional/extraordinary circumstances for the selection committee to award to a recipient the order and the companion to the order simultaneously or within less than a 5-year time elapse between said awards.	Council - Resolution	Low	CLERKS	Legislative Services	Governance Support
64	FY25 Q1	Complete	BIA Board of Management - fill Board vacancy	Council - February 24, 2025 THAT Council support the Collingwood Downtown BIA Board of Management's process to fill the Board vacancy with an eligible member of the business improvement area through an open call to their membership and put forward their selected candidate to Council for formal appointment.	Council - Resolution	Low	CLERKS	Legislative Services	Governance Support
65	FY25 Q1	Complete	Resolution Letter: Amalgamation of Conservation Authorities, Nottawasaga Valley Conservation Authority	Council: March 31, 2025 Motion: NVCA Response to Amalgamation Consideration, Councillor Baines (see agenda for the full motion) THEREFORE BE IT RESOLVED that Council of the Corporation of the Town of Collingwood opposes the proposed amalgamation of NVCA and the LSRCA, as it has not been demonstrated that such a change would benefit watershed management, municipalities or the public; AND THAT Council supports the NVCA Board's continued and enhanced collaboration between Conservation Ontario, and other Conservation Authorities to standardize processes and procedures where feasible, particularly to assist development and permit applicants whose activities fall within municipalities that straddle multiple watersheds; AND FURTHER THAT Council supports the efforts of the NVCA in working constructively with all NVCA member municipalities to address and resolve any challenges, including planning and permitting, in a fair, transparent and efficient manner; AND FURTHER THAT a copy of this resolution be sent to the NVCA, and all NVCA member municipalities, the LSRCA Board and Conservation Ontario Council.	Council - Resolution	Low	CLERKS	Legislative Services	Governmental Services