

Appendix B: Q2-Q4 2025

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
1		On Hold	Review whether to enter Agreements with NVCA for Non-Mandatory CA Services	For engineering - i.e. stormwater pond monitoring and testing, recommendations for clean out Review whether to enter Agreements with NVCA for Non-Mandatory CA Services due to changes in CA Acting making it mandatory to have separate agreements if any non-mandatory services are desired	Department Initiated	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Stormwater Management
2		On Hold	Corporate Business Continuity	A business continuity plan (BCP) is a document that consists of the critical information an organization needs to continue operating during an unplanned event. The BCP states the essential functions of the business, identifies which systems and processes must be sustained, and details how to maintain them.	Budget - Capital	Low	FIRE	Fire	Fire & Rescue
3		On-Going	Poplar Regional Health Wellness Village MZO Monthly Updates for Council	Add to the agenda management tracker: THAT the CAO update Council, in camera if necessary, and the public at minimum on a monthly basis regarding progress on the Poplar Regional Health Wellness Village MZO.	Council - Resolution	High	CAO	Administration	Growth Planning;#Strategic Planning & Leadership (Town)
4		On-Going	Process for follow up on permits in danger of becoming inactive.	Creating a process to reduce risk and liability to the town by avoiding having permits which remain open and become inactive. This CityView process will cover permits from 2023 forward.	Department Initiated	Medium	BUILDING	Planning, Building and Ec. Dev	
5		On-Going	Intergovernmental affairs	FCM International partnership, more TBC with CAO input (2024 workplan discussion with ED)	Department Initiated	High	CCS ADMIN	Customer and Corporate Services	Strategic Planning & Leadership (Town)
6	FY25 Q2	In Progress	Master Stormwater Study - Phase 2	Second phase of Town wide master study to determine potential capital improvements to the storm system to mitigate deficiencies found in Phase 1	Budget - Operational	High	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Stormwater Management;#Growth Planning
7	FY25 Q2	In Progress	Mountain Road Widening - Property, Utility Relocations	Mountain Road from Cambridge St. to the Tenth Line. 5 lane urban cross section. Sanitary sewer upgrades, localized water main improvements based on condition, new bridge at Black Ash Creek and pedestrian signal at trail. 2021 activities include property purchases, utility relocations, and finalizing detail design. Potential grant opportunity.	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Growth Planning;#Roads & Active Transportation;#Water Treatment & Distribution;#Wastewater;#Stormwater Management

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8	FY25 Q2	Complete	Minnesota Storm Sewer (Phase 2) - Design and Utility Relocations and tender	Repair partially collapsed storm sewer within the parking lots of the OPP station and the Adult Learning Center. Design to proceed through 2021 with tendering and construction in 2022. Will require negotiations with Adult Learning Center property owner. Project includes installation of crosswalk at Ontario/Train Trail. Potential grant opportunity.	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Stormwater Management
9	FY25 Q2	In Progress	By-law Review and Update - Road Closure	By-law Review and Update - Road Closure	Department Initiated	Medium	PUBLIC WORKS	Infrastructure	Roads & Active Transportation;#Municipal Law Enforcement
10	FY25 Q2	In Progress	Examine Town Phone Calls Consolidation to Customer Service	Review consolidation and updating of the Town phone directory to streamline customer experience. Customer Service option to be presenting at the top of the menu to encourage citizens to channel all inquiries to CS team to log and refer to the appropriate department as needed. Evolution to all inquiries directed to CS and simplified IVR. This would be like a 311 style simplified phone menu, provide the option for CS or dial the extension of the party	Department Initiated	Medium	INFORMATION TECHNOLOGY	Customer and Corporate Services	Customer Service
11	FY25 Q2	In Progress	Heritage Drive - Investigate Opportunity to Register as a Right of Way	Investigate the opportunity to register Heritage Drive to the end of development lands as a ROW. Incorporate into Grain Terminals redevelopment project.	Budget - Operational	Low	F&F	Customer and Corporate Services	Roads & Active Transportation
12	FY25 Q2	Complete	Oliver Crescent Road	Oliver Crescent road access - NVCA and Property Owner implications. Council decision in July 2024 to cease maintenance as of May 2025	Department Initiated	Medium	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
13	FY25 Q2	In Progress	Website Accessibility Compliance	Requirement of O. Reg. 191/11 section 14 website and web content compliance with WCAG 2.0 level AA. WCAG Compliance Plan submitted to the Ministry in December 2022 with a compliance deadline of December 2024 for accessible documents and websites.	Legislative Requirement	High	CCS ADMIN	Customer and Corporate Services	Communications
14	FY25 Q2	In Progress	WWTP Screw Pump Replacement - Warranty	The concrete trough for screw pump at the wastewater treatment plant has worn over time and needs to be rebuilt to ensure it continues to operate as designed. Design will take place in 2021 with construction scheduled for 2022. Additional funding will be required for engineering services to support the resolution of potential warranty-related issues in 2023.	Budget - Operational	Low	WASTEWATER	Infrastructure	Wastewater

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15	FY25 Q2	In Progress	Backflow Prevention By-Law Review	Review and update of Backflow Prevention By-law to align with industry best practice. Council - March 4, 2024 THAT Staff Report PW2024-04, Drinking Water System Backflow Prevention and Cross Connection Control Sub-service Update, be received. AND THAT Staff report back to Council with proposed amendments to the Backflow Prevention and Cross Connection Control By-Law No. 2017-056 to implement the following options: • Option 2 – Redirection of Administration Fees to System User Rates, • Option 3 – Clarify that the Applicability of the By-law to Premises is Based on Activities, • Option 5 – Reduce the scope of the By-law to remove Residential properties with irrigation systems, and • Option 6 – Modify penalties to include fees and charges for minor non-compliances. AND THAT the 2024 Water Rate Study incorporate administrative costs associated with the implementation of the backflow prevention and cross connection control By-law.	Council - Resolution	Medium	WATER	Infrastructure	Water Treatment & Distribution
16	FY25 Q2	Complete	Ontario Street crosswalk - Design and tender	Pedestrian crosswalk at Ontario Street and Trail Trail. Design in 2023, construction in 2024 *this project will be designed and constructed with Minnesota storm sewer	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Roads & Active Transportation;#Community Recreation Spaces
17	FY25 Q2	In Progress	Traffic Calming Infrastructure 2023 - Design Findlay Drive	Installation of traffic calming infrastructure following the completion of applications through the policy 2024 - Findlay Street design & tendering. Staff report to council in Summer 2024.	Budget - Capital	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Growth Planning;#Roads & Active Transportation
18	FY25 Q2	In Progress	Boulevard Parking / Beautification - Option 3 (Part 1: Road Occupancy)	THAT Staff Report PW2022-09 Boulevard Parking and Beautification Update be received; AND THAT Council support Option 3 contained herein; AND THAT Staff bring forward for Council's consideration the necessary amendments to the existing By-laws, including Parking and Road Occupancy By-laws to include the recommended changes as contained in Option 3.	Council - Resolution	Medium	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
19	FY25 Q2	In Progress	Servicing Capacity Allocation Policy (SCAP) - 24 month monitoring/reporting update	Updated SCAP approved January 30, 2023 indicating next comprehensive update would be 24 months from the effective date (i.e. completed by January 30, 2025)	Council - Resolution	Medium	PLANNING	Planning, Building and Ec. Dev	Growth Planning;#Development Management;#Wastewater;#Water Treatment & Distribution

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
20	FY25 Q2	In Progress	Amend MOU b/t the Town and BIA re: Infrastructure	Recommendation to amend the approval processes for the installation of permanent infrastructure in the Downtown within the Memorandum of Understanding between the BIA and Town of Collingwood is subject to the approval of the BIA.	Council - Resolution	Medium	CLERKS	Legislative Services	
21	FY25 Q2	In Progress	Master Mobility and Transportation Plan (Master Plan - Transportation)	<p>Council - April 14, 2025</p> <p>Trails and Active Transportation Advisory Committee - March 13, 2025 *Committee motion pulled for Council's consideration with Council referring item</p> <p>THAT the recommendation of the Trails and Active Transportation Advisory Committee regarding the reduction of speed limits be referred to the Master Mobility and Transportation Plan:</p> <p>-Highway 26 West from Lighthouse Point to Harbour Street West/Balsam Street Intersection from 60km/h to 50/km/h</p> <p>-Cranberry Trail East from Highway 26 to the end of Cranberry Trail East Road from 50km/h to 40km/h</p> <p>-Sixth Street from Fisher Field Entrance to Osler Bluff Road from 80km/h to 60km/h</p> <p>---</p> <p>The objective of the Master Mobility and Transportation Plan (MMTP) is to provide the Town of Collingwood with a comprehensive strategy which deals with current and future transportation issues. To help in the development of the plan, we want to hear from you! The Town is working with their consultants (EXP) to undertake this initiative.</p> <p>The MMTP will provide the long-range planning necessary to identify needs, establish priorities between vehicles, active transportation modes (e.g., cycling, trails) and transit, and provide a planning framework for future infrastructure improvements and network development. To be effective, the Master Mobility and Transportation Plan must integrate land use planning and consider the full impact of transportation decisions from a variety of perspectives.</p>	Budget - Operational	High	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Growth Planning;#Development Management;#Roads & Active Transportation;#Transit
22	FY25 Q2	Complete	Letter to Utility Company CEOs Re: Damaged Equipment	NOW THEREFORE BE IT RESOLVED THAT the Mayor provide a letter to the CEOs of each corporation owning a utility within the Town deemed to be in an unacceptable condition including double polling requesting they immediately repair or replace the affected infrastructure.	Council - Resolution	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Development Management

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23	FY25 Q2	In Progress	Carry out Feasibility Study for Bicycle Lanes on Cameron and Collins Street	Council resolution 0 Sept 20/22 - By-law No. 2022-081, being a by-law to authorize the execution of an agreement between the Corporation of the Town of Collingwood and His Majesty the King in Right of Canada for the feasibility study for new bicycle facility on Cameron and Collins Street, Collingwood, Ontario, be enacted and passed this 20th day of September, 2022.	Council - Resolution	Low	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation
24	FY25 Q2	On Hold	Parkland Dedication By-Law Review and Update	Per discussion at Council December 19, 2022 and approvals for 120 Hume St and 26 Elm St Endswell. Re: alternative valuation without an appraiser	Council - Verbal	Low	PLANNING	Planning, Building and Ec. Dev	Growth Planning
25	FY25 Q2	In Progress	Old Village (Legion) Park Washroom - DESIGN	The current facility at Legion Park is past it's lifespan and is not AODA compliant.	Budget - Capital	Medium	PRC PARKS	Parks Recreation & Culture	Parks & Harbour
26	FY25 Q2	Not Started	Transit Program - Administration - Service Agreements	The scope of this work includes: - Time tracking and costing of work for other Municipalities - Seeking contributions from other municipalities toward TOC staffing	Department Initiated	Medium	TRANSIT	Infrastructure	Transit
27	FY25 Q2	In Progress	Transit - Administration - Blue Mountain Link Agreement	The Blue Mountain Line Transit agreement has expired and requires to be updated, agreed to and approved. This agreement will include a revised costing and fees schedule and include a portion for overhead Administration and Terminal allocations	Department Initiated	Medium	TRANSIT	Infrastructure	Transit
28	FY25 Q2	In Progress	Consolidated Sanitary Collection ECA Implementation/Compliance Program	Update/create SOPs, O&M manual, monitoring/reporting needs in accordance with new consolidated collection system ECA.	Legislative Requirement	High	WASTEWATER	Infrastructure	Wastewater
29	FY25 Q2	Complete	Digester No. 1 Mixer Refurbishment	Rebuild mixers to extend useful life.	Budget - Capital	Medium	WASTEWATER	Infrastructure	Wastewater
30	FY25 Q2	In Progress	Highway 26 West Resurfacing - design and tender	Design works incorporating: - wider shoulders on Hwy 26 - Drainage improvements near Cranberry Trail West - Left hand turn lane at Silver Creek Drive	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Roads & Active Transportation

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31	FY25 Q2	Complete	Business Development Centre HVAC Replacement	<p>The existing HVAC unit is estimated to be 37 years old, and uses an outdated refrigerant. (R-22) Newer systems are more efficient and we will look for an alternative to natural gas in order to reduce GHG emissions.</p> <p>Project 913D - Design in 2023 (\$10k) for installation in 2024 (\$50k)</p> <p>Project design initiated with Walter Fedy. Design likely to be hybrid design of heat pump with natural gas back-up.</p> <p>Procurement complete. Project awarded. Installation in Q4 2024.</p> <p>January 28, 2025 - Replacement unit has arrived, waiting for break in weather to complete installation. Funds carried over.</p> <p>April 2025 - Rooftop unit replaced and fully operational.</p>	Budget - Capital	High	F&F	Customer and Corporate Services	Corp Facilities
32	FY25 Q2	In Progress	Town Wide Speed Limit Review	<p>RES-239-2021</p> <p>THAT Council request that staff include in the 2022 budget deliberations the cost to retain a consultant to provide a comprehensive report considering speed reductions in the Town of Collingwood including a review of the matters identified in the Public Works Memo dated June 21, 2021 pertaining to Option 3.</p> <p>AMENDMENT: THAT Council request consultation commence with the community, such as through Engage Collingwood, to confirm the community’s desires, thoughts, and ideas with respect to speed limits in the Town of Collingwood.</p>	Council - Resolution	High	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation
33	FY25 Q2	In Progress	Wastewater CLI-ECA - Operations Manual	<p>A requirement of the new wastewater CLI-ECA includes the development of an operations manual for the sanitary system and facilities and submit to the MECP for approval. Staff have a plan to develop this over a year.</p>	Legislative Requirement	Medium	WASTEWATER	Infrastructure	Wastewater
34	FY25 Q2	In Progress	Stormwater CLI-ECA Maintenance Manual	<p>A requirement of the new CLI-ECA is the development and completion of an operations manual for the stormwater system and facilities. Staff have developed a plan to work create this comprehensive document, which will be completed over one year.</p>	Legislative Requirement	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Stormwater Management

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35	FY25 Q2	In Progress	Collingwood Arts Centre - Phase 3 Extension	<p>THAT Staff Report PRC2024-07, Collingwood Arts Centre Feasibility Study Phase 3 Report, be received;</p> <p>AND THAT Council approves an expenditure of \$40,000 from the Arts and Culture Legacy Fund to extend the consulting services contract with Colliers Project Leaders to complete a prioritization and scope reduction exercise with respect to the options presented in the June 2024 Collingwood Arts Centre Business Case.</p> <p>AND THAT the timing provide for input from the Downtown Vision process and that an upset limit would be determined through this prioritization and scope reduction exercise.</p> <p>Council - July 31, 2023</p> <p>WHEREAS the town of Collingwood has identified the need to move into Phase 3 of the Collingwood Arts Centre Feasibility Study; AND</p> <p>WHEREAS the involvement of various stakeholders, including the Mayor, Council members, staff, industry professionals, BIA, and the public, will ensure the development aligns with the needs and vision of the public community;</p> <p>NOW THEREFORE BE IT RESOLVED, that a Steering Committee for the Collingwood Arts Centre be formed, as per the following structure:</p> <ul style="list-style-type: none">• The Mayor of the Town of Collingwood or a designated representative;• One (1) member of the Collingwood Town Council;• Director of PRC and Other Appropriate Town Staff as may be required at the direction of the CAO• Three (3) representatives from the local arts or relevant industry;	Council - Resolution	High	PRC CULTURE & EVENTS	Parks Recreation & Culture	

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36	FY25 Q2	In Progress	First Street/Pretty River Parkway Street Side Enhancements	<p>First Street/Pretty River Parkway Street Side Enhancements - Capital works for street side enhancements and revitalization of street scape including Streetlight/Traffic Light Pole and hydrant painting.</p> <p>Project to be phased over two year period.</p> <p>Added to 2023 Capital Budget work based on Council Motion, July 25 2022 - Staff present costs through the 2023 budget process to improve Street Light, Fire Hydrant and other infrastructure aesthetics on First Street and Pretty River Parkway. Cost shown reflect the removal and offsite sandblasting and painting of 115 street light poles, fire hydrant revitalization and replacement of other infrastructure (signs etc).</p> <p>Phased over 2 years - 2023 & 2024.</p>	Budget - Capital	Low	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
37	FY25 Q2	In Progress	Development - Update Planning/Building NVCA MOU	<p>MOU expired, legislative changes require review, likely utility to update the MOU.</p> <p>Awaiting final comments from NVCA.</p>	Department Initiated	Low	PLANNING	Planning, Building and Ec. Dev	Growth Planning;#Development Management;#Source (Drinking) Water Protection
38	FY25 Q2	In Progress	Building By-Law Review including Fee Review	Review and update building by-law (2019) to current code and Act requirements.	Legislative Requirement	Medium	BUILDING	Planning, Building and Ec. Dev	Ontario Building Code
39	FY25 Q2	In Progress	Dormant Building Permits File Process	Creating a procedure to deal with existing files that have remained open, without the required final inspections for 'x' amount of years.	Department Initiated	Medium	BUILDING	Planning, Building and Ec. Dev	
40	FY25 Q2	In Progress	Public Works - Excess Fill and Soil Management Policy and SOPs	<p>Excess Fill requirements for Policy and Standard Operating Procedures, includes testing of the fill stockpile at Public Works yard and creation of a soils management plan as per O.reg 406/19.</p> <p>The Public Works yard has been the end delivery and storage for fill for many years from a range of corporate activities and the pile needs to be properly addressed.</p>	Budget - Operational	Medium	PUBLIC WORKS	Infrastructure	Environmental Containment;#Roads & Active Transportation
41	FY25 Q2	In Progress	Private Roads - Standards and Assumption Policy	Based on a legal opinion obtained, there is a recommendation that the municipality develop a form of 'private road standards' and a policy or procedure on when the municipality would assume a private road (conditions that would limit or protect from this situation)	Department Initiated	Low	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Development Management;#Roads & Active Transportation

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42	FY25 Q2	In Progress	WWTP Boiler Replacement - Construction	Replacement of existing natural gas boiler (end of life) with two dual fuel (i.e. methane/natural gas) boilers for improved redundancy and to reduce GHG emissions.	Department Initiated	Medium	WASTEWATER	Infrastructure	Wastewater
43	FY25 Q2	In Progress	Accessibility Compliance Consultant/Contract	2024 Budget Ask - removed from budget. Proposed Budget Ask for 2025 (Accessibility leadership needed - similar to Health and Safety Coordinator role) Approved 2025 budget - 95K for coordinator or AODA compliance consultant/support TBD	Budget - Operational	Medium	CCS ADMIN	Customer and Corporate Services	Strategic Planning & Leadership (Town)
44	FY25 Q2	In Progress	Museum Washroom Conversion - Phase One	Hire an Architect / Engineer to complete drawings / design to convert one of the large washrooms into a useable space. Here are some benefits if we repurposed one of the public washrooms: -A much-needed, quiet area for researchers to access the museum's collection. -A space for museum staff to work with large collections and meet prospective donors. -A separate, enclosed room for class visits and small working groups, enabling large groups to be broken into smaller groups within the building. Project 9718 - 2024 (\$45K) 2025 (\$24K)	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	
45	FY25 Q2	In Progress	Recruitment - Project Coordinator, Infrastructure Projects	New project coordinator to advance priority Water and Wastewater projects for the Town, Stewart Rd Reservoir & Pumping Station (Tender, Construction), New Water Treatment Plant Intake (Studies/EA, Design, Construction),	Budget - Operational	High	WATER	Infrastructure	Growth Planning;#Wastewater;#Stormwater Management;#Water Treatment & Distribution;#Roads & Active Transportation;#Talent Management
46	FY25 Q2	In Progress	Georgian Meadows BPS Upgrades - Construction	Pending Budget Approval. Booster Pumping Station was not designed for ongoing repairs and maintenance (was supposed to be a temporary pumping station). Significant upgrades are required to ensure safe access for operators and to replace aging equipment. Station needs to be maintained until the Stewart Rd Reservoir and BPS is operational.	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution

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47	FY25 Q2	In Progress	Update Clean Yards and Long Grass By-law and Consider Creating a Single Yard Maintenance By-law	Update Clean Yards and Long Grass By-law to streamline delivery of service (e.g., update how notices and/or orders can be served, include option for use of administrative monetary penalties, and establish a system for collection of fees etc.). Ensure by-law(s) are updated and in line with industry standards.	Department Initiated	Medium	BYLAW	Legislative Services	Community Standards
48	FY25 Q2	In Progress	Crossing Guard Review & Policy	Hire a consultant to conduct a review of the Crossing Guard Program, including the potential need for additional crossing guard locations. The review will assess whether the Town should remove existing crossing guards, add new ones, and/or explore alternative options, such as the installation of Pedestrian Crossover (PXOs). This review will also encompass the development of a crossing guard policy to ensure that school crossing guard services are provided at appropriate locations, based on consistent standards and sound judgment to support active and safe transportation options for students.	Department Initiated	Low	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation
49	FY25 Q2	In Progress	I&I - WWTP SOPs	Pending Budget Approval. Engineering services to develop SOPs to try to mitigate sewer backups during high flow events by looking at how the influent wet well logs are operated and when an overflow event at Black Ash Creek and Minnesota SPS should be initiated.	Budget - Operational	Medium	WASTEWATER	Infrastructure	Wastewater
50	FY25 Q2	In Progress	WWTP - Raw Sludge Pump Replacements - Design and tender	Pending Budget Approval. All three pumps are past their useful life and can no longer be maintained. Engineering services are required to evaluate alternative pumps and design piping adjustments to accommodate new pumps.	Budget - Capital	Medium	WASTEWATER	Infrastructure	Wastewater
51	FY25 Q2	Complete	St Paul Street & Fourth Street East infrastructure reconstruction - Design & Tender	Road reconstruction of St Paul Street between Ontario Street and Fourth Street East, and Fourth Street East between Ste Marie and St Paul Street, including sanitary and watermain replacement, storm sewer installation and road reconstruction.	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Wastewater;#Stormwater Management;#Water Treatment & Distribution;#Roads & Active Transportation
52	FY25 Q2	On Hold	Procure Learning Management System - H&S/compliance training	A system to track and access content for legislated compliance topics related to health & safety and other compliance training (e.g., AODA, Human Rights)	Department Initiated	Medium	HR	Customer and Corporate Services	HR Operations;#Talent Management
53	FY25 Q2	In Progress	EEWB - staff survey	Follow up to 2021 employee engagement survey and 2023 pulse survey	Department Initiated	Medium	HR	Customer and Corporate Services	Talent Management

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54	FY25 Q2	In Progress	Ste. Marie Street (south of Hume) parking report	November 20, 2023 - Council THAT Staff bring back a report to Council with options to help identify the existing parking spots between Hume Street and Hamilton Street on the West side of Ste. Marie Street, and future consideration of line painting of parking stalls, parking meters and two-hour parking limit.	Council - Resolution	Low	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation
55	FY25 Q2	Complete	Third Street Bridge (Oak Street Canal) - Design and Tender	Located at Third St and Oak St, the OSIM bridge inspections note that this bridge (Bridge 10) requires restoration to extend its useful life in the next 5 years. Additionally, sanitary sewers and watermain require replacement in this block. In order to improve the bridge structure, it is reasonable to repair the underground infrastructure at the same time.	Budget - Capital	Low	INFRASTRUCTURE PROJECTS	Infrastructure	Roads & Active Transportation
56	FY25 Q2	In Progress	Update A-03 Recruitment Policy	Update policy regarding internal/external postings, transfers/secondment opportunities, reference/background checks, etc. per best practices and legal due diligence	Department Initiated	Medium	HR	Customer and Corporate Services	HR Operations;#Talent Management
57	FY25 Q2	Complete	WTP - Highlift pump refurbishment	asset management, refurb of Highlift pump (two each year)	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution
58	FY25 Q2	In Progress	Amphitheatre Seasonal Washrooms	Purchase of a portable washroom trailer, to be installed in North Birch Street parking lot, seasonally to support Harbourview Park and Shipyards Amphitheatre use throughout the summer.	Budget - Capital	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	

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59	FY25 Q2	On-Going	Annual Traffic Calming Review	Councillor Jeffery *motion updated on May 6, 2024 Recommendation: WHEREAS Council strongly supports enhancing safety and has recently approved extended Community Safety Zones and School Zones throughout Town, as well as the inclusion pedestrian crossovers in annual budgets; AND WHEREAS 2023 applications from the public to reduce speed under the Traffic Calming Policy did not result in additional areas for traffic calming implementation; AND WHEREAS the Master Mobility and Transportation Plan (MMTP) and Speed Limit Review Study are in flight and include consideration of speed limit reductions, and a town-wide safety screening, with anticipated completion in Fall 2024; BE IT RESOLVED THAT Staff include a review of the Traffic Calming Policy in the MMTP, considering evaluation criteria adjustments that provide opportunity for more permanent infrastructure in areas where it is needed, and an updated review of Automated Speed Enforcement including implementation plan and costs; AND THAT should speed limits or policy parameters be changed in the areas of previously-submitted public traffic calming requests since policy initiation in 2021, that the areas be re-assessed after the limit change;	Council - Resolution	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation;#Growth Planning
				Annual review of traffic calming					
				THAT Council receive Staff Report PW2021-10 AND FURTHER THAT the Adoption of Traffic Calming Policy is subject to an annual review.					

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60	FY25 Q2	Complete	2025 OSUM Conference	<p>Town of Collingwood selected to host 2025 OSUM Conference. Council - June 5, 2023</p> <p>Nov 6: RECOMMENDATION: THAT Council support staff prioritizing workplans in 2024 and 2025 to assist Councillor Doherty and the OSUM organizing committee to ensure a successful event in 2025, and report back to Council on additional funds for consideration in the 2025 budget needed to support the event.</p> <p>Council - April 22, 2024 AND THAT Council grant pre-budget approval of \$20,000 within the 2025 budget for the hosting of the Ontario Small Urban Municipalities Conference in Collingwood in 2025, and direct staff to assist in the fulfillment of hosting requirements as identified by the Association of Municipalities of Ontario.</p>	Council - Resolution	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
61	FY25 Q2	In Progress	Batteaux Creek - Confirm Watercourse Cleanout Responsibilities and Ensure Communication and/or Action	Investigate the Town's responsibility and liability related to Batteaux Creek, given that the creek lands are privately owned and not owned by the Town or NVCA. Also the Town owns a strip by the mouth, that would provide access for clearing out debris. If there was a need to obtain permission to access the creek through private lands, what is that process? Legal advice to be sought.	Department Initiated	Low	PUBLIC WORKS	Infrastructure	Stormwater Management
62	FY25 Q2	In Progress	2024 Annual Accessibility Status Report	<p>Annual Accessibility Status Report requirement of the AODA: (a) prepare an annual status report on the progress of measures taken to implement the Town's strategy to prevent and remove barriers, including steps taken to comply with the Integrated Accessibility Standards Regulation; and (b) post the status report on the website, and provide the report in an accessible format upon request.</p>	Legislative Requirement	Low	CCS ADMIN	Customer and Corporate Services	Building Community Well-being & Inclusion
63	FY25 Q2	In Progress	Artificial Intelligence (AI) Policy/Guidelines	Research public sector best practices in the use of AI and determine if policy/guidelines are required to uphold the spirit and intent of Town policy. Support innovation and working "smarter" while maintaining public trust in the professionalism of Town staff and experts.	Master Plan	High	INFORMATION TECHNOLOGY	Customer and Corporate Services	Information Technology

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64	FY25 Q2	In Progress	High Street - 2nd to 5th - road reconstruction - design and tender	Project to include road, sanitary, water, storm infrastructure upgrades and replacement (asset management project). Design 2024-2025 Construction 2026	Department Initiated	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Growth Planning;#Stormwater Management;#Wastewater;#Roads & Active Transportation;#Water Treatment & Distribution
65	FY25 Q2	In Progress	Distempered Raccoons	THAT Council direct Staff to pilot a project to include entering into an agreement with an authorized contractor(s) for the removal and disposal of sick/distempered raccoons on public property, without the need of by-law services involvement.	Council - Resolution	Medium	BYLAW	Legislative Services	Community Standards
66	FY25 Q2	In Progress	Replace Overhead door at Eddie Bush Memorial Arena	Replace the main overhead door at EBMA with a new insulated door with power operator. The existing door is at the end of its lifecycle and should be replaced before it starts to fail. 9712 - \$15,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
67	FY25 Q2	Complete	Replace exhaust fans at Eddie Bush Memorial Arena	Replace the two arena exhaust fans and louvres at EBMA. The existing fans are at the end of their lifecycle and should be replaced. 9712 - \$12,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
68	FY25 Q2	Complete	Emergency Light Replacement at Eddie Bush Memorial Arena and Aquatic Centre	Replace old emergency lights and signs along with battery packs at both the pool and EBMA. The existing units are in need of replacement as they were deemed at the end of their lifecycle. 9712 - \$10,000 9735 - \$10,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
69	FY25 Q2	Complete	Replace the water fountain at Central Park Concession Building	Replace the water fountain at Central Park Concession Building with a fountain / water bottle fill station. 9714 - \$3,500	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
70	FY25 Q2	In Progress	Replace exhaust fan at Aquatic Centre	Replace the central exhaust fan unit at the pool to removes the humid air from the changerooms and washrooms to prevent mould growth. 9735 - \$15,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
71	FY25 Q2	In Progress	Keep Collingwood Clean - install cigarette receptacles, increase signage and education	<p>Council - July 29, 2024</p> <p>BE IT RESOLVED THAT Council direct Staff work with representatives of the Keep Collingwood Clean Citizen Group, and BIA as appropriate, to propose initiatives in the 2025 budget for Council's consideration including installing cigarette receptacles, where permitted, and increase signage and education for no smoking in designated public places in accordance with the Smoke Free Ontario Act and in particular around the Enviro Park at Sunset Point Park, Central Park, and outside of the Eddie Bush Arena (subject to Staff's review on the matter);</p>	Council - Resolution	Low	PRC PARKS	Parks Recreation & Culture	Community Standards;#Parks & Harbour
72	FY25 Q2	In Progress	Transition from Workplace Hazardous Materials Information System (WHMIS) 2015 to WHMIS 2022 Standard	Transition from WHMIS 2015 to WHMIS 2022 - new standard must be implemented by end of 2025 which includes training all staff on the new program	Legislative Requirement	Medium	HR	Customer and Corporate Services	HR Operations
73	FY25 Q2	In Progress	WTP - Raw Water Pump Refurbishment	<p>The ZW1000 membrane unit requires a raw water feed pump to ensure the filters have a consistent water supply for processing. It is industry standard practice to refurbished these pumps every ten years. This particular pump was last refurbished in 2012 and there has been noticeable decline in performance over the last few years. While the WTP expansion will result in this pump no longer being required it will need to remain in operation for at least 5 more years until the WTP expansion work is completed.</p>	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution
74	FY25 Q2	In Progress	Water HMI Hardware and Software Upgrades	<p>With the addition of the new UV system at the WTP the Human Machine Interface (HMI) provided needs new software above what was provided so they can be locally and/or remotely supported or re-programmed in their temporary location for the next 4-5 years until they are moved over to the new WTP as part of the expansion.</p> <p>Osler Booster Station and Water Tower also require new HMI software for local support or re-programming.</p> <p>New software at Water Treatment Plant to replace existing module for cyber security and increased system complexity.</p>	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
75	FY25 Q2	Complete	Onboard Engineering Service Types & Team to Salesforce	Building on the current service types in Salesforce, onboarding Infrastructure Growth & Development team and Infrastructure Projects team to Salesforce. This would include getting staff trained and creating specific service request types and supporting knowledge articles for the content. Some of this would also depend on budget being approved for additional licences for staff	Department Initiated	Low	CUSTOMER SERVICE	Customer and Corporate Services	Customer Service;#Growth Planning;#Development Management
76	FY25 Q2	In Progress	2025 Community Events - Trail Tunes	Get out on the trails this International Trails Day for Trail Tunes, a collaborative, regional event connecting over 100kms of trail and rich musical culture between Wasaga Beach, Collingwood, and Clearview Township. Taking place on Saturday, June 1st, residents and visitors alike are encouraged to bike or hike from destination to destination, through Collingwood, Wasaga Beach and Clearview enjoying free, live music at trailheads in each municipality.	Budget - Operational	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
77	FY25 Q2	In Progress	Boat based fire fighting for vessels/harbour fires	Extensive training for complicated boats fires, harbour fires and land based fires using Marine #1.	Legislative Requirement	Medium	FIRE TRAINING	N/A	Fire & Rescue
78	FY25 Q2	In Progress	Replacement of the three (3) defibs	Replace the departments three (3) defibs. The County of Simcoe Paramedics replaced their entire inventory of defibs to a different brand and does not allow for exchange of pads and the ability to perform a double sequential shock.	Budget - Capital	Medium	FIRE	Fire	Fire & Rescue
79	FY25 Q2	Complete	Inspection of all Refuelling Stations (gas stations)	Inspection of each gas station including proper documentation.	Legislative Requirement	Medium	FIRE PREVENTION	Fire	Fire & Rescue
80	FY25 Q2	Not Started	WWTP Operational Technology Network Upgrades	Lifecycle replacement for WWTP Operational Technology networking. 9 Network switches require replacement. Budget to come from WWTP with IT facilitating this replacement on their behalf.	Budget - Capital	Low	WASTEWATER	Infrastructure	Wastewater;#Information Technology
81	FY25 Q2	Not Started	Museum Digitization Plan	Museum Digitization Plan is part of the Provincial Community Museum standards requirement for 2025 grant applications.	Department Initiated	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Conservation & Promotion of Heritage & Culture
82	FY25 Q2	In Progress	E-book Development	The Library intends to place more attention on our electronic collection, investing in a curated selection of items specifically for our patrons, allowing us to deliver this service more efficiently.	Budget - Operational	Low	LIBRARY	Library	Circulation & Curation of Library Materials
83	FY25 Q2	Complete	Establish By-law Licensing Appeal Committee	Establish a By-law Licensing Appeal Committee that will hear By-law and Licensing Appeals	Legislative Requirement	Medium	BYLAW	Legislative Services	Community Standards

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
84	FY25 Q2	In Progress	Public Art Installation - den Bok Family Park	Public Art installation at the new den Bok Family Park located at 31 Plewes Drive. To include a call for artist and installation of the artwork. Artwork to be connected to the theme of farming, harvest and the joy of outdoor experiences throughout the seasons. Project aligns with the The Public Art Program is directed at promoting creativity and access to artistic experience, enhancing visual richness of public spaces, cultivating community pride, recognizing artists as vital contributors to a vibrant community and fostering community dialogue as well as preserving cultural identity.	Budget - Operational	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community Arts & Culture
85	FY25 Q2	In Progress	Renew the Collingwood Poet Laureate	The Poet Laureate is an honorary position that establishes someone as a community representative regarding poetry or the spoken word. During a term of three years, the Laureate will act as a champion for poetry and literary arts, appearing at community events and functions, producing new original works and creative projects that encourage new poets and an appreciation for poetry (spoken and/or written). In collaboration with the current Poet Laureate the Terms of Reference will be reviewed and a new Call for Poets will be released, establishing a new Poet Laureate at the end of April 2025.	Budget - Operational	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community Arts & Culture

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
91	FY25 Q2	In Progress	Update Homeowner Guide for Accessory Apartments to new 2024 OBC requirements.		Department Initiated	Low	BUILDING	Planning, Building and Ec. Dev	Ontario Building Code
92	FY25 Q2	In Progress	Complete outstanding Alternative Monetary Penalty (AMP) Tasks & Launch System	AMP By-laws passed and enacted in January 2025. Outstanding tasks include: (STA, Road Occupancy, Responsible Pet Ownership) -Update by-law schedules (Complete) -Create a tracking sheet (Complete) -Develop a penalty notice (email and notice style formats) (Outstanding) -Create and finalize any necessary policies (Completed) -Ensure online payment options are available and functional (Completed) -Determine the individuals who will serve as the Town's Screening Officers (Completed) -Establish a location for in-person screening reviews and hearings (Completed) -Create an advertisement for Hearing Officers (Completed) -Present a recommended list of Hearing Officers to Council for approval (Completed) -Schedule AMP Training (Outstanding)	Council - Resolution	High	BYLAW	Legislative Services	Legal & Land
93	FY25 Q2	Complete	Doctor Paul Plaque	Plaque to honor Doctor Donald Paul be supplied and installed by William Redick. Plaque to be installed on railing on upper concourse at EBMA.	Council - Resolution	Low	PRC FACILITIES	Parks Recreation & Culture	Community Culture, Arts & Recreation Spaces
94	FY25 Q2	In Progress	Central Park Arena - Condenser Replacement	Purchase and install a new condenser for Central Park Arena.	Budget - Operational	Low	PRC FACILITIES	Parks Recreation & Culture	
95	FY25 Q2	In Progress	Canine Control Service Level	THAT Council limit after-hours Canine Control to 8:00 PM, 7 days a week, and request that Staff monitor the new service level and report back to Council after 12 months.	Council - Resolution	Medium	BYLAW	Legislative Services	Community Standards
96	FY25 Q2	Complete	Inspections of Group "F" Industries	Fire Prevention will conduct inspections of all low, medium and high risk industries (e.g. AGNORA, Canadian Mist, Goodall)		Medium	FIRE PREVENTION	Fire	

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97	FY25 Q3	In Progress	Staff Accommodation Plan	RES-368-18 THAT Council direct Staff to bring forward a report on next steps and recommendations, based on the findings from the Master Accommodation Plan.	Council - Resolution	High	F&F	Customer and Corporate Services	Corp Facilities
				Update the 2018 report on Staff Accommodations considering COVID-19 and Work From Home learnings. The report recommends Staff and Council accommodations over the next 10 years, including near-term requirements and asset expansion needs in future years (i.e. - Town Hall expansion, potential 3rd floor renovation, etc.) Proceed with minor renovations at Town Hall and other administration offices to address COVID-19 response and interim improvements to customer service counters. Resolution passed at Aug. 18, 2022 Council meeting: NOW THEREFORE BE IT RESOLVED THAT Council instruct Staff to enter into negotiations with the GTHS to acquire their current building located at 545 Tenth Line, following the completion of their new development. Based on successful negotiations with the GTHS, solidify the Accommodation Plan final recommendations with Department Heads and report back to Council. Proceed with detailed design for Tenth Line and Town Hall renovations.					
98	FY25 Q3	In Progress	Development Standards Update	Town Engineering Development Standards require updating. August 18, 2022 Council resolution: PW2022-16 Amendment to Town Development Standards Recommendation to approve the amendment to the Town of Collingwood Development Standards.	Budget - Operational	High	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Development Management;#Growth Planning

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
99	FY25 Q3	In Progress	New Accommodation - 545 10th Line P/W Building and Shop renovations	<p>Project 9364 - Engage architectural consultant to complete site analysis and design in Q2 2024. Complete design in 2024 (\$200k) in preparation for shop expansion in 2025-26 (currently \$1,650k - may increase).</p> <p>2025 Budget \$1,500,000</p> <p>Project 9364 - Includes provision for GTHS building acquisition and renovations. GTHS still to respond with termination date.</p> <p>2025 Budget \$200,000</p> <p>Background: The Accommodation Review recommended the Water Department move from Stewart Road to join P/W in a comprehensive operations center. The work notionally includes managment and engineering staff from the P/W and Water Departments and construction of a new stores and 3 shop bay addition. Agreement for acquisition of GTHS building is complete awaiting final approval by GTHS.</p> <p>Design consultant awarded first phase of site analysis and evaluation.</p>	Budget - Capital	High	F&F	Customer and Corporate Services	Corp Facilities
				<p>May 20, 2025 - Stakeholder meetings and site review have been completed. Preliminary draft designs from consultant have been circulated with comments being evaluated.</p>					
100	FY25 Q3	In Progress	Construct One Bus Shelter	<p>Allowance for one new shelter per year. (Eligible for Development Charges 90%/10%). Transit Bus Shelter in 2020 was defered as a result of Covid Transit Service Delivery modification protocols and lower ridership.</p> <p>Transit Shelter is contained within the DC's for construction.</p>	Budget - Capital	Low	TRANSIT	Infrastructure	Transit
101	FY25 Q3	In Progress	Study Inflow & Infiltration (I&I and treatment solutions)	<p>A study will be conducted to explore options at the plant to deal with high flows entering the plant as a result of weather and I&I issues within the collection system. 2022 work will prioritize flow monitoring and updates/calibration to the hydraulic model. The results of this work will identify priority areas and projects to reduce I&I and by-pass events at the WWTP.</p>	Budget - Capital	High	WASTEWATER	Infrastructure	Wastewater

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102	FY25 Q3	In Progress	Carmichael Reservoir Upgrades - Construction	Modifications to the Ted Carmichael (West End) Reservoir are required to operate it as an in and out reservoir, with flow filling it from the east and flow coming out to supply customers to the west. This will assist with maintaining fire flows and distribution pressures as development proceeds to the west of the reservoir. Design for this project commenced in 2020 and it is anticipated that construction will occur in 2021-2022. Additional engineering funding will be required to support the resolution of potential warranty issues in 2023. Funding for this project is 100% Waster DC, as per the 2019 DC study.	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution;#Growth Planning
103	FY25 Q3	Not Started	Salt Management Plan Review and Update	Salt Management Plan Review and Update	Department Initiated	Medium	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
104	FY25 Q3	In Progress	Water/Wastewater Electrical/Equipment Condition Assessment RFQ	Obtain contractor services to assess the condition of electrical and equipment at the water treatment plant, reservoirs and pumping facilities. Consider coordination with annual wastewater electrical/equipment condition assessment contract.	Budget - Operational	Low	WATER	Infrastructure	Wastewater;#Water Treatment & Distribution
105	FY25 Q3	In Progress	Records Management - Review and Update Records Retention By-laws and Policies	Review and update Records Retention Schedule and applicable policies including email usage guidelines.	Department Initiated	Medium	CLERKS	Legislative Services	Records
106	FY25 Q3	Not Started	Parking Policy/Process for reviewing and evaluating requests to change parking regulation (e.g., request to add or remove a no parking zone)	Create a policy/process for reviewing and evaluating requests to change parking regulation (e.g., request to add or remove a no parking zone) as a result of Council Resolution: THAT Council refer the no parking requests for Robertson Street and Maple Street to staff for consideration during the next parking by-law review.	Council - Resolution	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Development Management;#Roads & Active Transportation
107	FY25 Q3	In Progress	Division Service Agreements w/CS	Outline and document division agreements between CS and divisions for which CS provides support. Including level of support to be provided & resources.	Department Initiated	Medium	CUSTOMER SERVICE	Customer and Corporate Services	All
108	FY25 Q3	In Progress	Clearview Wastewater Service Contract Review	Clearview wastewater service provision contract expired Dec 31 2022. Staff to negotiate a new contract. Term to be considered.	Budget - Operational	High	WASTEWATER	Infrastructure	Wastewater
109	FY25 Q3	In Progress	Harbour St Watermain Extension - Design & Tender	Extension of dead end watermain on Harbour St through Georgian Trail to Tenth Line to improve water quality and distribution system pressures.	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution;#Source (Drinking) Water Protection

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110	FY25 Q3	In Progress	High Street Road Reconstruction Tenth Street to Poplar Sideroad - Class EA	Municipal Class EA to determine the road needs and cross-section for High Street from Tenth Street to Poplar Sideroad. - Update old ESR documents with updated regulations - Updated traffic counts and studies - Review servicing of surrounding subdivisions and updated stormwater management strategy - Updated Environmental impact studies	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Growth Planning;#Roads & Active Transportation;#Water Treatment & Distribution;#Wastewater;#Stormwater Management
111	FY25 Q3	Not Started	Council Expense Policy (Childcare, internet, etc..)	For 2023 Budget deliberations.	Budget - Operational	Low	CLERKS	Legislative Services	Council Representation
112	FY25 Q3	Not Started	Review Committee Board Recruitment Policy (diversity)	Investigate options to increase diversity	Council - Verbal	Low	CLERKS	Legislative Services	Governance Support
113	FY25 Q3	In Progress	Urban Forestry - Council Resolution - Tree Canopy Preservation and Augmentation Approach	concerns regarding the tree canopy and development vs individual property owners rights/expectations. Provide initiating report to Council showing current requirements and starting action on this item Cost and scope the work for a consultant or expert to: Compare best practices in other ‘gold standard’ municipalities, including the measurements used for reporting tree cover, Draft options for a tree preservation bylaw and a public consultation plan, and Options for a future comprehensive update of the Urban Design Manual. May 30, 2022 Council resolution AND FURTHER THAT the specific proposed criteria for canopy design, of 20% coverage at planting, versus the current practice of 30% calculated coverage at maturity be evaluated as part of the Town's Tree Canopy Preservation and Augmentation Approach, along with other municipal best practices with a view to drafting a Private Tree Bylaw and a comprehensive update of the Town's Urban Design Manual. May 30, 2022 Council resolution re: Blue Fairways & Tree Canopy WHEREAS a number of concerns have been expressed by residents of Briarwoods in regard to the proposed site development plan, and site preparation of Blue Fairways 5 and 6, which have not to date been addressed to the satisfaction of the residents, including the tree canopy design standards as currently outlined in the Town's Urban Design Guidelines, the tree removal plan, the site development plan and the plan to address traffic impacts; AND WHEREAS with regard to the tree canopy coverage criteria, the	Council - Resolution	High	PRC PARKS	Parks Recreation & Culture	Parks & Harbour

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114	FY25 Q3	In Progress	Stanley Street Drainage Improvement - Design & Utility Relocation feasibility report	<p>Investigation, survey, design of physical works to create positive roadside drainage and consistent ditch grades on Stanley Street where ditches have no drainage causing concerns for the road, residents and roadside/resident health concerns.</p> <p>Project surveyed in 2023. Identified various utility conflicts with culverts and driveways. Significant disruption required to fix issues.</p> <p>Town staff to contact rogers and bell utilities in Q2 of 2024 to review necessary next steps of relocating utilities prior to commencing roadway designs.</p> <p>Drainage report is complete. Several options are available. Utilities have been notified that ditch cleanup works will be done this summer as the first step to resolve drainage issues.</p>	Budget - Capital	Low	INFRASTRUCTURE PROJECTS	Infrastructure	Stormwater Management
115	FY25 Q3	Not Started	Transit - Administration - Level of Service Policy Creation	<p>Creation of Level of Service Policy's that related to transit and transit infrastructure; Terminal Conventional Accessible</p> <p>Refer to IBI Optimization Report recommendations</p>	Department Initiated	Medium	TRANSIT	Infrastructure	Transit
116	FY25 Q3	In Progress	PW Fleet 2023 - Plow/Dump Combination Unit - Procurement and Delivery of Unit	<p>PW Fleet Growth 2023 - Plow/Dump Combination Unit - Procurement and Delivery of Unit</p>	Budget - Capital	Low	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
117	FY25 Q3	In Progress	Connaught Storm Sewer - easement and new storm sewer grates	<p>Condition assessment determined condition good. Infrastructure required easement over private property. New grates to be selected and design</p>	Budget - Capital	Low	INFRASTRUCTURE PROJECTS	Infrastructure	Stormwater Management
118	FY25 Q3	On Hold	Facility Access Control System Upgrade Program	<p>Electronic Door locks in various buildings are requiring replacement - work with facilities team to identify locations and come up with a strategy to replace or propose alternatives. Door lock phased replacements and/or expansion due to building acquisitions etc.</p>	Budget - Capital	Low	INFORMATION TECHNOLOGY	Customer and Corporate Services	Information Technology

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119	FY25 Q3	In Progress	545 Tenth Line Lifecycle Improvements	Improvements to office and shop at the Public Works Building at 545 Tenth Line. Project 9366 - 2024 Bulk DEF and WW fluid (\$10k) and overhead door panel replacement (\$10k) 2025 Budget \$40,000 - \$20K Overhead door Operators, \$10K Rusted Door frame replacement, Carryover Bulk DEF & WW (\$10k) January 28, 2025 - on track for 2025 May 2025 - Door operators in progress. Door frame replacement to be bundled under a cooperative procurement program (Gordian). Transportation fluids RFQ in development.	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
120	FY25 Q3	In Progress	Evaluation of Automatic Vehicle Location system	Evaluate the needs and best process and product for Fleet location system for individual divisions as well as corporately.	Department Initiated	High	F&F	Customer and Corporate Services	Corp Fleet
121	FY25 Q3	In Progress	2025 Annual Fire Department Training with Coast Guard - Rescues and Protocols	Annual training involving Canadian Coast Guard and Collingwood Fire Department. Involves rescue techniques and joint protocols with between both agencies.	Department Initiated	Medium	FIRE	Fire	Fire & Rescue
122	FY25 Q3	In Progress	Arborist Services Procurement	Procurement of Arborist for smaller tree cutting services (no bucket truck work) for PW, PR and Bylaw	Budget - Operational	Medium	PRC PARKS	Parks Recreation & Culture	Parks & Harbour
123	FY25 Q3	Not Started	Records Management/FOI - Personal Information Bank and Policy/Procedure	Includes Personal Information Bank (to be posted to website) and Policy/Procedure, Use and Collection of Personal Information Policy	Department Initiated	Low	CLERKS	Legislative Services	Records
124	FY25 Q3	In Progress	Asset Management - Facility Flat Roof Replacement - Engineering Design and Installation	Engineering design for flat roof replacement on various facilities including Town Hall lower roofs (\$6,900), EBMA (\$50,000), WWTP Headworks (\$15,000), WWTP Generator (\$1,925), WWTP Digester 3 & 4 (\$2,100). Roof replacements scheduled for 2025 other than EBMA in 2028.	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
125	FY25 Q3	Not Started	Records Management - Rules Framework Implementation	Implementation of rules framework including creating and populating file structure, template creation and implementation, training, etc.	Department Initiated	Medium	CLERKS	Legislative Services	Records
126	FY25 Q3	Complete	Highway 26 Watermain - Process review and enhancement	Ensure that all properties remaining are aware that the amounts are still outstanding. GIS updated information as well as Tax Roll.	Department Initiated	Medium	FINANCE	Finance	

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127	FY25 Q3	Not Started	Facility Naming Policy Review	Review and update the Facility Naming Policy	Department Initiated	Low	CAO	Administration	Corp Facilities Mgmt;#Strategic Planning & Leadership (Town)
128	FY25 Q3	In Progress	Review and Update Draft Road Occupancy By-Law (with consultant and staff from PW, Eng, and By-law)	<p>Proposed Timelines:</p> <p>January 3 to 9, 2024 - 1 – 2 hour meeting with staff that drafted the by-law and enforcement staff to clarify areas of regulation and permit requirements.</p> <p>January 22, 2024 (week of) - New draft by-law to be circulated to staff for review</p> <p>January 29, 2024 (week of) - 1 – 2 hour meeting with staff to review by-law and obtain feedback</p> <p>February 12, 2024 (week of) - Final draft by-law provided with changes made as per staff’s input received the week of January 29, 2024</p>	Budget - Operational	Medium	PUBLIC WORKS	Infrastructure	
129	FY25 Q3	Not Started	Surplus Allocation Policy	<p>Council - January 8, 2024</p> <p>THAT Council direct Staff to review and provide an updated Surplus Allocation Policy to provide additional flexibility to members of council to widen the options for allocation of the projected annual surplus in coming years budget and to report back by the end of Q2 2024</p>	Council - Resolution	Medium	FINANCE	Finance	
130	FY25 Q3	In Progress	Renew Multi-Year Accessibility Plan for 2026-2030	<p>Requirement of the AODA:</p> <p>- establish, implement, maintain and document a multi-year accessibility plan, which outlines the organization’s strategy to prevent and remove barriers and meet its requirements under this Regulation;</p> <p>- review and update the accessibility plan at least once every five years.</p>	Legislative Requirement	Medium	CCS ADMIN	Customer and Corporate Services	Building Community Well-being & Inclusion

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131	FY25 Q3	In Progress	Library - 3rd Floor Security Upgrades	Third Floor Security (\$20K) (Add door to IT corridor, replacement of covid plexi with glass barrier, book drop door replacement, 1st floor washroom corridor door removal,	Budget - Capital	High	F&F	Customer and Corporate Services	Corp Facilities
				2025 Budget \$80,000 - \$20K Fire Panel, \$10K Staff Door, \$20 Security, \$10K Office Re-org, \$20K Parking lot lights					
				January 28, 2025 - IT Corridor door and book drop door complete. New desks have been purchased. Dividing wall in Planning Director office scheduled for February.					
				May 2025 - Renovations including doors and offices are complete. Fire panel replacement in progress. Access control to be coordinated with Door Lock Replacement program.					
132	FY25 Q3	Not Started	Bylaw Division Part Time Staff Feasibility	Investigate feasibility of recruiting casual part time staff to provide flexibility for nonstandard demands, such as overnight parking enforcement in the winter and seasonal issues.	Department Initiated	Medium	BYLAW	Legislative Services	Community Standards

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133	FY25 Q3	In Progress	WWTP co-generator re-initiation	Re-hab work on gas conditioning system and co-generator at the WWTP so that the unit can be re-started post digester work (when sufficient digester gas is available)	Department Initiated	High	F&F	Customer and Corporate Services	Corp Facilities
				2025 Business Case F&F - WWTP Digester Gas Use Review and Expansion Retain an engineer to review the existing WWTP Digester Gas supply, piping distribution and use. Following the review engineer to prepare design drawings to improve existing system and expand to the new dual fuel boilers. Review and expansion is inline with the recommendations of the GHG Feasibility Study for 80% GHG Facility reductions in 20 years. Design in 2025 - \$50,000 Construct in 2026 - \$300,000 January 28, 2025 - Preconditioning skid heat exchangers have been installed, recommissioning of the skid in progress. Microturbine recommissioning to follow. May 2025 - One new boiler installed and preparations underway for installation of the second new boiler. Microturbine recommissioning to follow.					
134	FY25 Q3	Not Started	Local Improvement policy	Develop a corporate local improvement policy to define what capital improvement projects will be considered local improvement and be funded or partially funded by benefiting properties, and which projects will be paid by tax/rate base.	Department Initiated	Medium	FINANCE	Finance	

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
135	FY25 Q3	In Progress	Urban Forestry Policy Development and Procedures Documents	<p>- approach for tree replacement town wide for municipally owned and controlled properties be instituted to replace Town trees at a 2:1 ratio or using scientific method that ensures similar environmental benefits (council resolution).</p> <p>- identify guidelines for species selection and prioritize planting of Maples trees where appropriate (council resolution).</p> <p>- include links to Official Plan requirements</p> <p>Also consider:</p> <p>- municipal tree replacement and maple tree prioritization</p> <p>- develop technical tree guidelines, levels of service, SOP's. Includes consultation with Legislated Services on the types, naming and number of new rules in alignment with the Town's rules framework.</p> <p>includes:</p> <p>- development of the problem statement</p> <p>- research of options</p> <p>- drafting of policy options and their pros and cons</p> <p>- seeking public input</p> <p>- council update and decision</p> <p>- finalization and communication of policy</p> <p>Council - July 22, 2024</p> <p>THAT an appropriate policy regarding tree replacement town-wide for municipally owned and controlled properties be instituted to enforce trees to be replaced at a two to one ratio or using a scientific method that ensures similar environmental benefits.</p>	Council - Resolution	High	PRC PARKS	Parks Recreation & Culture	Parks & Harbour
136	FY25 Q3	In Progress	Install Barrier around the snow melt pit at Central Park Arena	<p>Replace the existing barrier around the snow pit to protect staff and equipment from falling into the snow pit when grates have been removed. This will allow for the pit to accommodate larger quantities of ice shavings from the ice surface during routine ice maintenance. The existing barrier has fallen apart.</p> <p>9711 - \$20,000</p>	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
137	FY25 Q3	Not Started	Purchase Tables & Chairs for the lobby at Central Park Arena	<p>Purchase and place new tables and chairs in lobby at Central Park Arena to allow patrons to watch their children on the ice or wait for them while they get changed.</p> <p>9711 - \$20,000</p>	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
138	FY25 Q3	Complete	Replace Hydronic Heater in lobby at Eddie Bush Memorial Arena	Replace the existing hydronic heater that is located in the lobby. The existing unit is original to the facility and is well past the end of its lifecycle. 9712 - \$9000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
139	FY25 Q3	In Progress	Replace two concrete pads at Eddie Bush Memorial Arena	Replace the concrete pad outside the overhead door from the ice resurfacer room and the other concrete pad outside of dressing room #5 emergency exit doors. The concrete is well worn, cracked, and poses a trip hazard to patrons and staff. 9712 - \$20,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
140	FY25 Q3	In Progress	Purchase and install a dehumidifier at Eddie Bush Memorial Arena	Purchase and install a dehumidifier to assist in removing moisture in the EBMA. This unit is imperative to the operation in the fall and spring times. 9712 - \$80,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
141	FY25 Q3	On-Going	Annual Council Community Event 2025 - Speak Participate Act Reach Connect (SPARC)		Council - Verbal	Low	CLERKS	Legislative Services	
142	FY25 Q3	In Progress	Video Security Upgrades	Ongoing upgrades and expansion of video surveillance equipment covering Town Facilities. Video surveillance systems have become a critical part of the Town's security infrastructure that needs to be maintained and upgraded to current technology on a regular basis. Expansion of surveillance capability includes the exterior of the Town Hall and BDC in 2025 estimated at \$10,000. This is anticipated to be an annual amount. May 2025 - quotations are being obtained.	Department Initiated	High	F&F	Customer and Corporate Services	Corp Facilities

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
143	FY25 Q3	In Progress	District Energy Business Case	GHG emissions, aiding the Town in meeting 2050 local and federal GHG reduction goals. The Terminals Point proposal suggested creating a DE system with potential expansion reaching the base of Heritage Drive and expanding into a broader community system.	Department Initiated	High	F&F	Customer and Corporate Services	Climate Change Action
				As Terminals designs develop, developers may inquire if the Town wants to extend the DE system to add capacity for the community. Completing a District Energy Business Case will help assess DE's potential across Collingwood, including cost analysis, GHG reduction potential, service providers, corporate/community benefits, and next steps. The results would assist Council in their decision-making around whether a larger DE system would be beneficial for Collingwood.					
				FCM's Green Municipal Fund offers up to 50% funding for business cases to conduct technical exploration of low-carbon energy solutions to assess the practicality and viability of a preferred energy system. Completing a business study also provides access to future FCM grants for feasibility studies and implementation.					
				Estimated total project cost is \$200,000. 50% Grant contribution \$100,000, 50%Town contribution \$100,000. October 2025 - working with KPMG on grant application with a target date of completing project by July 31, 2024.					
144	FY25 Q3	On Hold	Lifecycle Management - Collingwood Police Building	May 2025 - Capital work on hold pending development of a lease with Infrastructure Ontario. Negotiations underway.	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
145	FY25 Q3	In Progress	Curling Club Roof and Eaves Drainage	2025 Budget \$25,000	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
				May 2025 - quotations are being obtained					

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
146	FY25 Q3	In Progress	Lifecycle Maintenance - Transit Terminal	2025 Budget \$40,000 - \$10K New water bottle filling station and fountain, \$30K Replace concrete panels May 2025 - concrete wall panels have been replaced - require anti-graffiti coating. Water fountain being bundled with other facility projects under a cooperative purchasing program (Gordian)	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
147	FY25 Q3	In Progress	Hwy 26 West - Watermain Improvements - Design and Tender	There have been several watermain breaks in the area from Waterfalls Lane to Princeton Shores Blvd this area has been identified as an area of weakness within the system. The watermain is in very poor shape with thin walls and a large diameter holes in side of pipe that was patched in 2024. With upgrades nearing completion at Carmichael Reservoir, there will be an increase in the operating pressure and further risk of failure in this area. Outages in this area leave many condos, hotels, and one school without water services during emergency repairs. Improvements include 1.0 km of watermain re-lining using Cured-In-Place-Pipe (Same process as highway 26 project in 2023)	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution
148	FY25 Q3	In Progress	10th Street Watermain Improvements - Design and Tender	10th Street watermain from Spruce St. to High St. has been identified as an area of weakness, resulting in 3 major watermain breaks. Upon investigation, the watermain was found to be in very poor shape with thin walls and large diameter holes in side of pipe Improvements would include 400m of watermain re-lining using Cured-In-Place-Pipe	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution
149	FY25 Q3	In Progress	2025 Community Events - National Indigenous Peoples Day & Collingwood Festival for Canada	Celebrating National Indigenous Peoples Day (June 21) and Canada Day (July 1).	Budget - Operational	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
150	FY25 Q3	In Progress	2025 Community Events - Sidelaunch Days Harbour Festival	Sidelaunch Days is Collingwood’s annual harbourfront festival that celebrates the joy of being in, on, and around the water while commemorating the unique shipbuilding heritage of Collingwood. Sidelaunch Days 2024 takes place August 9-10.	Budget - Operational	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
151	FY25 Q3	Not Started	Lithium Ion Battery Training (Fire)	The increased fires caused by lithium ion batteries and the risks that are associated with them has made training a high priority.	Department Initiated	High	FIRE TRAINING	N/A	Fire & Rescue
152	FY25 Q3	In Progress	Apartment/High Rise Fire Training	Training for all suppression firefighter to prepare for the complications associated with apartment buildings.	Department Initiated	Medium	FIRE TRAINING	N/A	Fire & Rescue

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
153	FY25 Q3	In Progress	Records Management - Electronic Information Management System	Implementation of a solution to manage corporate records and information leveraging the systems we already use including outlook, shared drives, SharePoint and MS Office 365, ensuring the required framework is established/integrated to be able to manage records and information being created within these platforms, make it searchable and retrievable while protecting sensitive and confidential information.	Legislative Requirement	High	CLERKS	Legislative Services	Records
154	FY25 Q3	In Progress	Pumper/Rescue Replacement	Replacement of the Pumper/Rescue which is scheduled in the asset management plan (15 years).	Budget - Capital	High	FIRE	Fire	Fire & Rescue
155	FY25 Q3	In Progress	Replacement of a Thermal Imaging Camera	Replacement of a thermal imaging camera which is scheduled in the asset management plan.	Budget - Capital	Low	FIRE	Fire	Fire & Rescue
156	FY25 Q3	Not Started	National Emergency Preparedness Month (September)	Conduct education seminars (schools, groups, radio announcement, station tours, Home Depot, Canadian Tire)	Department Initiated	Medium	FIRE PREVENTION	Fire	Fire & Rescue
157	FY25 Q3	In Progress	Inspection of all Restaurants with Type 1 Commercial Cooking Appliances (Semi-Annually)	Inspect for any violations including proper documentation of servicing.	Department Initiated	Medium	FIRE PREVENTION	Fire	Fire & Rescue
158	FY25 Q3	Not Started	Fire Inspection (Churches)	Full inspection of all churches (16-18 facilities)	Department Initiated	Medium	FIRE PREVENTION	Fire	Fire & Rescue
159	FY25 Q3	In Progress	Update Special Event Permits Application and Develop CityView Module	Update special event permit application and develop module in CityView to improve permitting process and streamline with existing building permit procedures. Software will create more efficiency, ensure payment, improve communication with the applicant and across the Corporation mitigating risk and reducing staff time.	Department Initiated	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
160	FY25 Q3	In Progress	Smart Bros Ltd. Photograph and Object Collection Digitization	Initiate the migration of Collections relating to Smart Bros Ltd. to PastPerfect Online to increase the public's access to the museum's permanent collection. This work will be dependent on filling a Collections Management summer student position who will focus on completing a large chunk of this data migration. Following this, the ongoing maintenance and updating of the digitized collection will be the responsibility of full time staff and future summer students.	Department Initiated	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Conservation & Promotion of Heritage & Culture
161	FY25 Q3	Not Started	New Park - Shipyards Piazza Block 9 - CONSTRUCTION	Construction of a new park in the downtown area. Hard surfacing with raised planters with trees, benches, lighting	Budget - Capital	High	PRC PARKS	Parks Recreation & Culture	Parks & Harbour

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
162	FY25 Q3	In Progress	Library Refurbishing	Considering some minor asset management of our space, we plan to refurbish soft seating and study space to meet the needs of library users, while enhancing the experience of our gathering space. We are lucky to have a very busy library, but that means it is hard to find truly quiet areas. For health and safety reasons, we want to move away from fabric seating.	Budget - Capital	Low	LIBRARY	Library	Community Gathering Space (Library)
163	FY25 Q3	In Progress	Multifactor Authentication Rollout	Continued Rollout of MFA to end-users. Enrollment with microsoft authenticator APP is preferred however we have an alternative option of a USB Security Dongle. Pilot project started in 2024 and we are continuing with mainstream rollout to end-users. Overall it makes our environment more secure by providing an additional layer of security on some of our software layers. Cyber Insurance is making MFA a required item.	Department Initiated	Low	INFORMATION TECHNOLOGY	Customer and Corporate Services	Information Technology
164	FY25 Q3	In Progress	Mobile Device Management	Continued Rollout of Mobile Device Management to end-users. Pilot project started in 2024 with Public Works technology, including some additional pilot users and we are continuing with mainstream rollout to end-users that have mobile devices (or departments with Tablets). How we also support microsoft technologies is also evolving with device management capabilities almost ensuring a complete transition to remote device management for desktops/laptops in the near future. This gains efficiencies from a maintenance and support perspective as future assets can be managed under a single pane of glass vs multiple applications. The town has over 235 issued mobile devices (phones/tablets) along with 275 endpoints (desktops/laptops).	Department Initiated	Low	INFORMATION TECHNOLOGY	Customer and Corporate Services	Information Technology

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
165	FY25 Q3	In Progress	EBMA - Sound System Upgrades	<p>March 17, 2025 - Council</p> <p>Eddie Bush Memorial Area Sound System Upgrade [ACTION: THAT Staff expedite the current process or explore alternatives to augment or supplement the EBMA sound system to have it in place for the OHF Tournament taking place on April 18, 2025.]</p> <p>Council - October 7, 2024</p> <p>Therefore be it resolved that Council direct staff to include in the 2025 budget capital funds necessary to update the sound system and potential video streaming equipment in the Eddie Bush Memorial Arena and to provide the utmost safety to the users of the arena; And further that staff be directed to consult with the major user groups of the arena to scope the correct equipment that can be compatible to standards required for sound systems for Provincial, National and International broadcasting of events at the Eddie Bush Memorial Arena.</p>	Council - Resolution	Medium	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
166	FY25 Q3	In Progress	Museum Summer Children's Programming	Research, development and implementation of approximately 35 programs for children ages 6-12. Children's programming is dependent on hiring of two seasonal programming staff under the direction of the Educational Programmer.	Budget - Operational	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community Arts & Culture
167	FY25 Q3	In Progress	Museum Travelling Exhibits	<p>Hosting two travelling exhibits in 2025 from Canadian Museums including:</p> <p>- Sign Languages in Canada from the Canadian Language Museum (March 17 - Apr. 26)</p> <p>- History Exposed: The Enslavement of Black People in Canada from the Canadian Museum of Immigration (June - August)</p>	Budget - Operational	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Conservation & Promotion of Heritage & Culture
168	FY25 Q3	Not Started	2025 Shipyard Social	Flagship annual event celebrating the men and women of the Collingwood Shipyards.	Budget - Operational	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community Arts & Culture
169	FY25 Q3	In Progress	Update of the Fire Establishing & Regulating (E&R) By-Law	Update by-law to reflect current services.	Department Initiated	High	FIRE	Fire	Fire & Rescue
170	FY25 Q3	Not Started	Fire Ops 101 (High School Girls)	Provide an educational hands on training day for female students to experience a career in firefighting.	Department Initiated	Medium	FIRE TRAINING	N/A	Fire & Rescue

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
171	FY25 Q3	In Progress	Excess Soil Disposal and Onsite Management - Public Works and WWTP	Funds required to cover the one-time cost for the actual removal and disposal of the excess soils stock pile at located at Public Works and for the annual funds required to remain in compliance with Operational items throughout the year such as ditching, road excavations, and Sanitary excavations (failures and new laterals)	Budget - Operational	High	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
172	FY25 Q3	Complete	Hiring - Seasonal Event Staff	New Seasonal event staff will support the the promotion and implementation of summer programming including community events, children's park activities and community garden projects ensuring summer initiatives can continue to move forward given additional demands on staff.	Budget - Operational	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
173	FY25 Q3	Complete	Community Efficiency Funding (CEF) Study	<p>THEREFORE BE IT RESOLVED THAT Council direct that an application by the Town of Collingwood in partnership with the Clean Air Partnership be made to the Community Efficiency Financing grant to complete a feasibility study to explore the potential of a Home Energy Loan Program.</p> <p>A Community Efficiency Financing (CEF) Feasibility Study explores local housing archetypes and innovative finance models and suggest ways to make it more affordable for homeowners to retrofit homes through energy-efficiency measures and renewable energy installations. Benefits of CEF include reduction in community GHG emissions, improving utility affordability by making homes more energy efficient, and increasing home comfort, health and resident well-being. FCM's Green Municipal Fund supports CEF feasibility studies by providing up to 80% in grant funding.</p> <p>Residential emissions are the second largest contributor (23.2%) of community GHG emissions, and the completion of a CEF Feasibility Study is a recommendation that will be included in the Community Climate Action Plan and would help enable residents to afford needed home retrofits to reduce utility use GHG emissions.</p> <p>CCAT along with other Climate Action Teams in the region, are putting together a cohort of municipalities to support a regional CEF Feasibility Study. It is expected that a deputation by CCAT to provide Council direction to staff to begin this process will come forward before the end of 2024.</p>	Council - Resolution	Low	F&F	Customer and Corporate Services	Climate Change Action
174	FY25 Q3	Not Started	Service Review - Environmental Containment	Staff review of Environmental Containment service to determine accountability and role of support divisions	Legislative Requirement	Low	PUBLIC WORKS	Infrastructure	Environmental Containment

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
175	FY25 Q3	In Progress	Delivery of Prosecution Services In-house	Manager position responsibilities as approved through the by-law services review, includes duties to act as the prosecutor.	Budget - Operational	Low	BYLAW	Legislative Services	Legal;#Municipal Law Enforcement;#Community Standards
176	FY25 Q3	In Progress	Fleet and Facilities Service Review	<p>The Town owns and operates a diverse fleet and manages numerous facilities that support various public programs and services. In response to growing operational costs, maintenance challenges, and evolving service demands, it is essential for the Town to undertake a comprehensive review of our fleet and facilities services. This review aims to identify inefficiencies, optimize resource utilization, and enhance service delivery, ultimately leading to cost savings/efficiencies and improved community satisfaction. A comprehensive fleet and facilities service review is a strategic initiative that will look across the organization to determine how to best approach this work in a unified and centralized manner, further enhancing the corporate services model. By undertaking this review, the Town will be better positioned to meet current and future demands while supporting fiscal responsibility and sustainability goals. Approval of this business case will enable us to proceed with a structured approach to optimizing our fleet and facilities operations.</p> <p>Work jointly with Procurement service review.</p> <p>May 2025 - RFP in development with anticipated release in June 2025.</p>	Department Initiated	High	F&F	Customer and Corporate Services	Corp Facilities

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
177	FY25 Q3	In Progress	Stanley Drive drainage - Maintenance Ditching	Stanley Street drainage has been a concern to the residents living on this section of road for several years. Drainage is poor with many areas of dense vegetation, standing water and poor grade.	Department Initiated	Low	PUBLIC WORKS	Infrastructure	Stormwater Management
				In its conception, the intent was to complete full ditch restoration works through the capital budget to create a consistent grade for drainage and reset various driveways that have been installed through infill development on grade. In 2024 through external consultants, a complete topographical survey was completed and recommendations brought forth to staff. Given the extend of works required and limiting options due to utility installations, a decision was made to move forward in a different approach which would be more consistent with the original design of the ditch.					
				As such, maintenance works will be completed in 2025 by Public Works. Letters have been prepared and will be distributed to local residents advising that maintenance works will be undertaken in late July, early August when the ditches are at their direst condition. Works will include the removal of vegetation and sediment build up only and resident can expect that the ditches continue to hold water after rain events or high sump dump discharge, as they are a source of ground water infiltration.					
178	FY25 Q3	In Progress	Surplus Lands - Beech St Lane	Council - November 4, 2024 Surplus Lands THAT Council declare the municipally owned property identified as: PLAN 73 PT LOT 12 BEECH ST W/S PLAN 73 PT LOT 12 BIRCH ST E/S (laneway between 16 and 20 Beech Street), as surplus to the needs of the municipality; AND FURTHER THAT Council instruct staff to proceed with the potential sale of the subject property including the provision of requisite notice. CARRIED	Council - Resolution	Low	CLERKS	Legislative Services	Legal & Land
179	FY25 Q3	On Hold	Water Supply negotiations with TBM	TBM engaged Collingwood staff in a discussion about the possibility of additional water supply in the short term while they construct a new WTP on the east end of TBM	Department Initiated	Medium	WATER	Infrastructure	Water Treatment & Distribution

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
180	FY25 Q3	Not Started	Create Policy for Handling of Unreasonable Customer Behaviour	Looking to create a policy that addresses the handling of vexatious, frivolous and/or unreasonably persistent requests/complaints that staff may receive from time to time to ensure a consistent approach		Low	CUSTOMER SERVICE	Customer and Corporate Services	All
181	FY25 Q3	In Progress	Facility Roof Replacements - 2025	<p>Repairs & Maintenance (Buildings & Equipment) – as part of the Facility Condition Assessment review it was noted that many roofs within the Town need to be repaired and assessed. 2024 includes engineering design for several flat roofs for construction in 2025.</p> <p>Project 913B - Multi-year roofing program - 2023 (\$125K) 2024 (\$75k) 2025 (\$260K) EBMA roof is included separately in project 9712 (\$1,200k in 2028).</p> <p>January 29, 2025 - Site inspections for flat roofs at WWTP (Influent, Generator, Stairwell) completed and on target to have tender documents ready for spring 2025 initiation of project.</p>	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
182	FY25 Q3	In Progress	Facility Mural Entrances	Call for Artists and implementation of facility murals (Central Park & Centennial Aquatic Centre)	Department Initiated	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community Culture, Arts & Recreation Spaces;#Building Community Well-being & Inclusion;#Community Arts & Culture
183	FY25 Q3	In Progress	Agenda Management Solution Implementation	Implementation of new agenda management solution that was procured in Q3 2024	Department Initiated	Low	CLERKS	Legislative Services	Governance Support

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
184	FY25 Q4	In Progress	Policy - Comprehensive Zoning Bylaw Update (Overall Project)	<p>community needs, implement legislative changes and coordinate with the outcomes of the Official Plan. Progress likely to be delayed as a result of appeals to the new Official Plan.</p> <p>Also covers RES-372-18: THAT Council instruct staff to prepare a list of proposed Zoning By-law amendments for Council’s review. Can not legislatively begin until after Official Plan is adopted. Council - February 5, 2024 THAT staff and the successful consulting team be directed to investigate commercial parking standards as they may be applied to major intersections or other identified high-traffic areas within mixed use corridors through the Comprehensive Zoning Bylaw Update to ensure that sufficient on-site parking is available to support the proposed uses, in the context of the overall desire of the community and policy direction in the adopted 2023 Official Plan to move toward a shift where active transportation and transit are preferred options to the personal vehicle.</p> <p>Council - April 22, 2024 THAT in recognition of the benefits of urban agriculture, staff be directed to explore a permissive framework for backyard hen coops or other small-scale livestock rearing (e.g. bees, goats, rabbits, etc.) in the Town of Collingwood through the Zoning By-law Update project and pending the nature of the public input and consultant advice received, staff be further directed to report back to Council on the options, necessary by-law amendments, requirements to establish a licensing program(s), and/or enforcement resources</p>	Council - Resolution	High	PLANNING	Planning, Building and Ec. Dev	Growth Planning
185	FY25 Q4	In Progress	Human Resources Master Plan immediate term recommendation - HR technology (HR Information System)	Immediate term recommendation from HRMP (2023 Q4) - adoption of HR technology (HRIS)	Budget - Capital	High	HR	Customer and Corporate Services	HR Operations;#Talent Management
186	FY25 Q4	On-Going	Asset Management - Sanitary Maintenance and Video Inspections (Yearly)	Condition assessment of Town’s sanitary sewers. Includes money to spot repair identified severe structural defects. Also includes money to maintain Town’s sanitary hydraulic model.	Budget - Operational	Low	PUBLIC WORKS	Infrastructure	Wastewater

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
187	FY25 Q4	In Progress	Town Hall Refurbishment Program	<p>Project 9121 - Provision for building maintenance and finishing updates. Fire safety updates (\$25k) and exterior painting (\$10k). Passenger elevator replacement moved to separate operational plan item.</p> <p>A smaller Town Hall utilization analysis is to proceed in 2024 with the larger program pending the Downtown Visioning exercise.</p> <p>2025 Budget \$150,000 - \$50K Washrooms, \$20K Painting, \$30K Customer Service Space Upgrade, \$20K Carpet Tile Council Replacement, \$30K Humidifiers</p> <p>May 2025 - Majority of painting is complete. Design consultant has been engaged to contribute to Customer Service area improvements. Other renovation work to be bundled with other facility renovations through a cooperative procurement program (Gordian).</p>	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
188	FY25 Q4	In Progress	Peel Street: Ontario St to Bush (upgrade 2 lanes) - Design and Tender	<p>PIC scheduled for October 2023 to present options to the public. Further design in 2024 with tendering and construction in Summer 2024. Road reconstruction to an urban cross section and repair damaged storm sewer. Cycling infrastructure and traffic calming included.</p> <p>DC project #65, 88</p>	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Wastewater;#Stormwater Management;#Water Treatment & Distribution;#Roads & Active Transportation
189	FY25 Q4	In Progress	Cranberry Trail West Drainage Improvements - feasibility study	<p>Cranberry Trail West at Highway 26 has been flooding during the spring melt. Outlet improvements are required, but may not be possible. Road may need to be raised with crossing culverts to convey regulatory events.</p>	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Stormwater Management
190	FY25 Q4	In Progress	Water SCADA Upgrades - Integration	<p>Procure SCADA integration services to implement SCADA software upgrades and provide emergency SCADA integrator services. RFP to be issued in early/mid 2022.</p>	Budget - Capital	High	WATER	Infrastructure	Water Treatment & Distribution
191	FY25 Q4	In Progress	2025 Implementation of Community Safety and Well-Being Plan	<p>development of 2025-2029 CSWP with county</p>	Department Initiated	Low	PRC WELL-BEING & INCLUSION	Parks Recreation & Culture	Building Community Well-being & Inclusion

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
192	FY25 Q4	On Hold	Support County MCR - 2022	<p>Continue to monitor MCR progress, provide municipal comments as required, update Official Plan to conform with County OPA. No Provincial decision on the County OPA as of January 1, 2025, extended completion date to Q4 2025.</p> <p>Passed at July 18, 2022 Council meeting Recommendation that the report as amended be forwarded to the County of Simcoe as the Town of Collingwood’s formal comments on the proposed growth management Official Plan Amendment, final forecasts and associated land needs assessment representing the outcome of Phase One of the Municipal Comprehensive Review, subject to any further comments and ratification by Council at its July 18 meeting.</p>	Council - Resolution	Low	PLANNING	Planning, Building and Ec. Dev	Growth Planning
193	FY25 Q4	Not Started	Downtown Parking Accommodation Study	<p>This project would have a consultant review the current parking situation (existing parking supply, utilization, parking finances, future development, etc.) in the downtown area and prepare a plan to guide and direct the future management of the municipal parking system. This project may also help provide some direction for certain issues such as downtown and waterfront parking rates, determining the need to expand parking stalls/capacity etc. The last parking study was completed 10+ years ago and major changes have taken place.</p>	Budget - Capital	Low	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Growth Planning;#Roads & Active Transportation;#Municipal Law Enforcement;#Community Recreation Spaces
194	FY25 Q4	In Progress	Development - OLT Appeals	Ongoing OLT Appeals with required reporting and receiving of direction from Council, development and policy related.	Legislative Requirement	High	PLANNING	Planning, Building and Ec. Dev	Development Management
195	FY25 Q4	In Progress	Planning for Financial System Replacement (GP no longer supported in 2029)	<p>To identify efficiencies and confirm software is appropriate.</p> <p>Build the business case to bring to ITSC in hopes that a system can be chosen in 2025. Include: payroll, HRIS, procurement.</p>	Department Initiated	High	FINANCE	Finance	Corporate Finance;#Information Technology;#Procurement Support;#HR Operations;#Talent Management

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
196	FY25 Q4	In Progress	Sixth Street Watermain and Road Reconstruction - Design & tender	Development Charge Study project identified to extend new trunk watermain from High Street to Hurontario Street, and new local watermain. Will require significant disturbance to roadway. Engineering reviewing options of incorporating improved bike lane alternatives per Master Cycling Plan. Design and Tendering is anticipated in 2024. DC Study, project 30: Sixth St - Hurontario to Stewart Rd Reservoir (85% DC funded)	Budget - Capital	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Growth Planning;#Wastewater;#Stormwater Management;#Roads & Active Transportation;#Water Treatment & Distribution
197	FY25 Q4	In Progress	Investigate creating a new by-law, such as a lot grading and/or site alteration by-law	<p>Investigate creating a new by-law, such as a lot grading and/or site alteration by-law, that would better address drainage issues arising from development, construction or the altering of grades or water flows that impact neighbouring properties, Councillor Hamlin</p> <p>WHEREAS Council deems it expedient to support and manage growth and prosperity, including enacting and passing by-laws related to land and to development to provide more certainty and the community’s development visions;</p> <p>AND WHEREAS existing Town by-laws or policies limit the Towns ability to effectively address drainage issues arising from new developments, construction or the altering of grades or water flows that create issues on neighbouring properties;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council request staff investigate updates to current by-laws or new by-laws, policies or regulations that would better address drainage issues arising from development, construction or the altering of grades or water flows that impact neighbouring properties.</p>	Council - Resolution	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Stormwater Management;#Community Standards
198	FY25 Q4	On-Going	BY-LAW - Create an Enforcement Wiki(s) for Customer Service	Create Bylaw Enforcement Wikis to assist new officers with various procedures and protocols.	Department Initiated	Low	BYLAW	Legislative Services	Community Standards
199	FY25 Q4	In Progress	WWTP Digester #2 Roof and Mixing System Replacement - Construction		Budget - Capital	High	WASTEWATER	Infrastructure	Wastewater
200	FY25 Q4	Not Started	WWTP Digester #2 Roof and Mixing System Replacement - Warranty		Budget - Capital	High	WASTEWATER	Infrastructure	Wastewater

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
201	FY25 Q4	On-Going	Update Town Land Needs (Annually-2025)		Department Initiated	Medium	CLERKS	Legislative Services	Growth Planning;#Strategic Planning & Leadership (Town)
202	FY25 Q4	Not Started	Water and Wastewater Master Servicing Plan Update	Begin update to Water and Wastewater Master Servicing Plan in early 2025; target completion of phase 1, end of 2025. Phase 2 will involve the Class Environmental Assessment component of the Plan update and will span 2026 and 2027.	Budget - Operational	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Growth Planning;#Wastewater;#Water Treatment & Distribution
203	FY25 Q4	In Progress	Library Heat Pump Replacement	<p>The 65 heat pumps located throughout the ceilings in the library are reaching the end of their expected life. Several are currently out of operation due to compressor failure. Repairs of this nature require the heat pump to be completely removed and replaced. It is recommended that new units be installed due to the effort and labour required. This will be the first year of scheduled replacements over a three year campaign. Replacement cost is approximately \$7,000 each.</p> <p>Project 9757 2023 - Budget \$200K ([Carry forward \$100K from 2022), [Additional \$100K for 2023]) (2-4 heat pumps were completely replaced and over 25 units repaired in 2022) 2024 - Budget \$150K</p>	Budget - Capital	Medium	F&F	Customer and Corporate Services	Corp Facilities
204	FY25 Q4	In Progress	Review Flexible Work Arrangements	<p>- compressed work weeks</p> <p>- remote/hybrid work arrangements</p>	Department Initiated	High	HR	Customer and Corporate Services	Talent Management;#HR Operations

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
205	FY25 Q4	In Progress	2025 Implementation of Corporate Climate Action Plan	Implementation from 2023-2030 Plan update in 2028.	Department Initiated	High	F&F	Customer and Corporate Services	Climate Change Action
				Corporate Climate Action Plan Implementation 2025 GHG Reduction Pathway Retrofits - BDC HVAC complete - PW HVAC pending design Training and implementation of CCAT's climate lens assessment - delayed Exploration into green procurement practices - delayed Complete transit fleet electrification study - in progress Feasibility Studies (Some of these are their own projects in the operational plan) Community Efficiency Financing - in progress District Energy - Funding approved - Business Case RFP in development GCIB - TBD - Waiting for funding application window to re-open Climate Adaptation Grant - Funding approved - RFP in development Continued... Corporate EV chargers - design in progress					
206	FY25 Q4	Complete	Improve Investment Readiness Program	Develop investment readiness package and inventory, including landowner intentions. Implement Site Selection/RFI system. May lead to scoped update of EDAP and refinement of target sectors. Hosted Invest Ontario site visit in June 2024. Added large industrial parcels to online land inventory to help promote opportunities.	Department Initiated	Medium	EC DEV	Planning, Building and Ec. Dev	
207	FY25 Q4	In Progress	Fire Training Trailer	Construct a container to assist firefighters with annual live fire training.	Department Initiated	Medium	FIRE TRAINING	N/A	Fire & Rescue
208	FY25 Q4	In Progress	Committee/Board/Etc. Review	Fulsome review of the committees, boards, etc. including their purpose, reporting structure, legislative requirements, composition, etc.	Department Initiated	Low	CLERKS	Legislative Services	Governance Support
209	FY25 Q4	On-Going	Traffic Controller upgrades - Annual	Procurement and upgrading of Traffic Signal Controllers. Capital Budget has been programmed to complete 2 controllers per year to allow systems to remain up to date and prevent major intersection failure Annual Program and will be ongoing for many years	Budget - Capital	Low	PUBLIC WORKS	Infrastructure	Roads & Active Transportation

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
<div>Bus Replacement Program</div> <div>Plan is contingent on ICIP funding to cover 84% of replacements and refurbishments. Federal Gas Tax cannot be used in conjunction with this funding and will require funds to be allocated from lifecycle reserve fund.</div> <div>2024 - Differed Bus Purchase to 2025</div> <div>2025 - Bus Purchase</div> <div>2025 - 2 Bus Refurbishments</div> <div>2026 - Purchase Accessible Bus and Conventional Replacement</div> <div>2027 - 2 Bus Replacements</div> <div>2028 - 1 Bus Replacement</div>									
210	FY25 Q4	Not Started	Transit - Bus Replacement Program		Budget - Capital	Medium	TRANSIT	Infrastructure	Transit
211	FY25 Q4	Not Started	Old Village (Legion) Park Washroom - CONSTRUCTION	demolish existing washroom and construct new accessible washroom / storage rooms	Budget - Capital	Medium	PRC PARKS	Parks Recreation & Culture	Parks & Harbour
212	FY25 Q4	Not Started	Records Management - Routine Disclosure Policy/Procedure	Create a Routine Disclosure Policy/Procedure that identifies corporate records that can be provided to the public without having to go through a formal FOI process.	Department Initiated	Low	CLERKS	Legislative Services	Records
213	FY25 Q4	In Progress	2025 Programs & Services - Next Steps	Further maturation of the Service Description Inventory including development of goals/outcomes and performance measures.	Department Initiated	Medium	FINANCE	Finance	Strategic Planning & Leadership (Town)
214	FY25 Q4	On Hold	Corporate Advertising Feasibility Study	<div>Council Resolution - February 27, 2023</div> <div>PW2023-05 Transit Advertising Update</div> <div>Recommendation to receive report and direct staff to create a Corporate Advertising Policy within a future Operational Plan, proceed with an open-market request for proposal and report back to Council with an update of the outcome. RFP for services to review feasibility of all opportunities for advertising within municipal facilities, transit, programs and events, including cost to implement and revenue projections.</div>	Council - Resolution	Low	COMMS	Customer and Corporate Services	
215	FY25 Q4	Not Started	Update to Home Based Business Guide	Update to the existing Home Based Business Guide to reflect updated planning policies and Zoning By Law	Department Initiated	Low	EC DEV	Planning, Building and Ec. Dev	Economic Development

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
216	FY25 Q4	In Progress	Affordable Housing - 2025 AHMP Implementation Projects	<p>Implementation of 26 initiatives identified in the AHMP generally endorsed by Council on November 6, 2023. This initiative includes updates and modifications to the Rapid ADU Deployment Program and a fast tracked ZBA. Overall work plan anticipated to be brought forward in February 2024.</p> <p>January 22, 2024 - Council</p> <p>AND THAT 7882-7888 Poplar Side Road and 29 and 45 Birch Street be submitted in response to the County of Simcoe's Call for Proposals for Municipal Lands for Affordable Housing Development based on parameters set out in the recommendation.</p> <p>AND THAT staff be directed to proceed with a Request for Expression of Interest for development and operator partners to support small-scale demonstration or pilot projects for innovative housing types on Town-owned or privately held remnant or small parcels of land;</p> <p>Council - February 10, 2025</p> <p>THAT Staff Report P2025-02, “Affordable Housing Master Plan 2025 Workplan” dated January 27, 2025, be received;</p> <p>AND THAT the continued implementation of the costed and prioritized Affordable Housing Master Plan as outlined in Staff Report P2025-02 be supported</p> <p>AND THAT pending approval of the Planning Act applications, Council directs Senior Administration and the Town Solicitor to proceed with executing an agreement and any other relevant documents or processes necessary to transfer the lands to the County of Simcoe</p>	Council - Resolution	High	PLANNING	Planning, Building and Ec. Dev	Housing Supports
217	FY25 Q4	In Progress	Terminals Point Project	<p>Terminals Point Project - 2024 Items - \$500k</p> <p>Legal Services - \$60k, Planning Services - \$40k, Public & Stakeholder Engagement - \$50k, Project Advisor - \$50k, Studies - \$70k, Signature Initiatives - \$45k, Project Admin - \$135k, Minimum Maintenance - \$50k</p> <p>2025 Capital Budget 9135 - \$2,950,000</p> <p>2025 Operating Budget 1210 - \$527,000</p> <p>May 16, 2026 - Due Diligence waiver received from developer</p>	Budget - Capital	High	F&F	Customer and Corporate Services	Corp Facilities

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
218	FY25 Q4	In Progress	Ensure CUPE - Monthly Touch Base Meetings Occur and Two-way communiction	Informal monthly scheduled meeting (Steward/member and Supervisory team) to discuss operational items and updates keeping communication lines open and transparent.	Department Initiated	Medium	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
219	FY25 Q4	In Progress	Community Safety Zone/ School Zone Signage	Implementation of reduced speed limits signage and school zone signs To be completed in phases Half of locations complete by Fall 2024 Remainder - Fall of 2025	Budget - Capital	Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation
220	FY25 Q4	In Progress	Pedestrian and Sidewalk Connection Review - 2025	2025 Pedestrian and Sidewalk Review to review and determine gaps/priorities. Review to be completed in conjunction with the scheduled with Local Improvement Policy. Review and Prioritize the connections and connectivity of sidewalks and routes throughout the Town.		Medium	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Roads & Active Transportation
221	FY25 Q4	In Progress	Build awareness and understanding, combatting racism, discrimination, exclusion and intolerance.	Council - April 22, 2024 AND THAT Council direct staff to continue working to building initiatives and actions aimed at building awareness and understanding, combatting racism, discrimination, exclusion and intolerance.	Council - Resolution	Low	PRC WELL-BEING & INCLUSION	Parks Recreation & Culture	Building Community Well-being & Inclusion
222	FY25 Q4	Not Started	Collingwood Emergency Management Ontario Compliance, 2023 - Bylaw Amalgamation	Integrating Town of Collingwood series of emergency management related bylaws into one.	Department Initiated	Low	FIRE	Fire	Fire & Rescue
223	FY25 Q4	In Progress	Pretty River Channelization - Phase 3	Lead by NVCA, continued work on channelization clearing. 2024 work to include clearing section 4, structural analysis of dyke integrity and report on recommendations		Low	INFRASTRUCTURE GROWTH & DEVELOPMENT	Infrastructure	Stormwater Management
224	FY25 Q4	Not Started	Create Online Resources for Public	Create online resources such as videos, guides, and FAQs, to educate the community on Town by-laws and services (subject to improved efficiencies or additional staffing resources)	Council - Resolution	Medium	BYLAW	Legislative Services	Community Standards;#Communi cations
225	FY25 Q4	Not Started	PW Ditching Plan	Post Stormwater Master Plan	Department Initiated	Low	PUBLIC WORKS	Infrastructure	Stormwater Management

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
				scope (see list at bottom) to prioritize items for completion with the remaining budget. Include links to Official Plan requirements. Workplan Items include: 1. 2026 - under the overall leadership of Community Growth and Development: a) urban design manual, NOTE Simcoe County is also updating Urban Design? 2. 2025 - under the overall leadership of Infrastructure Department: a) 2025 engineering Development Standards update i) wendy has been forwarding PRC revisions to G&D ii) no new forestry consulting input required b) 2025 Site Alteration By-law - will include links back to Eng Development Stds 3. 2025 - under the overall leadership of PRC: a) update Tree By-law, using an invitational consulting team of forestry experts, including: i) update Town owned Tree by-law ii) NEW Privately owned Tree by-law or strategy (consultant to advise) iii) update Development applications (also include expert advise on 20% coverage at planting versus the current 30% at maturity calculation, minimum tree caliper requirements for new development through an evidence based and scientifically driven approach, considering Complete Community density, housing cost changes, as well as UF performance measures/vision					
226	FY25 Q4	In Progress	Urban Forestry - Tree Canopy Preservation and Augmentation Approach	approach, considering Complete Community density, housing cost changes, as well as UF performance measures/vision	Department Initiated	Low	PRC PARKS	Parks Recreation & Culture	Parks & Harbour

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
				<p>Council - April 14, 2025</p> <p>AND THAT Council direct staff to proceed with the proposed roof installation on the outdoor rink without the requirement to secure grant funding. AND THAT Council direct staff to implement the recommended low-cost upgrades to the outdoor rink to an upset limit of \$20,000.</p> <p>-</p> <p>Construct a roof over the outdoor rink at Central Park to provide shelter for the patrons from the weather in all seasons. In 2024, we replaced the dasher board system and commissioned an engineering firm to design a new roof for the outdoor rink. Installing this roof in 2025 will reduce hydro consumption, extend the rink season, and ease the high demand for ice time. The roof will protect the ice from the sun's negative impact, greatly benefiting the community. Additionally, it offers potential for solar panel installation, lowering operating costs for nearby facilities like the arena and curling club. The covered space will also be a valuable asset for community events, programming, and off-season activities like ball hockey, pickleball, and camps, providing protection from the elements and a rentable space option. This project is dependent on success of 50% funding under the Province's Community Sports & Recreation Infrastructure Fund.</p>					
227	FY25 Q4	In Progress	Construct a roof over the outdoor rink at Central Park	9714 - \$1,930,000	Budget - Capital	Medium	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
228	FY25 Q4	Not Started	Replace exterior wall mounted light fixtures at the Curling Club	9716 - \$7,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces
229	FY25 Q4	Not Started	Museum Washroom Conversion Phase 2 construction	9718 - 2025 - \$275,000	Budget - Capital	Low	PRC FACILITIES	Parks Recreation & Culture	Community Recreation Spaces;#Conservation & Promotion of Heritage & Culture
230	FY25 Q4	On-Going	Youth Mayor		Council - Resolution	Medium	CLERKS	Legislative Services	

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
231	FY25 Q4	In Progress	Policy - Geotechnical Review of Local Inactive Landfill Sites for Compliance with Provincial D4 Guideline	Review of 5 inactive local municipal and private waste management sites that do not have Waste Assessment Areas to ensure compliance with Provincial Guideline D4 'Land use on or Near Landfills and Dumps'. This is to rectify a non-decision from the 2004 Official Plan that has been carried forward in the new 2023 Official Plan.	Legislative Requirement	Medium	PLANNING	Planning, Building and Ec. Dev	Growth Planning;#Development Management
232	FY25 Q4	In Progress	Staff Heat Stress Management Program - 2025 (Year 1)	This multi-year project aims to implement a comprehensive heat stress management program in anticipation of potential new regulations currently under review by the Ontario Ministry of Labour. The primary objectives include identifying high-risk areas and training staff on recognizing heat stress symptoms, applying preventative measures to mitigate risks, and responding effectively to incidents.	Department Initiated	Medium	HR	Customer and Corporate Services	HR Operations
233	FY25 Q4	Not Started	Desktop Laptop Replacements	Desktop/Laptop Asset replacements. 39 Laptops and 4 desktops.	Budget - Capital	Low	INFORMATION TECHNOLOGY	Customer and Corporate Services	Information Technology
234	FY25 Q4	Not Started	District Energy Feasibility Study	<p>District energy (DE) solutions can reduce corporate and community GHG emissions, aiding the Town in meeting 2050 local and federal GHG reduction goals. The Terminals Point proposal suggested creating a DE system with potential expansion reaching the base of Heritage Drive and expanding into a broader community system.</p> <p>After completion of the District Energy Business Case we would be eligible for the District Energy Feasibility Study if we choose to proceed. FCM's Green Municipal Fund offers up to 50% funding for Feasibility Studies after completion of a Business Case.</p> <p>Estimated total project cost is \$400,000. 50% Grant contribution \$200,000, 50%Town contribution \$200,000.</p>	Department Initiated	High	F&F	Customer and Corporate Services	Climate Change Action
235	FY25 Q4	In Progress	Facility AMP Projects	<p>Organize, plan for, assign and coordinate Facility AMP Projects identified in the Facility Condition Assessments.</p> <p>2025 spend - \$119,950 Ten year total - \$26,022,885</p> <p>May 2025 - projects being bundled under cooperative procurement program (Gordian)</p>	Legislative Requirement	Medium	F&F	Customer and Corporate Services	Corp Facilities

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
				<p>Public Works Building replacement of existing 2 air handling units with 2 new heat pumps. Replacement is inline with the recommendations of the GHG Feasibility Study for 80% GHG Facilityy reductions in 20 years. In addition the existing air handling units contain R22 refrigerant which has been phased out, one unit has an unidentified leak and finding R22 to top up is becoming costly and a challenge. Air handling units are original to the building and at 35 years old are well beyond their expected life.</p> <p>Anticipated budget is \$300,000.</p>					
236	FY25 Q4	Not Started	GHG Reduction Project Design and Installation - Public Works (9108)	May 2025 - Design of HVAC temporarily delayed pending final design for 10th Line campus.	Department Initiated	High	F&F	Customer and Corporate Services	Corp Facilities
				<p>in retrofits, repairs, and upgrades to existing community buildings to make them greener and more accessible. The GICB Program will fund up to 80% of the building retrofits by March 2029.</p> <p>The Greenhouse Gas Reduction Pathway Feasibility Study (GHG Study), identified measures to reduce GHG emissions in 6 eligible community buildings including at Central Park Arena (CPA) and the Curling Club (CC).</p> <p>By following the GHG study's short-term deep retrofit pathway for CPA and the CC, the Town can reduce annual building GHG emissions by 80% at each facility by 2029. That equates to an annual corporate GHG reduction of approximately 10%, which contributes to Council's minimum 30% corporate GHG reduction target by 2030. Projects include low-flow fixtures, geothermal infrastructure and asset replacement, and outdoor rink solar PV canopy to offset electricity usage.</p> <p>This is a multi-year project to be completed by March 2029 with the majority of spending to be completed between 2026-2028. Project activities for 2025 would mainly consist of project design. Additional staff contract needed to manage this project is also 80% funded.</p> <p>Total project cost is \$9,406,474 estimated by WalterFedy in the GHG Study.</p> <p>80% Grant contribution \$7,525,179.20, 20%Town contribution \$1,881,294.80.</p> <p>Additional staff contract to manage project (Q3 2025-Q3 2028) \$405,000 (\$135,000/year)</p>					
237	FY25 Q4	Not Started	Green and Inclusive Community Building Grant - Central Park Arena & Curling Club		Department Initiated	High	F&F	Customer and Corporate Services	Climate Change Action;#Community Recreation Spaces

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
238	FY25 Q4	In Progress	WWTP Upgrades - Replacement of Slip Valves and Weirs in Secondary Treatment	Existing valves and weirs in secondary treatment process have reached end of service life and require replacement. Additional upgrades to reduce slime/scum growth and improve wash water system to aid in efficient operations and improve health and safety will also be included in the scope of work. Pending 2025 budget approval	Budget - Capital	Medium	WASTEWATER	Infrastructure	Wastewater
239	FY25 Q4	In Progress	WWTP - SCADA Standards	Building on the recently completed WTP - SCADA Standards, the equivalent standards need to be developed for the WWTP ahead of the start of the planned expansion.	Budget - Capital	Medium	WASTEWATER	Infrastructure	Wastewater;#Information Technology
240	FY25 Q4	In Progress	Water Tower Improvements	Several improvements are required at the elevated water tower in order to maintain safe and reliable operation of this aging key asset. The infrastructure is depended upon to maintain water pressure and supply as well as by the fire department as the location of their communications tower. Works are to include installation of a permanent standby generator with automatic transfer switch, addition of isolation valve to aid in future maintenance, addition of mixing system to improve water quality.	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution
241	FY25 Q4	In Progress	Georgian Meadows Booster Station - PLC Upgrades	Georgian Meadows Booster Station provides the Georgian Meadows Subdivision added system pressure required to maintain minimum standards for water pressure in the distribution system. The station is controlled and monitored at the water treatment plant via the SCADA system. The PLC at this location has never been updated and is currently outdated since original construction. The unit is no longer supported and is now considered obsolete. It is important that current PLC processors, cards are compatible with other elements of the SCADA system.	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution
242	FY25 Q4	In Progress	WTP - ZW1000 Membrane Filter Replacement	The ZWW1000 "portable" filter contains four (4) filter trains, each train contains forty-eight (48) modules. Ninety-six (96) of these were replaced in 2022 leaving the remaining ninety-six (96) to be replaced as they are beyond their life expectancy. With the promise to New Tecumseth for additional capacity in near future this replacement is necessary to fulfil this commitment.	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
243	FY25 Q4	In Progress	WTP - Variable Frequency Drive (VFD) Replacement	<p>Three Regional High Lift Pump VFD's are original from installation in 1998. Three replacement VFD's are being requested in order to provide the regional pipeline with continued controlled flow, failure of a VFD disrupts flow and requires an emergency replacement during which time the pump is unavailable.</p> <p>One blower VFD is being requested as blowers provide continuous aeration to the membrane filter basins in order to mitigate filter fouling, blower VFD's have only been replaced on an emergency basis, this request is a preventative measure.</p> <p>One permeate pump VFD is being requested as a lifecycle replacement, permeate pump VFD's provide controlled filtered water flow to the disinfection process and ultimately the distribution system. These pumps will be more heavily relied upon as increased flows to New Tecumseth are provided and even more if the interim WTP capacity measures are implemented.</p>	Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution
244	FY25 Q4	Not Started	CS Training 2025 Installment	Continuous learning opportunities for all staff to participant in CS training. Refreshed content sourced each year to build on previous years modules.	Budget - Operational	Low	CUSTOMER SERVICE	Customer and Corporate Services	Customer Service
245	FY25 Q4	In Progress	2025 Events - Yonnhe'on:we	Celebration of the Indigenous art and storytelling. Action towards reconciliation. Initiative lead by Collingwood Poet Laureate.	Budget - Operational	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community & Public Events
246	FY25 Q4	Not Started	Live Fire Training	Live fire training for all suppression firefighters including volunteers at Base Borden fire facility. Training includes ventilation, search and rescue and basement fires.	Budget - Operational	High	FIRE TRAINING	N/A	Fire & Rescue
247	FY25 Q4	Not Started	Aerial Operations Training	The new aerial apparatus will be completed in Q3 and training will be conducted before putting the vehicle into service.	Department Initiated	Medium	FIRE TRAINING	N/A	Fire & Rescue
248	FY25 Q4	Not Started	EMS Quality Care Training (annual)	Annual medical training /certification with Simcoe County Paramedics.	Legislative Requirement	Medium	FIRE TRAINING	N/A	Fire & Rescue

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
249	FY25 Q4	Not Started	Municipal Election - Alternative Voting Method	<p>In preparation of the 2026 Municipal and School Board Election, a vendor for the voting method to be used in the 2026 election will be required to be retained by no later than Q4 of 2025. The voting method to be used will be determined by Council in 2025 prior to going out to open market for a vendor to supply the products required for the conduct of the election which could include vote count tabulators, paper and/or electronic ballots, electronic voting and voter list management software.</p> <p>The use of alternative voting methods and tabulators provides efficiencies in the management of the election by streamlining process, less reliance on people power, and accessible voting providing voters with the flexibility of voting in other places than a polling station and ability to utilize any assistive devices if required.</p>	Legislative Requirement	Medium	CLERKS	Legislative Services	Municipal Elections Support
250	FY25 Q4	Not Started	Emergency Control Group Training	Conduct annual EMG training to comply with Emergency Management Ontario Regulations	Legislative Requirement	Medium	FIRE	Fire	Emergency Management
251	FY25 Q4	Not Started	Vulnerable Occupancy Inspections	All vulnerable occupancies annual compliance (hospitals, LTC).	Legislative Requirement	High	FIRE PREVENTION	Fire	
252	FY25 Q4	Not Started	Conduct Fire Prevention Week	Fire Prevention Week (October 9th – 12th). (Tours, Education seminars, inspections, farmers market)	Department Initiated	Medium	FIRE PREVENTION	Fire	Fire & Rescue
253	FY25 Q4	In Progress	Collingwood Museum Master Plan	Inclusive of the design and development of the Museum Master Plan (2025-2030). Will include staff collaboration with the Museum Advisory Committee and Provincial Regional Advisor. Museum Master Plan will replace current plan which has previously been a Provincial requirement.	Budget - Operational	Medium	PRC CULTURE & EVENTS	Parks Recreation & Culture	Conservation & Promotion of Heritage & Culture

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
254	FY25 Q4	In Progress	Implementation of Tourism Master Plan - 2025 Work Plan	Implementation of the recommendations and strategies detailed in the Tourism Master Plan to increase the economic impact of tourism on the local economy in a sustainable way. Resolution for 2025 Work Plan passed April 14, 2025: AND THAT the implementation of the Tourism Master Plan initiatives outlined in Report P2025-08 be supported; AND THAT Council approve an allocation of up to \$70,000 from the Municipal Accommodation Tax Reserve Fund for costs related to the retention of consulting services to support implementation of the 2025 Tourism Master Plan Workplan;	Department Initiated	Medium	EC DEV	Planning, Building and Ec. Dev	Economic Development
255	FY25 Q4	In Progress	Policy - 2023 Official Plan OLT Appeals	Received 16 appeals to the new Official Plan, scoping meetings are underway and CMC is scheduled.		High	PLANNING	Planning, Building and Ec. Dev	Growth Planning
256	FY25 Q4	Not Started	Book Vending Machine	Through the procurement of a book vending machine, we will be able to offer a mini library to people who may find themselves further from the centre of town and, for fiscal or physical reasons, may find it difficult to make their way to the library.	Budget - Capital	Low	LIBRARY	Library	Circulation & Curation of Library Materials
257	FY25 Q4	Not Started	Strategic Land Acquisitions	The purchase of land to accommodate for road and trail connectivity, emergency services enhancements, resolve land-locked properties and land title corrections. *details not provided as the Municipal Act requires the acquisition of land to be discussed in closed session prior to reporting the purchase(s) publicly.	Budget - Capital	Medium	CLERKS	Legislative Services	Legal

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
258	FY25 Q4	In Progress	Asphalt Resurfacing 2025 - Contract Admin and work completion	large patches based on Roads Needs Study, PCI index and Asset Management Plan.	Budget - Capital	Medium	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
				Roads and road sections are brought forward the Roads Needs Study and then reviewed by staff and cross referenced against the out needs (complete construction vs resurfacing) and future servicing needs for Water and Sanitary.					
				2025 road/road sections tentatively include, subject to tender pricing;					
				Eva Crescent					
				Belcher Street					
				Macallister Street					
				Selkirk Road					
				York Street					
				Currie Avenue					
				Glen Road Currie to End					
259	FY25 Q4	In Progress	Concrete Sidewalk Works 2025 - Contract Admin and Completion of Works	Woodcrest Avenue Macallister Street North to Syvain Road	Budget - Capital	Low	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
				Dellparr Aeenue Highway 26 to to Glenlake Road					
				Sunnyview Avenue Dellparr to End					
				Downer Street					
				Syvain Road					
				Second Street Spruce to Elm					
				Second Street Elm to High					
				Second Street Walnut to Hickory					
				Bell Boulevard Alice to Bell					
				Collins Street Alice to Sproule					

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
260	FY25 Q4	Not Started	Fleet Growth Related - Public Works	Public Works Vehicle Acquisition - Growth/Development Portion	Budget - Capital	Low	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
				The development charges study provides for funding of additional vehicles for delivery of Pubic Works service as it relates to growth and development within the municipality.					
260	FY25 Q4	Not Started	Fleet Growth Related - Public Works	The following vehicles have been identified as being required for efficient municipal service delivery and allocated funding for provided: 2025 - Carry of Funds required for the 2023 snow plow purchase of which delivery is not expected until Sept 2025. 2025 Mini Excavator - Increase Blvd maintenance, sanitary and storm sewer 2026 Wheeled Excavator 2027 Sidewalk Plow	Budget - Capital	Low	PUBLIC WORKS	Infrastructure	Roads & Active Transportation
				DC Study will update this program for future year forecasts. DC funding represents a 100% DC finding					
261	FY25 Q4	In Progress	Update Public Art Collection Status & Maintenance Schedule	Develop tool for assessing public art pieces and establishing maintenance schedule. Locate and visit current public art installations, review maintenance requirements and establish list of priorities including budget.	Budget - Operational	Low	PRC CULTURE & EVENTS	Parks Recreation & Culture	Community Arts & Culture
262	FY25 Q4	Not Started	Inventory Accessible Parking Spaces - Municipal Lot EBMA	Council - September 9, 2024 THAT Council direct Staff to inventory the accessible parking spaces in the Municipal Parking Lot adjacent to the Eddie Bush Arena; AND THAT Staff determine the appropriate number of accessible parking spaces and required locations. *Accessibility Advisory Committee Minutes Thursday, June 20, 2024*	Council - Resolution	Low	F&F	Customer and Corporate Services	Corp Facilities
263	FY25 Q4	In Progress	Heritage - Emergency Preparedness Policy	Council - September 9, 2024 THAT the Collingwood Heritage Committee recommend that Council approve an increase of \$20,000 to the overall Heritage Grant Program 2025 Budget. Budget Ask - THAT the Collingwood Heritage Committee recommend that Council provide sufficient 2025 budget support to implement a heritage emergency preparedness policy. *Collingwood Heritage Committee Minutes Thursday, July 4, 2024 *	Council - Resolution	Low	PLANNING	Planning, Building and Ec. Dev	Conservation & Promotion of Heritage & Culture

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				<p>FCM funds projects that enhance long-term climate resilience in communities equitably and inclusively, at any stage of their climate journey—whether they are starting out or need help advancing their plans. This funding is intended to support communities adapt for the impacts of climate change, by developing climate risk assessments and climate adaptation plans, which are critical for safeguarding infrastructure, protecting essential services, and ensuring the well-being of all residents.</p> <p>FCM grant funding opportunity - Climate-Ready Plans and Processes – Integration of equitable and inclusive climate resilience into municipal plans, processes and management systems, such as asset management systems planning.</p> <p>Funding available: October 15, 2024</p> <p>70% funding up to \$140,000 Town portion \$60,000 Total project \$200,000</p>					
264	FY25 Q4	In Progress	FCM Climate Adaptation Plan Grant	May 2025 - FCM grant funding approved. RFP development in progress.	Department Initiated	High	F&F	Customer and Corporate Services	Climate Change Action
265	FY25 Q4	Not Started	Highway 26 West resurfacing - construction	Construction of asphalt shave and pave, widening of shoulders, bridge (Silver Creek) rehab and guiderail work		Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Roads & Active Transportation
266	FY25 Q4	Not Started	Minnesota Storm Sewer (Phase 2) - construction		Department Initiated	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Stormwater Management;#Roads & Active Transportation
267	FY25 Q4	Not Started	Third Street Bridge reconstruction - Construction	reconstruction of box culvert bridge; includes water, wastewater, stormwater and road rehab	Department Initiated	Medium	INFRASTRUCTURE PROJECTS	Infrastructure	Wastewater;#Stormwater Management;#Water Treatment & Distribution;#Roads & Active Transportation
268	FY25 Q4	In Progress	Osler Bluff Biosolids Lagoon - Implementation of preferred option	Staff review and decision regarding what option we recommend Staff report to Council with budget ask to implement option	Department Initiated	Low	WASTEWATER	Infrastructure	Wastewater;#Roads & Active Transportation

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
269	FY25 Q4	In Progress	Green Economy SGB Hub Pilot Project - Funding & Committee Resource	Council - November 4, 2024 THEREFORE IT BE RESOLVED the Town of Collingwood support the 2024 Cohort One of the Green Economy Southern Georgian Bay Hub pilot in the amount of \$3500; AND THAT, financial support of Cohort Two in the amount of \$5000 be advanced for discussion under the 2025 Community Not for Profits Donations Budget; AND THAT, as a funder, the Town of Collingwood endeavor to provide a Staff, Council or resource to the Green Economy Southern Georgian Bay Hub Advisory Committee, as practicable in the context of other priorities and workplans for 2025.	Council - Resolution	High	CCS ADMIN	Customer and Corporate Services	Climate Change Action
270	FY25 Q4	Not Started	Investigate High Density Residential water/wastewater charges	Current structure is one property, one meter - with the house meter at a higher fixed rate	Department Initiated	Low	WATER	Infrastructure	Wastewater;#Water Treatment & Distribution
271	FY25 Q4	Not Started	Establish Rules of Procedure for the Property Standards Committee	To ensure that hearings are conducted properly and that the adjudication process is fair and just, establish clear Rules of Procedure for the Property Standards Committee.	Department Initiated	Medium	BYLAW	Legislative Services	Community Standards
272	FY25 Q4	In Progress	Swim Pass Program	Grade 6 Swim Pass program. This is a program for grade 6 students in Collingwood that would allow access to both the YMCA pool and Centennial Aquatic Centre during Open/Public Swim programs at no cost. Grade 6s would present a "membership" type card to show proof of participation in the program to the facilities.	Department Initiated	Medium	PRC REC SERVICES	Parks Recreation & Culture	Community Recreation Activities
273	FY25 Q4	Complete	Home Alone/Babysitter Course Programs	Offer the Canada Safety Council's Home Alone Course and Babysitters Course at affordable rates to ensure that more children are receiving safety training. This contributes to community safety.	Department Initiated	Low	PRC REC SERVICES	Parks Recreation & Culture	Building Community Well-being & Inclusion;#Community Recreation Activities
274	FY25 Q4	On-Going	Recruitment and engagement tools to attract and retain talent and expertise	Compressed Work Schedule Policy, etc.	Department Initiated	High	HR	Customer and Corporate Services	Talent Management
275	FY25 Q4	Not Started	Deliver plan for Municipal Election to encourage people to run for elected office	D eliver plan for activities in 2026 to encourage more people to run for elected office and encourage greater diversity on Council.	Council - Verbal	High	CLERKS	Legislative Services	Governance Support

Item #	End Quarter	Status	Short Title	Item (Long Title or Full Resolution)	Source	Corporate Priority	Lead Division	Department	Service(s)
276	FY25 Q4	On-Going	Tariff Impacts: communicate with local businesses, collaborate and advocate	Council - April 14, 2025 THAT Staff Report C2025-07, Response to US Trade War Tariff Impacts & Next Steps, be received; AND THAT Council direct to staff to: Continue to proactively communicate with local businesses affected by tariffs, collaborate with the County of Simcoe to reinforce a regional approach, and undertake advocacy efforts including through the Federation of Canadian Municipalities, Association of Municipalities of Ontario and other umbrella organizations, and with upper orders of government to support these businesses as outlined in this Report or as opportunities arise;	Council - Resolution	Medium	EC DEV	Planning, Building and Ec. Dev	Economic Development;#Strategic Planning & Leadership (Town)
277	FY25 Q4	Not Started	Hwy 26 and Tenth Street Watermain relining - Construction		Budget - Capital	Medium	WATER	Infrastructure	Water Treatment & Distribution