



## TOWN OF COLLINGWOOD

### TRAILS AND ACTIVE TRANSPORTATION ADVISORY COMMITTEE

May 8, 2025, 2:30 p.m.

FreeSchools World Literacy Community Room and by Videoconference  
Collingwood Public Library, First Floor, 55 Ste. Marie Street, Collingwood

Members Present:        John Millar, Co-Chair  
                                 Dallyce Macas, Co-Chair  
                                 Murray Knowles, Vice-Chair  
                                 Marianne Staempfli  
                                 Diane Belanger  
                                 Jody Wilson  
                                 Jason Gillham

Members Absent:        Dave Stamper  
                                 Linda Haldenby

Staff Present:            Wendy Martin, Manager Parks  
                                 Jenny Haines, Administrative Coordinator  
                                 Amber Leal, Manager Growth & Development  
                                 Dylan Stoneman, Engineering Technologist

Others:                    Mohamad Alkoka, Director Growth & Development  
                                 George Christie - Honourary Member

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#### 1.     **Call to Order**

Co-Chair Millar called the meeting of the Trails and Active Transportation Committee to order at 2:30 p.m.

#### 2.     **Adoption of the Agenda**

##### **TRA-010-2025**

Moved by: Murray Knowles  
Seconded by: Jason Gillham

**THAT** the content of the Trails and Active Transportation Committee Meeting agenda for May 8, 2025, be adopted as amended:

- Addition: Report attached to agenda item 7.3
- Update on Hens and Chickens Trail

## **CARRIED**

### **3. Declarations of Pecuniary Interest**

None.

### **4. Adoption of Minutes**

The minutes of the regular meeting of the Trails and Active Transportation Committee held on April 10, 2025, were approved electronically by the Committee and forwarded to Council for receipt at its next regular meeting.

### **5. Business Arising from the Previous Meeting**

#### **5.1 Reporting Trail Hazards to Staff - Service Collingwood Portal**

Manager Martin confirmed that any Trail concerns and maintenance requests must be submitted through the Service Collingwood portal. Manager Martin provided Committee with an overview of the Service Collingwood portal confirming its ability to categorize requests, establish work prioritization, and acknowledge the completion of a submission. Manager Martin confirmed that photos can be submitted with each request.

Committee discussed the benefit of the portal and the reports and statistics it can provide; that a QR Code linking to the Service Collingwood portal could be posted on the trails or on the maps; and that a link to the portal should be on the Trails webpage.

#### **5.2 Maintenance: George Christie Nature Trails**

Manager Martin confirmed that she is getting quotes on the work to be done from the contractor retained last year and that she will provide Committee with an update regarding the status of the contractor and a potential start date.

#### **5.3 Features on the Trail Signage:**

Manager Martin provided an update noting that if Committee is looking to have the sign added as part of the "features of the trail" program then it will have to occur next year as there is no budget for the work at this time.

#### **5.4 Climate Action People's Panel**

Member Belanger noted that she attended the first Climate Action People's Panel and provided Committee with an overview of the meeting and the discussions that occurred. Member Belanger noted that bike lanes and connectivity between bike lanes and the trails were discussed and that the main focus is how to reduce greenhouse gas emissions as a Town. Member Belanger confirmed that the work and advocacy that

TATAC does will be a big part of this and that she will continue to work with the Town's Climate Action Specialist Nicole Yardy as part of the people's panel moving forward. Committee discussed inviting Nicole Yardy to an upcoming meeting.

#### **5.5 2025 Ontario Bike Summit**

Vice-Chair Macas confirmed that she, Councillor Doherty and Engineering Design Technologist Stoneman will be attending the 2025 Ontario Bike Summit and that a presentation regarding the Sixth Street reconstruction project has been accepted for delegation.

#### **5.6 Trail Map Fundraising**

Manager Martin briefed Committee on the process Staff must take when requesting to introduce a new technology into the Town's system. Manager Martin noted the approvals required and confirmed that the implementation of the Tip Tap will not happen in 2025.

Committee reviewed the Town's website and confirmed that donations to the trails can be made on-line.

#### **5.7 Farmers Market – June 7th:**

Manager Martin confirmed that the TATAC has booked the Town booth on June 7 and Committee discussed establishing a schedule for the day. Committee reviewed how they engaged with the public last year and discussed updating the questions for this year. Committee members established a sub-committee to work on the questions and confirmation was regarding materials to bring.

#### **5.8 OPP Bike Safety**

Manager Martin noted that she has been made aware that the OPP plan to host bike safety workshops but that she is not aware of the dates. Manager Martin confirmed that she will follow up with Committee with any details she is provided.

### **6. Deputations**

There were no deputations at this time.

Manager Leal confirmed that an email was sent in error inviting the Committee to a meeting pertaining to the Master Mobility Transportation Master Plan and that a subsequent invitation will be sent out to all stakeholders with invitation to attend a meeting regarding the Master Plan.

### **7. Reports**

#### **7.1 Capital Project Update Report - May 2025**

Vice-Chair Knowles requested that the Capital Project Update Report provide more detail as he feels the report is too high level. Manager Martin

noted the purpose of the report is to provide the Committee with an update on capital projects and is presented for information. Staff further noted that project timelines are not always established depending on status of the project and will consider adding more information to the report as requested. Manager Leal reminded Committee that specific information and updates regarding various Town projects is also available on the Town's website.

**TRA-011-2025**

Moved by: Diane Belanger

Seconded by: Jason Gillham

**THAT** the Trails and Active Transportation Advisory Committee receive the 'May 2025 TATAC Capital Project Update Report' for information purposes only.

**CARRIED**

**7.2 Maintenance**

Vice-Chair Knowles provided Committee with an overview of the trail system from 1990 to 2024 noting the concern with surface quality and deterioration on stone dust trails over the years. Vice-Chair Knowles reviewed the average age of granular trails and referred to asset management planning noting that the current budget allocated toward the trails is not enough to reconstruct the trails on a regular 15 year cycle.

Committee discussed bringing forward the information during next years budget discussions.

Manager Leal suggested that the information be provided to the consultant working on the Town's Asset Management Plan to ensure that they have the benefit of the information for their review. Vice-Chair Knowles confirmed that he would provide the information to Manager Leal.

**7.3 Communication**

This agenda item was not discussed at this time.

**8. Other Business**

**8.1 Planning Application Review**

Nil.

**9. Correspondence**

None.

**10. New / Other Business**

Marsh Boardwalk by Pretty River Academy

Committee discussed the work on the marsh boardwalk by Pretty River Academy and asked Staff if the boardwalk will connect into the proposed developments on Highway 26.

Manager Martin confirmed that when the developments are complete there will be a trail connection to the property line and the Town can connect. Manager Martin noted that it is located in a municipally significant wetland and that until the development begins, Staff are not aware where the connection will be.

Hens and Chickens

Committee discussed holding a 'grand opening celebration' for the Hens and Chickens Bridge. Manager Martin confirmed that requests as such are organized through the Office of the Mayor and that the Mayor was invited by a community group in the fall of 2024 where a ribbon cutting event took place. Staff confirmed they would not be pursuing another event at this time.

**11. Public Delegation(s) (Maximum 5 Minutes per Delegation)**

None.

**12. Next Meeting**

The next meeting of the Trails and Active Transportation Advisory Committee will take place on June 12, 2025 commencing at 2:30 p.m.

**13. Adjournment**

Moved by: Co-Chair Macas

**THAT** the meeting of the Trails and Active Transportation Advisory Committee be hereby adjourned at 4:12pm

**CARRIED.**

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Chair