



## Leadership Team Report

**Date:** April 7, 2026

**Submitted to:** Library Board

**Submitted by:** CEO Kulchycki

**Subject:** For information

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### STAFFING

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We have finished recruitment for summer students; we have one returning and one new student. Both will be starting their roles on June 1.

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### HEALTH & SAFETY

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Our building operator has flag concerns about the volume of cleaning supplies being used – sanitizer, paper towels, etc. These are required items that staff use daily to sanitize touchpoints and shared surfaces throughout the building. We will monitor expenditures over the coming months and see if the budget needs to be adjusted in 2027.

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### BUILDING

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We continue to have conversations and work with Facilities on a systematic approach to safety measures in the public washrooms. There may be opportunities to coordinate purchases for other facilities, as well.

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### COLLECTIONS

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N/A

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### PROGRAMMING

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We will be hosting the South Georgian Bay Volunteer Fair on Friday, May 1 from 11:00 a.m. to 2:00 p.m. The event will feature information booths from community agencies and businesses who will be available to discuss their volunteer needs.

As we head into the end of the school year, our programming staff will be busy attending Welcome to Kindergarten events and school fairs. We also had a request for the book bike to be in attendance for an event at Our Lady of the Bay.

The Friends of the Library have their next book sale coming up on May 30 & 31. Donations can be dropped off every Wednesday between April 22 and May 27.

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## **OTHER**

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Although we were not successful in our presentation to 100 Women Who Care South Georgian Triangle, staff did make a significant impression. Several members ended up donating funds for the Happy Day Café, including two women who made a generous directed donation for a new fridge/freezer.

Clerks' services has been working on a new rules document library to streamline and house the municipality's policies, procedures, forms, and guidelines. The coordinator of legislative services did an introductory training session for the leadership team at our April meeting.

Our community services supervisor has begun organizing the sessions for our staff development day coming up in June. We currently have a presenter from the Ontario Human Rights Commission coming to talk about service animals in the library. We are still coordinating with subject matters experts to conduction session on smudging ceremonies, public speaking, and a drumming workshop for team building.

We'll be starting to think about the 2027 budget soon. A reminder was sent to library staff that if they have any capital projects they would like considered for upcoming budgets, these need to be submitted to the leadership team by the end of May.

Submitted by:

Ashley Kulchycki  
Chief Executive Officer